

**AMENDED AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

Tuesday December 02, 2025 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order  
Invocation  
Pledge of Allegiance  
Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of Tuesday November 18, 2025 meeting minutes.

**3. Information Items:**

*a. Dora Solar Project Introduction and Presentation – Adam Schumaker and Kristen Eliassen*

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2025-02 Public Participation Resolution, and is limited to three (3) minutes.

**5. Elected Officials/Department Heads Reports:**

- Assessors - Floyd
- Clerks – Park
- Probate - Terry
- Sheriff – Sanchez
- Treasurer – Ramos
- Board of Finance – Ramos
- Detention/MAT – Ramsey/Thornton
- DWI/Compliance – Reed/Jimenez
- Finance - Weems
- HR – Orozco
- Maintenance - Spinks
- Road – Dominguez
- Special Projects - Weems
- Safety Committee - Grassel
- Manager – Forget
- Commissioners

**6. Old Business:**

The commission may take action on any items listed.

- a. Discussion and Action on County Legislative Priorities for the 2026 Legislative Session– Tina Dixon*
- b. Discussion and Approval of 2026 Roosevelt County Calendar – Meadow Forget*

**7. New Business:**

The commission may take action on any items listed.

- a. Healthcare – Carla Weems
  - i. Indigent Healthcare Assistance Program (HCAP) - Board Meeting
- b. *Discussion and Appointment of New Mexico Counties Insurance Authority (NMCIA) Voting Member – Tina Dixon*
- c. *Discussion and Approval of Hiring a Tax Attorney to look into GRT for Melrose Air Force Range (MAFR) – Malin Parker*

**8. Contracts – Agreements – Procurements:**

- a. *Discussion and Consideration of Contract with Colfax County for Housing Roosevelt County Inmates – Shayla Ramsey*
- b. *Memorandum of Understanding Between the County of Roosevelt and the Ninth Judicial District Court Regarding Reimbursement of Expenses for the Roosevelt County District Court Security Personnel – Sheriff Sanchez and Kevin Spears*

**9. Resolutions – Ordinances – Proclamations:**

- a. *Consideration of Resolution 2025-38 Supporting the New Mexico Counties 2026 Legislative Priorities - Tina Dixon*

**10. Media Communication:**

- 11. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (7) attorney-client privileged information pertaining to threatened or pending litigation.

- a. Any further action necessary as a result of the closed executive session.

**12. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday December 16th, 2025 at 6:00 p.m.  
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Saturday, November 29th, 2025 by 9:00 a.m.

  
Meadow Forget, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube

<https://www.youtube.com/channel/UC1bHckYttNQnm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.