

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday March 17, 2026 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Approval of Agenda:

2. Approval of Minutes:

Approve Minutes of March 03, 2026 Meeting and March 11, 2026 Special Meeting.

3. Approval of Payroll and Payables: February 1-28, 2026

- Payroll - \$610,848.01
- Payables - \$1,483,271.09

4. Informational Items:

- Schneider Electric Presentation – Robert Perez and Tracy Huhn

5. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2026-02 Public Participation Resolution, and is limited to three (3) minutes.

6. Elected Officials/Department Heads Reports:

- Finance - Rivera
- Assessors - Floyd
- Clerks – Park
- Detention/MAT – Ramsey
- DWI/Compliance – Reed
- HR – Orozco
- Maintenance - Spinks
- Road – Dominguez
- Sheriff – Sanchez
- Special Projects - Weems
- Treasurer – Ramos
- Manager – Forget
- Commissioners

7. Old Business:

- a. Discussion and Consideration to Updates at the Roosevelt County Fairgrounds – Commissioner Parker

8. New Business:

The Commission may take action on any item listed.

- a. Discussion and Consideration to Request for Closure of South Roosevelt Road AX Intersecting with South Roosevelt Road 3 Going North for .5 miles – Commissioner Grider
- b. Discussion of Changing Commission Meeting Times – Commissioner Parker
- c. Healthcare Assistance – Carla Weems
 - i. Indigent Healthcare Assistance Program (HCAP) – Board Meeting

9. Contracts – Agreements – Procurements:

- a. Request for Approval of Memorandum of Understanding between Office of the Secretary of State and Roosevelt County for the 2026 Primary Election – Mandi Park
- b. Request for Ratification of FY 2027 Local Government Road Fund (LGRF) CAPS Application – Juan Dominguez
- c. Request for Ratification of FY 2027 Local Government Road Fund (LGRF) COOP Application – Juan Dominguez
- d. Request for Ratification of FY 2027 Local Government Road Fund (LGRF) SB Application – Juan Dominguez

10. Resolutions – Ordinances – Proclamations:

- a. Consideration of Resolution 2026-10 2026 Annual Certified County Maintained Mileage – Juan Dominguez
- b. Consideration of Resolution 2026-11 Recognizing Public Safety Telecommunicators as First Responders – Commissioner Dixon
- c. Consideration of Resolution 2026-12 FY26 Budget Adjustment for 3rd Quarter Fiscal Report – Liliana Rivera
- d. Notice of Intent to Adopt Ordinance 2026-02 Amending the Roosevelt County Personnel Ordinance; Providing for Future Amendments to This Ordinance to be Enacted by Resolution of the Board of County Commissioners – Meadow Forget
- e. Notice of Intent to Adopt Ordinance 2026-03 Franchise Agreement with Comcast of New Mexico, LLC – Meadow Forget

11. Media Communication

12. Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters pertaining to yearly review expectations of direct reports, as needed.

- a. Any further action necessary as a result of the closed executive session.

13. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday April 7, 2026 at 09:00 a.m..
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcountry.com by Saturday, March 14, 2026 by 9:00 a.m.



Meadow Forget, County Manager

Members of the public unable to attend the meeting in person can view the meeting on YouTube within 24 hours at <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.