

Tuesday June 9, 2026
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday June 9, 2026 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Manager Meadow Forget, County Attorney Michael Garcia, Clerk Mandi Park, Administrative Assistant Ilene Boband, Finance Administrator Rachele Stagner, DWI Prevention Coordinator Darla Reed, Assessor Stevin Floyd, Treasurer Victoria Ramos, Chief Deputy Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Chief Deputy Bryan Holmes, Road Superintendent Juan Dominguez, Laurie Collins, presenter Jimmy Masters, community members Sean Domis, Kenny Reed and Sharna Gardner, staff reporter with the Eastern New Mexico News.

Call to Order – Commissioner Dixon at 9:00 a.m.
Invocation – Commissioner Criswell
Pledge – Commissioner Dixon

1) **Approval of Agenda:** Commissioner Grider made a motion to approve the agenda with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

2) **Approval of Minutes:** Commissioner Grider made a motion to approve the minutes from the May 19, 2026 meeting, with a second from Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Grider made a motion to approve the minutes from the May 28, 2026 special meeting, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Criswell made a motion to approve the minutes from the May 18 - 19, 2026 budget meetings, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

3) **Informational Items:** Jimmy Masters, Southeast Regional Director with Department of Health presented on the programs offered in this region. He stated there are 10 offices in the 8 counties in the region, each supervised by a Nurse Manager. Available programs include children's medical services, WIC, safety net services, breast and cervical cancer screenings, family planning, infectious diseases, harm reduction, overdose prevention, HIV/AIDS screening – prevention – treatment, STD, addiction and recovery (CARA), MOUD services, a mobile public health office/clinic, and emergency preparedness training and response. Mr. Masters provided packets to commissioners and the public.

4) **Public Requests:** There were no public comments.

5) **Elected Officials and Department Heads Reports:**

Assessor: Mr. Floyd did not have a report. There were no questions for him.

Clerk: Ms. Park stated she and 4 others attended an IPRA Task Force meeting in Clovis on May 26, 2026. There was a good turn-out for that first meeting of the newly formed task force. Commissioner Criswell stated he wished other entities, like public schools had been made aware. Ms. Park stated there were a total of 160 IPRA requests to the county in 2026 and 113 to date in 2026. She stated we are on track to surpass last year's number by the end of July. She stated there are currently 5 open records requests. There was additional discussion about the focus of the task force. Ms. Park stated the other items from the Clerk's Office are listed further down the agenda.

Detention / MAT: Ms. Ramsey was not in attendance, but Ms. Forget presented the detention report, stating the facility count is 59. There are 49 males and 10 females currently in custody. There are 2 out-of-county detainees in custody. She stated Quay Cannon Air Force Base was billed \$16,450.00 and Chaves County was billed \$1,925.00 for the month of May. She stated there are currently no open positions. Ms. Forget stated there are 10 detainees in the MAT Program, 9 males and 1 female. All 10 participate in both group and individual counseling, and all are participating in yoga. There are 2 detainees in the GED program and 2 receiving medications. There were no questions for Ms. Forget.

DWI / Compliance: Ms. Reed stated they are wrapping year-end spending. She stated they are waiting on their 4th quarter distribution, which was cut by \$9,000.00. They will not be able to spend all of their distribution funds as their services providers have not billed them for clients that were screened. She stated she will attend conference in Gallup later this month. She will leave her position as affiliate chair at the conclusion of conference and turn the position over to the Curry County DWI Coordinator.

Emergency Management: Mr. Montiel did not have an update, but was asked about the siren upgrades. He stated the funding has been secured for the upgrades to the severe weather warning sirens, within the City of Portales and they are seeking funding to add 7 additional sirens within the populated areas of the county. Commissioner Criswell also asked about the burn ban since we have had recent rain. Mr. Montiel stated anyone who wanted to burn would need to seek an exemption to the ban from the state forestry division. He was asked if that ban could be lifted for Roosevelt County. Later in the meeting Mr. Montiel stated the ban would not be lifted for single counties until all counties had received rain. Again, he stated anyone who wants to burn needs to request an exemption.

Fairgrounds: Mr. Ortega was not in attendance.

Finance: Ms. Stagner stated the third quarter report had been submitted to DFA and had been approved. She stated investments are strong at \$16.8 million and revenue is outpacing expenses in both the general fund and the road fund. There were no questions for Ms. Stagner.

Maintenance: Mr. Spinks was not in attendance, as he was meeting with an AC technician.

