

Tuesday August 11 2026
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday August 11, 2026 at 4:00 p.m. in the Commission Room with those present being: Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Manager Meadow Forget, County Attorney Michael Garcia, Clerk Mandi Park, Chief Deputy Clerk Silke Humpe, Administrative Assistant Ilene Boband, Assessor Stevin Floyd, Chief Deputy Assessor George Beggs, Appraiser Shauna Wade, Treasurer Victoria Ramos, Chief Deputy Treasurer Layle Sanchez, Detention Administrator Shayla Ramsey, DWI Prevention Coordinator Darla Reed, Teen Court Coordinator Laurie Collins, Human Resources Coordinator Mary Orozco, IT Technician Brandon Brooks, Chamber of Commerce Executive Director Quaylene Parkey, Behavioral Health Coordinator Bethany Brzozowske and Community members Kenny Reed, Mayor Mike Davidson, and Betty Caber and Eastern New Mexico News staff writer Sharna Gardner.

Commissioner Paul Grider was absent.

Call to Order – Commissioner Dixon at 4:00 p.m.

Invocation – Commissioner Criswell

Pledge – Commissioner Dixon

- 1) **Approval of Agenda:** Commissioner Dixon made motion to amend the agenda, moving item 5a above item 4 and moving 6b to below item 7d, with a second by Commissioner Munoz. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Criswell made a motion to approve the amended agenda with a second by Commissioner Parker. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.
- 2) **Approval of Minutes:** Commissioner Parker made a motion to approve the minutes from the July 28, 2026 regular meeting, with a second from Commissioner Criswell. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.
- 3) **Public Requests:** There were no public comments.

- 5 **A New Business:** moved up in the agenda. **Discussion and Consideration of Sponsorship of Peanut Festival:** Ms. Parkey requested use of the facilities as sponsorship of the Peanut Festival. She stated the plan is to return the focus to the agricultural roots of the county. She stated there would be a large harvest market outside, along with the pumpkin patch. There will be workshops and demonstrations, a beef producer meeting, Floctober hosted by Creighton's, a goat show, canning, food preservation, pumpkin painting and bee keeping and 4-H presentations. Commissioner Dixon made a motion to sponsor the event, providing free use of the facilities with a second by Commissioner Criswell. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

4) **Elected Officials and Department Heads Reports:**

Assessor: Mr. Floyd stated the New Mexico Department of Finance and Administration want the County Assessor to calculate the tax rates, through a change in the law. The Assessor Affiliate voted not to certify the rate. The drafted and passed resolution 2026-01, which was backed by New Mexico Counties, the Treasurer's Affiliate and Senator Campos. Assessor Floyd stated they do not have the expertise or the experience or access to the necessary information to properly calculate the tax rates. Statutorily it is not the responsibility of the Assessor. With the full support of NMC, Sandoval County plans to file suit against DFA. They would welcome letters of support from all stakeholders. Commissioner Criswell asked what would happen if the deadline were not met. Would you use last year's rate? Commissioner Parker asked if there were other options? Assessor Floyd stated they would do the best they can with what they have, and last year's rate may be the best option. Commissioner Dixon advised Assessor's to stay consistent and stick with the Affiliate. Mr. Garcia advised to register all complaints with DFA as soon as possible. Mr. Floyd also noted that all protests have been settled, and there will not be a need for any protest hearings, or to convene a protest board.

Clerk: Ms. Park reminded commissioners of the special meeting on the 19th at 4:00 pm for the purpose of canvassing the Elida School Special Election. Election day is Thursday August 13, 2026. The Clerk's Office will be closed on August 17th for fair entry day. Ms. Park and her staff will be in election school on August 20-21, 2026 in Albuquerque.

Detention / MAT: Ms. Ramsey reported the facility count at 55 with 47 male detainees and 8 female detainees. There are 2 out-of-county detainees being held for Cannon Air Force Base. Ms. Ramsey stated Cannon had been billed \$5,500.00 and Quay County was billed \$5,425.00. She stated there are 10 participants in the MAT Program, including 8 males and 2 females and 2 pending applications. All 10 participate in both individual and group counseling and all are in yoga. There are 3 participants in the GED program, 3 receiving medications and 3 detainees not in the MAT program receiving medication.

DWI / Compliance: Ms. Reed reported having filled the compliance position. She welcomed Tasha Grassel, and stated she is doing well and learning quickly. She stated she is still working on the budget and meeting with Ms. Rivera and Ms. Stagner tomorrow. She stated the program will move to the space in the basement of the courthouse at the end of the month. That process has already started.

Emergency Management: Mr. Montiel was not in attendance.

Fairgrounds: Mr. Ortega was not in attendance.

Finance: Ms. Stagner was not in attendance.

Human Resources: Ms. Orozco stated there are openings for IT, the Grant Writer position, Detention, and Sheriff. She stated they will interview 4 individuals for the IT position on Thursday. She stated Yucca Telecom also has a proposal to continue to provide IT support. Mr. Floyd also reminded Ms. Orozco of the openings in his office.

Maintenance: Mr. Spinks was not in attendance.

Road: Mr. Dominguez was not in attendance. Ms. Forget stated they are working on Road 8 and will be there into next week, followed by work on Van's subdivision.

Sheriff: Sheriff Sanchez was not in attendance.

Treasurer: Ms. Ramos did not have a report. There were no questions for Ms. Ramos.

