

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday March 03, 2026 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Approval of Agenda:

2. Approval of Minutes:

Approve Minutes of Tuesday February 17, 2026 meeting minutes

3. Approval of Payroll and Payables: January 1-31, 2026

- Payables - \$884,669.69

4. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2026-02 Public Participation Resolution, and is limited to three (3) minutes.

5. Elected Officials/Department Heads Reports:

- Assessors - Floyd
- Clerks – Park
- Detention/MAT – Ramsey
- DWI/Compliance – Reed
- Finance - Weems
- HR – Orozco
- Maintenance - Spinks
- Road – Dominguez
- Sheriff – Sanchez
- Special Projects - Weems
- Treasurer – Ramos
- Manager – Forget
- Commissioners

6. Old Business:

7. New Business:

The Commission may take action on any item listed.

- a. Request for Approval of Arch Volunteer Firefighters Annual PERA Reporting –Jay Lang/Mary Orozco
- b. Request for Approval of the Submission of the FY26 Law Enforcement Protection Fund Application for the Sheriff's Office – Sheriff Sanchez
- c. Organizational Chart – Meadow Forget/Mary Orozco

- d. Request for Approval to Accept a Donation of a 35-Foot Radio Tower and Associated Equipment for Installation and Operation from the Greyhound Amateur Radio Club to the Roosevelt County Emergency Operations Center (Bonam Home) – Johnny Montiel

8. Contracts – Agreements – Procurements:

- a. Request for Approval of Award of ITB 2025-01 Roosevelt County Jury Deliberation Room Renovation to EPX New Mexico, LLC for \$365,350.00 – Carl Weems
- b. Memorandum of Agreement Between The 27th Special Operations Wing and Roosevelt County Detention Center

9. Resolutions – Ordinances – Proclamations:

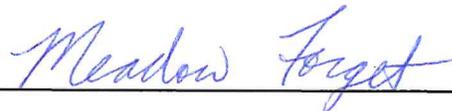
- a. Request for Approval of Ordinance 2026-01 Red Flag Open Burn Ban

10. Media Communication

11. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday March 17, 2026 at 09:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcountry.com by Saturday, February 28, 2026 by 9:00 a.m.



Meadow Forget, County Manager

Members of the public unable to attend the meeting in person can view the meeting on YouTube within 24 hours at <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.