

Tuesday June 10, 2025
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday June 10, 2025 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Attorney Randall VanVleck, County Manager Annette Kirk, Clerk Mandi Park, Probate Judge Kendall Terry, Human Resources Coordinator Mary Orozco, Finance Administrator Andrew Patterson, Assessor Stevin Floyd, Sheriff Javier Sanchez, Treasurer Victoria Ramos, Special Programs Coordinator Carla Weems, DWI Prevention Coordinator Darla Reed, Detention Administrator Shayla Ramsey, presenters Ian Bearden and Peter Kelton, and community members Chesney Hatch, Eldon Hays, Dewight Bell.

Call to Order – Commissioner Dixon at 9:00 a.m.

Invocation – Commissioner Criswell

Pledge – Commissioner Dixon

1) **Approval of Agenda:** Commissioner Grider made a motion to amend the agenda to allow for a recess and to move some items to a special meeting on Friday June 13, 2025 at 2:00 pm. with a second from Commissioner Criswell. Those items include the budget adjustments, county manager position and job description, fairgrounds, DWI contract with Mental Health Resources and a manager's report. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Dixon made a motion to approve the amended agenda with a second from Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

2) **Approval of Minutes:** Commissioner Parker made a motion to approve the minutes from the May 30, 2025 special meeting with a second from Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

3) **Informational Items:** none listed.

4) **Public Requests:** Kendall Terry spoke as a representative of the Little Wranglers Rodeo Association. He stated he volunteered to drive the tractor for the rodeo last weekend, as an employee of the county. He stated the tractor from the road department is meant for shredding, not for plowing, it doesn't have front weights or front wheel assist. While it is a great tractor for the shredding, it is not heavy enough for ripping the ground. The drag leaves ridge and ruts. He recommended a black widow type drag that would eliminate the ruts and provide a smoother surface. He stated the right equipment for the application would make all the difference in the ease of maintenance and would go a long way to bringing in more events to the arena. Judge Terry, speaking as the probate judge, reminded everyone that the Legal Resources for the Elderly workshop will begin at 10:00 am today at the Jake Lopez Community Center on the Fairgrounds.

5) **Elected Officials and Department Heads Reports:**

Clerk: Ms. Park stated she did not have anything except the resolutions listed further down the agenda.

Detention/MAT Program: Ms. Ramsey stated the facility count stands at 49 with 11 female detainees and 38 male detainees, down from 80 last week. There are 9 out of county detainees currently housed at RCDC. Quay County was billed \$49,375.00 for the month of May. Ms. Ramsey stated there are currently 9 detainees participating in the MAT program, with all 9 receiving both group and individual counseling and all 9 participating in art and yoga classes. Ms. Ramsey stated there are 4 MAT participants receiving medication and 2 detainees not in the program who are receiving medication. There are 4 detainees beginning the GED program and 3 preparing to test out. Ms. Ramsey stated there are 2 openings for detention with 3 cadets graduating from the academy in 2 weeks and 2 graduated last week. Ms. Ramsey stated the new MAT program director is in place and is working on the garden today. She stated they are ready to send a work detail to the Dora Cemetery for clean-up, mowing and weed eating, but it has been too wet this week. They would like to get a rotation of summer work details going. Commissioner Dixon asked about the progress on the portable buildings? Ms. Ramsey replied they are currently doing some location evaluation and planning for foundations and utilities. She stated Palamino Construction gave an estimate of \$16,000.00 per pad for each foundation.

DWI Prevention: Ms. Reed stated she have several things on the agenda and thanked Ms. Kirk for getting them on the June agenda so that they are in place July 1, 2025. She stated the program was cut by 6% this year and to expect further cuts next year due to the way the formula funding was adjusted by the legislature.

Human Resources: Ms. Orozco introduced the new Finance Administrator Andrew Patterson, from South Carolina. She stated there are currently 2 openings at Detention and one in road. She stated she is working on the job description for the new position shared by maintenance and road. Commissioner Parker asked when that would be posted. She stated by the end of next week so that a new hire may be in place by early July.

Road: Mr. Dominguez gave a report of the road projects they are currently working on. They are also working on culverts to finish those projects. He stated work is set to begin on SRR8 east of NM 88 for five miles. They are currently trimming the trees on that stretch of road before construction can begin. He stated crews are servicing equipment today, and will be back on blade routes tomorrow. They will get to shredding next week.

Sheriff: Sheriff Sanchez stated they had conducted their first DWI checkpoint in May, using a trailer that they received from a grant from the DWI prevention program. The checkpoint did not result in any DWI arrests, but he believes the publication of the checkpoint did make an impact. Sheriff Sanchez reported statistics for the previous month noting 4 arrests for DWI, sex offender failing to register, 10 domestic disputes, fraud, criminal sexual contact, criminal sexual penetration, child abuse, and trespassing, as well as investigations and numerous reports

taken that did not result in arrest. Commissioner Criswell asked Sheriff Sanchez to look into the area west of NM 206 on SRR12 where damage was done to the roadway by a vehicle doing donuts on the new road. Sheriff Sanchez stated he would check with area residents to find any video footage.