Road: Mr. Dominguez reported work on current projects are making progress. They are working on South Roosevelt Road L between South Roosevelt Road 6 and South Roosevelt Road 7. He stated they are hauling caliche. There are blades on their routes. He stated they are working on cattle guards, and several culvert wash-outs due to recent rains. They are also working on the arena prep for weekend events. Commissioner Parker asked about the time line for South Roosevelt Road 8. Mr. Dominguez responded about 2 weeks depending on weather.

Sheriff: Sheriff Sanchez was not in attendance, but Chief Holmes reported the Sheriff's Office has responded to 2582 calls for service since January 1, 2026. They have taken 204 reports, and made 46 arrests in that same time frame. They have also investigated 2 homicides this year with arrests in both cases.

Treasurer: Ms. Ramos had nothing to report. There were no questions for Ms. Ramos.

Manager: Ms. Forget stated they are moving forward with the jury deliberation room project. The notice to proceed has been received. They are waiting on quotes for the exterior doors for the courthouse. She stated they have received an email from the auditor, requesting an entrance conference for the FY25 audit for sometime this week. She stated the data they have is now sufficient to get started. Commissioners Parker and Criswell agreed to sit in on the entrance conference with the auditor along with Ms. Forget, Ms. Stagner and others. Ms. Forget talked about the SB3 funding for the behavioral health facility, and the shortfall for the period between the beginning of operations and the time when they are fully licensed and can begin billing insurance. She stated the shortfall is about \$7 million, which all of the stakeholders are questioning. They are looking at option like asking the legislature for emergency funding, or pulling funding from other areas like opioid settlements, housing initiatives, etc. She stated the City of Clovis is hosting a meeting on the subject later this week. Ms. Forget requested a special meeting be added later this month for review of final budget prior to the submission deadline. That meeting was scheduled for June 23, 2026 at 4:00 p.m. Ms. Forget discussed a donation of replicas of historic documents from Charters of Freedom. She stated the donation is a gift to the citizens of the county, weighing about 500 lbs. We will have to decide how to display them once they arrive. Ms. Forget stated they are continuing to work on the budget and the audit.

Commissioners: Commissioner Munoz stated he has attended a meeting with NMDOT and was one of only 3 elected officials in attendance. He requested a follow-up meeting, and officials from NMDOT District 2 came here to discuss necessary maintenance within the city limits, and within Roosevelt County. Others in attendance at the follow-up included Commissioner Parker, Mayor Davidson, City Manager Scott Mitten, County Manager Ms. Forget and others. Projects discussed included work on US70 (1st and 2nd) from Bryan to Kilgore, the signal at US 70 and Kilgore/NM467, speed cameras, the bridge at Red Lake, and pavement markings and striping. He also discussed constituent concerns about data centers. Commissioner Dixon noted discussion regarding data centers is on the agenda for the commission affiliate at the conference in Gallup. Decommissioning of renewable energy such as wind turbine blades and solar panels is also on the agenda. Commissioner Dixon also stated she had attended a good conference in Washington DC, regarding the screw worm, which have been found as close as Lea County. Commissioner Criswell asked if there was any update on the San Juan Mesa project. Commissioner Munoz stated there has not been any further meetings. He also stated there are no signed agreements with land owners. Assessor Floyd noted that the project area is now centrally assessed. Commissioner Dixon stated she would ask Senator Boone to share any agreements once they are signed. Then they will schedule next steps. Mr. Montiel returned with an answer on the burn ban. He stated anyone wishing to burn would need to apply for an exemption from the state forester.

6) Old Business:

A. **Discussion of Fairgrounds Vendor Hookups, Stalls and Rental Agreement:** Commissioner Parker stated the work on the vendor hookups at the fairgrounds will be over \$25,000.00 and will need to go out for bid. There was discussion about stall usage, and if there was one deposit per stall or per person, and if the outdoor arena could be used for warm-up when renting the indoor arena. At a prior meeting there was discussion of the usage of the outdoor arena at no extra cost when it is available. Commissioners decided it should not be at no additional cost, it should be \$600.00 per day for both, but with just 1 deposit. Stalls should have a deposit per stall, not per renter. Commissioner Parker disagree with changing the fee for the use of both arenas as previously agreed. That prior policy discussion was not put into resolution and updated on the forms or fee schedule. Commissioner Grider asked if a cleaning deposit should be added for use of the courthouse square for events, protests, etc. Mr. Garcia reminded Commissioner Criswell that this agenda item was specific to the fairgrounds, but that could be considered at a future meeting. Commissioner Parker made a motion to seek bids for the vendor hookups, with a second by Commissioner Munoz. Commissioner Grider stated he felt like we should finish the projects we have started at the fairgrounds before taking on any additional projects. He mentioned the pavilion insulation, the concrete, and other projects already on the fairgrounds master plan. After additional discussion of ongoing projects, Commissioner Dixon called for a vote. Commissioner Grider-No, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

