

Tuesday, March 8, 2022
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday March 8, 2022 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Shane Lee, Commissioner Tina Dixon, Commissioner Dennis Lopez, Assistant County Manager Liliana Rivera, County Attorney Randy Knudson, County Clerk Mandi Park, Road Superintendent Ricky Lovato, Interim Detention Administrator Shayla Ramsey, Lt. Javier Sanchez, Human Resources Coordinator Shawn Andrus, Portales Municipal Clerk Joan Martinez-Terry, Portales Deputy Municipal Clerk Carla Weems, Elida Municipal Clerk Kimberly Summers, and Pastor Don Thomas.

Call to Order - Commissioner Lee at 9:00 a.m.
Invocation – Don Thomas
Pledge - Commissioner Lee

1. Approval of Agenda: A motion to approve the agenda was made by Commissioner Savage with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

2. Approval of Minutes: A motion to approve the minutes from the February 15, 2022 - regular meeting and the February 15, 2022 - road workshop, was made by Commissioner Savage with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

3. Approval of Accounts Payable and Payroll:

Commissioner Lopez made a motion to approve the accounts payable and payroll for February 1 – February 28, 2022, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

4. Public Requests: There were no public requests.

5. Elected Officials / Department Heads reports:

Detention: Ms. Ramsey stated the current facility county is 69 with 14 female detainees and 55 male detainees. Three of those are from out of county. She reported 60 bookings in February and 51 releases. There were 8 detainees transported to Department of Corrections, or other counties in February. Ms. Ramsey stated there are no detainees in restrictive housing, currently or in the previous month. She stated Guadalupe County had been billed \$5250.00 for February for detainee housing at RCDC. Ms. Ramsey thanked the maintenance staff for completing work in the back day rooms. She said the camera installation has begun with 28 new cameras already in operation. The first phase included cameras in the administrative offices. The camera images and video are crisp and clear. She thanked the tech team for their work on that project. Ms. Ramsey reported there are currently 11 detainees in the MAT program and 6 more who have been referred to the program. The participants receive group and individual counseling as part of the program. Only one participant is receiving medication as part of treatment for an opioid use disorder. Ms. Ramsey stated the covid-19 enhanced cleaning protocols are still in place. Mask mandates have changed, but are still being utilized when staff are in contact with detainees as well as when detainees are outside of the dayrooms.

Road: Mr. Lovato stated construction of the new road barn is complete. He stated they have started moving in and hope to give a tour next month. He will schedule an open house to follow one of the April commission meetings. Mr. Lovato reported crews have been doing routine maintenance, blading, cleaning and mowing ditches and trimming trees. He stated he has a crew cleaning debris from roadsides in front of the new mower. One crew is finishing up the COOP projects funded through LGRF. Commissioner Lopez asked Mr. Lovato when he might be able to use detainees again, to clean roadside ditches. Ms. Ramsey said the state has not yet allowed detainees to return to work details outside of the facility, but hopes to get back to that point soon.

Manager: Ms. Rivera reported the repairs at LaCasa are starting this week. The mold remediation project, which is a result of the 2021 flood damage, is scheduled to be completed within 90 days. Repairs to the youth building on the fairgrounds are complete. Ms. Rivera notified the commission of upcoming meetings including the New Mexico Counties regional legislative report which will be March 24th in Roswell. She asked that anyone wishing to attend call administration to get registered. There will also be a Roosevelt County Community Development Corporation Stakeholders meeting on March 29, 2022. Commissioner Lopez asked for an update on the striping project on west Fir and North Main. Mr. Lovato stated he had spoken with NMDOT and it is on the schedule. There must be a consistent daily low temperature above 45 degrees before the work can be done.

Commissioners: Commissioner Savage stated he and Ms. Hamilton had met with city leadership regarding the Memorandum of Understanding that they are negotiating. He has been impressed with Ms. Hamilton's knowledge and ability to get things done. He has also been pleased with how Ms. Austin and Mayor Jackson have been open and responsive in this process. They are scheduled for another meeting on March 11, 2022.

6. New Business:

A. Board of Canvass: Commissioner Savage requested the commission go into board of canvass meeting. At 9:13 am Commissioner Dixon made a motion to go into board of canvass with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Ms. Martinez-Terry presented the canvass for the Portales Municipal Officer Election stating a total of 451 ballots had been cast. 304 ballots were cast on election day, 130 ballots had been cast early in person, and 17 ballots had been cast absentee. No provisional ballots were cast. 19 ballots were sent by mail, but 2 were not returned by the voter. Commissioner Lopez made a motion to accept the canvass

results as presented, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Board of Canvass: Ms. Summers presented the canvass for the Elida Municipal Officer Election stating a total of 13 ballots had been cast. There were no early voters, no absentee voters, no provisional ballots and no contested races. Commissioner Lee made a motion to accept the canvass results as presented, with a second by Commissioner Grider. Commissioner Dixon stated she would abstain from the canvass certification due to having a family member on the ballot. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Abstain, Commissioner Lee-Yes, Commissioner Lopez-Yes.