Treasurer: Ms. Ramos presented the March general fund cash balance, reporting a beginning balance of \$8,630,905.27 with debits of \$490,548.34 and credits of 1,379,691.10 leaving an ending cash balance of \$7,741,762.51. Ms. Ramos stated the delinquent property tax auction will be held on June 11, 2025 noting there are 4 properties that remain on the list with Natural Chem being taken off the list.

Commissioners: Commissioner Parker stated he had received a call from Bruce Nixon with concerns about changes made to the projects at the fairgrounds. He asked Ms. Kirk to address Mr. Nixon's concerns. Ms. Kirk did not think it was appropriate to address those concerns as she was not sure what concerns Mr. Nixon did not agree with, and Mr. Nixon was not present. Commissioner Parker noted that the original architect had passed away and the current architect, also with NCA Architects is handling the project. They will work to get that project wrapped up.

6) New Business:

A. Discussion and Consideration of the Removal of East and West Stop Signs on South Roosevelt Road 7 between State Highways 206 and 88: Commissioner Parker asked Sheriff Sanchez and Mr. Dominguez for their thoughts on the 4-way stop at the intersection SRR7 & and SRRP. He stated there were constituents asking to return SRR7 to a through street. Mr. Dominguez stated there may be a deaf child living in that area. Commissioner Munoz noted that intersection at SRRQ and SRR7 is utilized by a lot of truck traffic to by-pass Portales to get to NM 206 from Clovis, with trucks turning. Commissioner Parker made a motion to remove the east west stop signs contingent upon what Mr. Dominguez finds out about the status of a hearing-impaired child residing in the area, with a second by Commissioner Dixon. Sheriff Sanchez recommended leaving them in place. Commissioner Grider-No, Commissioner Criswell-No, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. Discussion and Consideration of Safety Issues regarding the Intersection at South Roosevelt Road 6 and New Mexico Highway 88: Chesney Hatch and Eldon Hays spoke about the dangers of the intersection and recent collisions. They requested measures be taken to reduce speed and drivers running through the intersection without stopping. Mr. Hays stated most of the collisions are from west to east, with people not stopping headed east out of town. Sheriff Sanchez suggested lighted stop signs or speed bumps. Mr. Patterson asked Mr. Dominguez if a rumble strip was an option. No action was taken.

C. Healthcare Assistance: At 9:43 am, Commissioner Grider made a motion to go into indigent healthcare with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Weems presented the indigent healthcare claims report, stating 17 claims were submitted totaling \$23,583.34. She recommended approval of 8 claim in the amount of \$12,179.22 and denial of the remaining 9 claims, stating one patient was brought in for treatment by Portales Police Department and the other patients had Medicaid at the time of service. Commissioner Grider made a motion to come out of indigent healthcare with a second by Commissioner Criswell at 9:45 am. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Parker made a motion to approve the indigent healthcare claims as presented with a second by Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

D. Discussion and Consideration of County Manager Job Description, Contract and Posting of Position: Commissioner Dixon made a motion to postpone this item until the June 13, 2025 special meeting, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

7) Resolutions-Ordinances-Proclamations:

A. Request for Approval of Resolution 2025-17 a Resolution Setting Fees, Rates and Costs for Roosevelt County: Ms. Park stated the resolution included the fee increase for marriage licenses as approved by Senate Bill 290 earlier this year, noting the increase goes into effect statewide June 20, 2025. Ms. Park also stated the other changes from the prior resolution adopted in 2021 includes the use of a flash drive for providing documents and files requested through Inspection of Public Records Requests, and rates charged by the credit card processor for electronic payments. Commissioner Grider made a motion to adopt the resolution with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. Request for Approval of Resolution 2025-18 Designating the Location of Election Day Polling Places for All Statewide Elections conducted in 2026 and 2027 and Appointing the Board of Registration Members for the County: Ms. Park requested approval of the resolution, stating the polling locations have not changed. She recommended Sharon Davis, Shonnie Standifer, Tate Turnbough, Gene Bundy and Emily Laun be appointed to the board of registration. Commissioner Criswell made a motion to approve the resolution, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. Request for Approval of Resolution 2025-19 Approving Participation in the Programs of the Eastern Plains Council of Governments for Fiscal Year 2025-2026: Commissioner Dixon asked Ms. Weems if she utilized the services of EPCOG, Ms. Weems replied stating she does. Commissioner Grider made a motion to approve the resolution, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Kirk stated the county also needed to appoint the representative and the alternate to serve on that board. Commissioner Dixon will serve as the representative and Mr. Munoz will be the alternate.