Manager: Ms. Forget reported work on the jury deliberation room is moving along. She stated She and Toni Whitecotton had attended base council where Ms. Whitecotton presented on the county fair. She stated they discussed possible use of security forces to work security for the fair in the future. Ms. Forget discussed use of MAT/Re-entry funds. Commissioner Parker asked for an update on the vendor hook-ups at the fairgrounds. Ms. Forget stated they are working on a new punch-list of items to be completed before the fair, but did not have an update on the bids for the hook-ups. She did not have a specific date, just soon, but not before the fair.

Commissioners: Commissioner Criswell stated he will be attending a meeting in Roswell tomorrow regarding the NIETC corridor update. Commissioner Parker asked the mayor to address the code enforcement issues. Mr. Davidson stated there is a lot of misinformation about how fines are assessed for property owners who are not compliant with codes such as tall weeds, inoperable vehicles and dangerous properties. He stated the actual ordinance calls for an initial inspection, which is free. The citizen has a period of time to cut the weeds, or clean up the debris, etc. prior to a second inspection, which is also free. Only after the third inspection the citizen is assessed a fee if the property is still in violation of the code. The third inspection is \$55.00 for a residence or \$65.00 for a business. Mr. Davidson stated that shifts the burden from the tax payer to the property owner who is not compliant with the ordinance. He also stated this only applies to city residents as it is a city ordinance. It has been shared on social media as a scare tactic by non-compliant property owners. He also stated the ordinance has not yet passed, it was a notice of intent to adopt the new ordinance. There is still a public comment period prior to adoption of the ordinance. Mr. Davidson thanked Commissioner Parker for allowing him the time to clarify, and reiterated that once passed, the proposed ordinance would shift the burden of compliance from the taxpayers to the non-compliant property owner. Commissioner Dixon thanked the Mayor. She also stated she had seen posts stating the county requiring property owners to maintain the bar ditches on their property. That is also false information. The county maintains the bar-ditches. Commissioner Dixon stated she also intends to be at the meeting in Roswell on Wednesday. She stated a resolution opposing the NIETC was passed at NACO again this year. Commissioners instructed Ms. Forget to post a notice of possible quorum for that meeting.

5) New Business:

A. **Discussion and Consideration to Sponsorship of Peanut Festival:** Moved up the agenda.

B. **Discussion and Consideration to Assessor's Office Succession Position:** Commissioner Parker made a motion to hire to fill the position now instead of waiting until January, to replace retiring Assessor Floyd, with a second from Commissioner Dixon. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. **Indigent Healthcare:** At 4:50 pm Commissioner Parker made a motion to go into Indigent Healthcare meeting, with a second by Commissioner Criswell. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Boband presented 12 claims, recommending payment of 3 of those claims totaling \$364.34 and denial of the remaining claims, stating the patients were not in the custody of RCDC at the time of service, had Medicaid, or were in the custody of the Portales Police Department. At 4:51 pm, Commissioner Criswell made a motion to come out of Indigent Healthcare meeting, with a second by Commissioner Parker. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Criswell made a motion to approve the indigent claims as recommended, with a second by Commissioner Dixon. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-No, Commissioner Munoz-Yes.

6) Contracts – Agreements – Procurements:

A. **Consideration of MOU with Curry County for Implementation of the Behavioral Health Reform and Investment Act (BHRIA):** Ms. Brzozowske stated the contract is for an additional \$75,000.00 in funding from the Administrative Office of the Courts for RCDC to be used for re-entry programs. Commissioner Parker asked if there was any match requirement. There is no required match. Commissioner Dixon made a motion to approve the MOU, with a second from Commissioner Parker. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. **Consideration of County Manager Contract Renewal:** Moved down the agenda, see below.

7) Resolutions – Ordinances - Proclamations:

A. **Consideration of Resolution 2026-22 Local Government Road Fund FY27 – CN L200698:** Commissioner Parker made a motion to approve the items A, B & C as a single motion, with a second from Commissioner Criswell. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. **Consideration of Resolution 2026-23 Local Government Road Fund FY27 – CN L200722:** Approved as part of item 7A, see above.

C. **Consideration of Resolution 2026-24 Local Government Road Fund FY27 – CN L200724:** Approved as part of item 7A, see above.

D. **Consideration of Resolution 2026-25 Establishing a Cost-of-Living Increase for County Employees:** After some discussion about possible options, Commissioner Parker made a motion to approve the resolution establishing a 3% COLA for eligible county staff, with a second from Commissioner Grider. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

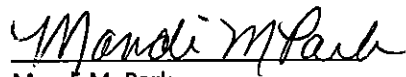
5. B Consideration of County Manager Contract Renewal: Moved from above. Commissioner Dixon stated there was good feedback from staff of the 360-evaluation, but most could not evaluate much more than budget related functions of the job as that has been the major focus of the first six months of the job. Commissioner Criswell made a motion to renew the contract with a \$5,000.00 raise and follow-up with another review in 6 months, with a second from Commissioner Parker. Commissioner Munoz stated he would like to see a \$10,000.00 increase. Without additional evaluation on items outside of budget, others did not feel that was justified. Commissioner Munoz asked Ms. Forget if she would accept the \$5,000 contract renewal. Ms. Forget replied she would accept. Commissioner Dixon called for the vote on the original motion. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

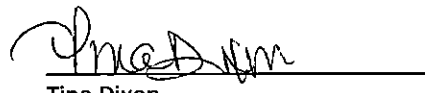
8) **Media Communication:** Ms. Gardner did not have any questions.

9) **Adjourn:** The meeting was adjourned at 5:16 pm.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Mandi M. Park
County Clerk


Tina Dixon
Commission Chair