At 9:21 Commissioner Grider made a motion to come out of board of canvass meeting and reconvene board of county commission with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

A. Request for Approval of Letters of Intent to the New Mexico Department of Transportation Regarding the FY23 LGRF Project Applications: Mr. Lovato requested approval of Letters of Intent to NMDOT. Commissioner Grider made a motion to approve the letters of intent with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Request for Approval of Arch Volunteer Firefighters Annual PERA Reporting: Mr. Andrus requested approval of the PERA report for the Arch Volunteer Fire Department firefighters. Commissioner Dixon made a motion to approve the PERA report, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. Request for Approval of Milnesand Volunteer Firefighters Annual PERA Reporting: Mr. Andrus requested approval of the PERA report for the Milnesand Volunteer Fire Department firefighters. Commissioner Lee made a motion to approve the PERA report, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

7. Resolution – Ordinances – Proclamations:

A. Consideration of Resolution 2022-14 Amending the Authorized Assignment of Authorized Officer(s) and Agent(s): Ms. Rivera requested approval of the resolutions stating it replaces Commissioner Dixon as authorized officer, with Commissioner Lee as authorized officer as the chairman. Commissioner Lopez made a motion to approve the resolution as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Consideration of Resolution 2022-15 2022 Annual Certified County Maintained Mileage: Mr. Lovato presented the maintained milage report, stating the county road department maintains 1203 miles of roadways and this report is an annual mandatory report. Commissioner Savage made a motion to approve the statement of assurances, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. Consideration of Resolution 2022-16 Budget Adjustment for 3rd Quarter Financial Report: Ms. Rivera requested approval of the resolution stating the budget adjustments were necessary due to the PERA and COLA adjustments approved earlier this year. Expenditures of ARPA funds also require budget adjustments. Commissioner Dixon made a motion to approve Resolution 2022-16 as presented with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

8. Procurements – Contracts – Agreements:

A. Request for Approval of Memorandum of Agreement for Use of Local DWI Funds with the City of Portales: Ms. Ramsey stated Ms. Reed asked her to present this agenda item. Ms. Ramsey requested approval of the MOA with the City of Portales for use of the DWI Program Funds. She stated \$6,100.00 would be used by the Portales Police Department and \$6,100.00 would be used by the Roosevelt County Sheriff's Office. Commissioner Dixon made a motion to approve the MOA as requested, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

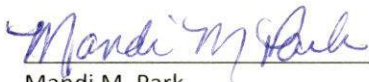
B. Ratification of Statewide Price Agreement # 20-00000-21-00028 for the Installation for Three Miles of Fence on NRR AV: Mr. Lovato gave a brief history of the Sundale Valley Road and North Roosevelt Road AV project. He stated the project began in February of 2021 when Ms. Acosta-Flores requested certification. The New Mexico State Land Office made it difficult to complete the project by the initial deadline, by requiring permits, contracts and easements. As months passed and the State Land Office continued to require the county to jump through hoops, it became necessary to split the project into two projects. NMDOT gave approval to start and complete Sundale Valley Road. It was necessary to apply the seal to Sundale Valley Road in favorable weather conditions. Sundale Valley Road was completed in October of 2021, on schedule. The second phase, the fencing on NRR AV was an important part of the original project as it addressed safety concerns in the area. The area is an open range with heavy traffic and cattle. The fencing was part of the original scope of work when the funding was approved. The cost of fencing was originally projected to cost about \$22,000.00. In November of 2021, the State Land Office notified the county that they would have to pay an easement fee of \$45,751.00. This was just the easement, and did not include any labor or materials for the fencing project. The County was very disappointed to learn another government entity was seeking in excess of \$48,000.00 for permission to start a project that had already been approved and funded. With the deadline approaching, Roosevelt County had to apply for an extension with NMDOT. That extension was granted through March 31, 2022. With no time left to put out an invitation to bid, the county is seeking ratification of the statewide price agreement with Albuquerque Fence Company, which would allow the county to use the approved vendor for completion of the fencing project prior to the extension deadline. Commissioner Grider made a motion to ratify the statewide price agreement, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-No, Commissioner Lopez-Yes. With 4 yes votes and 1 no vote, the motion passed.

9. Executive Session: Commissioner Lee made a motion to go into executive session at 9:37 a.m. stating only the items listed on the agenda would be discussed in the executive session. A second on the motion was made by commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Commissioner Dixon made a motion to come out of executive session at 10:17 a.m. with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Commissioner Lee stated only those items listed on the agenda were discussed in executive session and no action was taken and no action was necessary as a result of the executive session.

10. Media Communication: None.

11. Adjourn: The meeting was adjourned at 10:18 a.m.

ATTEST:



Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Lewis Shane Lee
Commission Chair