Public Hearing regarding the 2027-2031 Infrastructure Capital Improvement Plan: At 9:51 am Commissioner Grider made a motion to go into public hearing with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Weems presented an overview of the projects currently on the ICIP. She stated the state recommends annual review of projects noting the ICIP is a planning tool to help rank and prioritize where available funding will be spent. She also stated it helps to decide where to seek grant funding, capital outlay and direct congressional spending. Commissioner Criswell asked to move project # 43630 to the #2 position and project # 43646 to the # 3 position followed by the fairgrounds master plan at #4 and all that follows be renumbered as previously listed. After some discussion of the projects recently completed and the ongoing fairgrounds improvements, at 9:59 am Commissioner Grider made a motion to come out of public hearing, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

D. Consideration of Resolution 2025-20 Adoption of 2027-2031 Infrastructure Capital Improvement Plan (ICIP): Ms. Weems restated the priority order of the top five projects identified in the public hearing and requested approval of the resolution as amended in public hearing. Commissioner Grider made a motion to adopt the resolution with the changes, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

Recess: At 10:00 a.m. Commissioner Dixon called for a 30-minute recess to allow Ms. Kirk the time to issue checks for the vehicles delivered to the Assessor's Office. The meeting reconvened at 10:30 a.m.

E. Request for Approval of Resolution 2025-21 Supporting Catron County's Declaration of Disaster Due to Extreme and Continual Injury and Damage Caused by Mexican Grey Wolves: Commissioner Dixon requested approval of the resolution that would support Catron County in their effort to prevent the loss of livestock and domestic pets due to the re-introduction of the Mexican Grey Wolf in the area. Commissioner Grider made a motion to approve the resolution, with a second from Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

F. Consideration of Resolution 2025-22 Budget Adjustment for 4th Quarter FY25 Financial Reports Part 1: Commissioner Munoz made a motion to postpone the resolution to the special meeting to be held on June 13, 2025, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

G. Consideration of Ordinance 2025-2 to Issue Taxable Industrial Revenue Bonds (DG Sundale, LLC Project) in the Maximum Aggregate Principle Amount of Seventeen Million Three Hundred Twenty Five Thousand (\$17,325,000.00) in Connection with a Proposed Solar Photovoltaic Electric Generation Facility for the Purpose of Generating Electricity Located Within Roosevelt County, New Mexico: Peter Kelton and Ian Beardon Attorneys representing the County and NextEra Energy, presented an overview of the bond structure and purpose and answered questions. Mr. Kelton stated the project has a 9 mega-watt capacity. Commissioner Criswell made a motion to approve the ordinance, with a second from Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

8) Contracts-Agreements-Procurements:

A. Request for Approval of the Intergovernmental Agreement between Dona Ana County and Roosevelt County to Provide Housing of Juvenile Detainees for July 1, 2025 to June 30, 2026 (FY 2026): Ms. Kirk requested the agreement be renewed stating the terms are the same as prior years, but with a price increase from \$200.00 per day to \$475.00 per day. Commissioner Dixon made a motion to approve the renewal of the contract with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. Request for Approval of DWI Grant Award Agreement No. 26-D-G-23 with the Department of Finance and Administration Local Government Division for \$160,000.00: Ms. Reed requested approval of the grant agreement, which is the same as prior years. Commissioner Parker made a motion to approve Items 8b-8g all related to DWI Program, with second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. Request for Approval of the Contract with APIC Solutions, Inc. and the Roosevelt County Detention Center for FY2025-2026: See item 8b above. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

D. Request for Approval of DWI Grant Award Agreement No. 26-D-G-23 with the Department of Finance and Administration Local Government Division for \$160,000.00: See item 8b above. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

E. Request for Approval of the Contract with APIC Solutions, Inc. and the Roosevelt County Detention Center for FY2025-2026: See item 8b above. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

F. Request for Approval of the Agreement Between Roosevelt County DWI and Be Above the Influence (Be-ATI) Social Health and Marketing Campaign for FY 26 July 1, 2025 to June 30, 2026: See item 8b above. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

G. Request for Approval of Agreement between Roosevelt County DWI and Shannon Morrison Associates to Assist with Program Planning and Development from July 1, 2025 to June 30, 2026: See item 8b above. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

Announcement: Commissioner Dixon made an announcement of an item not listed on the agenda. She suggested everyone read an article from the Portales Water Facebook Page which discussed Managed Retreat of Agriculture. She stated everyone should be informed about what is going on in their own back yard regarding water and agriculture.

9) **Adjourn:** The meeting was adjourned at 11:07 a.m.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Mandi M. Park
Mandi M. Park
County Clerk

Tina Dixon
Tina Dixon
Commission Chair

