

Tuesday July 7, 2026
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in a budget workshop following the regular commission meeting on Tuesday July 7, 2026 at 9:50 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Manager Meadow Forget, Clerk Mandi Park, Finance Administrator Rachelle Stagner, Administrative Assistant Ilene Boband, Assessor Stevin Floyd, Chief Deputy Assessor George Beggs, Chief Deputy Treasurer Layle Sanchez.

Call to Order – Commissioner Dixon at 9:50 a.m.

Invocation – Commissioner Munoz

Pledge – Commissioner Dixon

1) **Discussion of Budget:** Commissioners asked Ms. Stagner to prepare a version of the budget which included at 3% COLA increase across the entire county. Commissioner Dixon asked if there were any additional differences in personnel from the prior year budget that were discussed in the budget meetings. Ms. Stagner stated the additional FTE for Maintenance and the additional FTE for Fairgrounds were included. She stated the administration staff was the same, there was not an IT staff position included, but the vacant grant position is still included and is currently open for applications. Ms. Forget stated that position is definitely needed. Ms. Forget discussed contract renewals that will likely increase as they are due to go out for bid this year including the contracts for banking services, legal services, and accounting/audit services. Ms. Stagner also noted the shared position for the Treasurer and Clerk which will combine the student position in the Clerk's office and the .5 FTE position in the Treasurer's office. This will increase the cost of benefits, but will decrease the cost of recruiting and training as there will be better retention with a full-time staff with benefits. The Assessor's Office requested a 6 month overlap in staffing to allow for succession training prior to Mr. Floyd's retirement. They stated it takes about 4 years to get all the proper training and certifications to become a certified appraiser. The total one-time cost would be \$40,000.00-\$42,000.00 for the overlap. Commissioners asked if any departments were budgeted to purchase new vehicles. Ms. Stagner reported the only vehicle budgeted from the general fund is for the fairgrounds. Other departments may receive capital outlay funding for vehicles, not included in the general fund budget. Commissioners discussed possible grow funds from the legislature. Those funds are not included in the budget until they are actually received. Commissioners asked if the funding for outside agencies was included, such as fire departments, NMSU Extension, EPCOG, RCCDC, etc. Ms. Stagner replied, yes, those are included as they were discussed prior to approval of the preliminary budget.

After some discussion about the wants, needs and asks made by department heads and elected officials commissioners instructed Ms. Stagner to do the following:

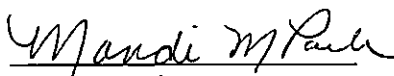
Remove the 3% COLA, remove the additional fairgrounds staff position, (1 FTE for fairgrounds, 2 FTE for maintenance), add the requested IT position at \$75,000.00 (1 FTE for IT, reporting to the County Manager), the request for a 6 month overlap for the Assessor's Office will not be included. Remove the \$65,000.00 for the vehicle for fairgrounds, remove the \$45,000.00 requested by the Sheriff for flock cameras, and the \$25,000.00 requested for taser lease, but to leave some in small equipment for maintenance and purchase of tasers. She was also instructed to add the grow funds when they are received to offset the cost of purchase of the tractor, that is currently on a rental contract.

Detention and Roads will roll some funds forward for unfinished projects and grants.

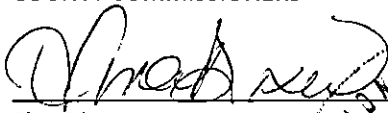
Commissioner Dixon requested a special meeting for July 28, 2026 at 4:00 pm for the final approval of the budget to be submitted to Department of Finance Administration.

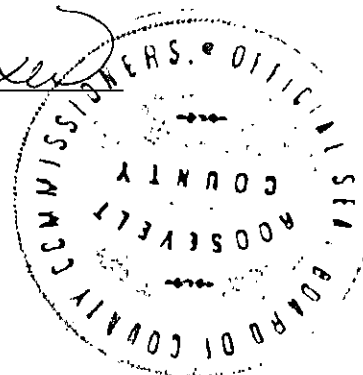
2) **Adjourn:** The meeting was adjourned at 12:10 pm.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Tina Dixon
Commission Chair



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