

**AMENDED AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING**

Tuesday December 16, 2025 6:00 p.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



*** Annual Commissioner Detention Center Inspection at 5:00 p.m. prior to meeting**

Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Approval of Agenda:

2. Approval of Minutes:

Approve Minutes of Tuesday December 02, 2025 meeting minutes.

3. Approval of Payroll and Payables: November 1-30, 2025

- Payroll - \$608,027.92
- Payables - \$641,246.47

4. Information Items:

5. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2025-02 Public Participation Resolution, and is limited to three (3) minutes.

6. Elected Officials/Department Heads Reports:

- Assessors - Floyd
- Clerks – Park
- Sheriff – Sanchez
- Treasurer – Ramos
- Detention/MAT – Ramsey/Thornton
- DWI/Compliance – Reed/Jimenez
- Finance - Weems
- HR – Orozco
- Maintenance - Spinks
- Road – Dominguez
- Special Projects - Weems
- Manager – Forget
- Commissioners

7. Old Business:

8. New Business:

The commission may take action on any items listed.

- a. Detention Center Report – Tina Dixon

9. Contracts – Agreements – Procurements:

- a. Request for Approval of FY27 EMS Fund Act Local Funding Program Application for Milnesand Volunteer Fire Department – Kellie Bilbrey
- b. Request for Approval of FY27 EMS Fund Act Local Funding Program Application for Arch Volunteer Fire Department – Hugh Frank
- c. Request for Ratification Grant Application for funds from EMS Buruea for an Ambulance Purchase - Hugh Frank

10. Resolutions – Ordinances – Proclamations:

- a. Request for Approval of Proclamation Supporting Naming December “Drunk and Drugged Driving Prevention Month” – Darla Reed

11. Media Communication:

12. Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (7) attorney-client privileged information pertaining to threatened or pending litigation, and pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters pertaining to Finance Position, as needed.

- a. Any further action necessary as a result of the closed executive session.

13. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday January 6th, 2026 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Saturday, December 13th, 2025 by 6:00 p.m.

Meadow Forget, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.