7) New Business:

A. **Requests Approval for the 2026 Primary Election Canvass Report:** At 10:30 a.m. Commissioner Criswell made a motion to go into board of canvass, with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Park presented the election canvass report, stating that there were 2417 ballots cast. Which is 20.71% of the registered voters. That is very close to the statewide turn-out. She stated there were 119 absentee ballots

received, including 18 returned using the secured ballot drop boxes. All state level write-in candidates met the required threshold to be on the ballot in November. There were minor hiccups, but the election was pretty smooth. At 10:36 a.m. Commissioner Criswell made a motion to come out of board of canvass, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Park asked for approval of the canvass report. Commissioner Criswell made a motion to approve the report as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. **Request for Approval of a Summary Replat of Lot 10 of the Van's Subdivision in Roosevelt County:** Mr. Montiel stated the property owner applied for the replat of Lot 10, requesting it be divided into 2 parcels, labeled 10.1 and 10.2. He stated the City of Portales has approved the request and there were no adverse opinions from neighboring land owners or utilities. Commissioner Parker made a motion to approve the replat as presented, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. **Discussion of 2028-2032 Infrastructure Capital Improvement Plan Updates:** Ms. Forget discussed the top priority projects on the current ICIP plan and the completed projects that can be removed, for both the County and La Casa Senior Center. She stated the padfoot drum and the smooth drum can be removed as those were purchased with capital outlay. All other county projects would just move up. The estimate for the warning sirens was increased to \$450,000.00, as the prior estimate is older and the cost has increased. She stated La Casa has identified their top priority as the transport van, the ADA compliant doors and the HVAC system. No action was taken as both are listed as resolutions for adoption further down the agenda.

8) **Resolutions – Ordinances – Proclamations:**

A. **Consideration of Resolution 2026-13 Approving Participation in the Programs of Eastern Plains Council of Governments for Fiscal Year 2026-2027:** Ms. Forget stated the cost is \$3,900.00 annually for the renewal. Ms. Forget is the representative and Commissioner Dixon is the alternate. Commissioner Parker made a motion to approve the resolution, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. **Consideration of Resolution 2026-14 In Support of Otero County:** Commissioner Dixon asked the others to approve the resolution supporting Otero County in their struggle financially while trying to comply with the statute. Commissioner Criswell made a motion to approve the resolution, with a second from Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. **Consideration of Resolution 2026-15 Adopting the FY 2028-2032 Infrastructure Capital Improvement Plan (ICIP) for Roosevelt County Senior Center Operated by La Casa de Buena Salud:** Ms. Forget asked for approval of the resolution as discussed above. Commissioner Munoz made a motion to approve the resolution with a second from Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

D. **Consideration of Resolution 2026-16 Adopting the FY 2028-2032 Infrastructure Capital Improvement Plan:** Ms. Forget requested approval of the resolution as discussed above. Commissioner Grider made a motion to approve the resolution, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

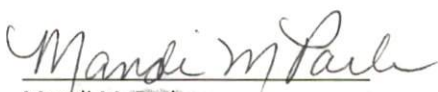
9) **Media Communication:** Ms. Gardener was in attendance, but did not have any questions at this time.

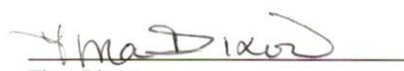
10) **Executive Session:** Commissioner Grider made a motion to go into executive session at 10:56 a.m. with a second by Commissioner Criswell. Commissioner Dixon stated only those items on the agenda will be discussed in the closed session. Commissioner Grider-Yes, Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Those present in the executive session included the 5 commissioners, the county manager, and the county attorney. At 11:31 am Commissioner Grider made a motion to come out of executive session with a second by Commissioner Criswell. Commissioner Dixon stated only those items on the agenda were discussed in executive session. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. No action was needed and no action was taken as a result of the executive session.

11) **Adjourn:** The meeting was adjourned at 11:37 am.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Mandi M. Park
County Clerk


Tina Dixon
Commission Chair

