

Tuesday December 2, 2025
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday December 2, 2025 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Manager Meadow Forget, County Attorney Michael Garcia, Clerk Mandi Park, Treasurer Victoria Ramos, Human Resources Coordinator Mary Orozco, GIS Coordinator Johnny Montiel, Road Superintendent Juan Dominguez, Assessor Stevin Floyd, Chief Deputy George Beggs, Maintenance Supervisor Gary Spinks, Anthony Ortega, Detention Administrator Shayla Ramsey, Special Programs Coordinator Carla Weems, Sheriff Javier Sanchez, Chief Deputy Bryan Holmes, Deputy Daniel Boan, Brandon Brooks IT, and presenters Kevin Spears, Kirsten Eliasson, and Adam Schumaker and community members Mike Davidson, Jackie Pienkowski, Joan Gresham, Lanny Gresham, Bobby Gresham, Charles Bennett, Jared Frazee, Susie Davis, Glen Davis and Eastern New Mexico News reporter Sage Grabowsky.

Call to Order – Commissioner Dixon at 9:00 a.m.

Invocation – Commissioner Criswell

Pledge – Commissioner Dixon

1) **Approval of Agenda:** Commissioner Parker made a motion to approve the agenda with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

2) **Approval of Minutes:** Commissioner Grider made a motion to approve the minutes from the November 18, 2025 regular meeting, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

3) **Informational Items – Dora Solar Project Introduction and Presentation – Adam Schumaker and Kirsten Eliasson:** Mr. Schumaker with Gallatin Power provided a PowerPoint presentation, stating the Dora area was chosen due to the peak demand at the crossroads substation. He stated there would be substantial upgrades to that station making it part of the 765KV line backbone of the system. He stated it would become an integral part of the infrastructure providing local power and storage. Kirsten Eliasson stated the project is a large scale solar and energy storage project with up to twenty thousand acres involved and would be in service by 2031. They would seek industrial revenue bonds that would produce \$4.5 million in revenue to the county annually. They are working to get a power purchase agreement in place. Commissioner Criswell asked if they have completed their NEPA application. Mr. Schumaker stated a NEPA study was not necessary as there are no federal partners on the project. Commissioner Dixon asked about the endangered species habitats. Mr. Schumaker stated the only species of concern is the Lesser Prairie Chicken, but it has recently been de-listed. Commissioner Dixon advised him to be aware of the Dune Sagebrush Lizard. Commissioner Parker asked Ms. Eliasson about the total acres used for the project being taken out of production. She stated it could be up to 20,000 acres, but a large portion of those acres are not currently in high value production. Commissioner Parker also asked about the lifespan of the project and how end of life would be handled. Ms. Eliasson stated they would have a restoration bond for the end of the project life, which is about 35 years. Commissioner Dixon stated her opposition to taking agricultural land out of production and its effect on ag-related and ag-dependent small businesses. Commissioner Criswell asked if they had presented to the Roosevelt Soil and Water Conservation District board. Ms. Eliasson responded they have not. Commissioner Criswell requested that they be included and consulted in development of the project.

4) **Public Requests:** There were no public comments.

5) **Elected Officials and Department Heads Reports:**

Assessor: Mr. Floyd stated he did not have a report but would stand for questions. There were no questions for Mr. Floyd.

Clerk: Ms. Park reminded the commission and the public that the Texico School Board race would be recounted along with the system re-check that would take place immediately following this meeting.

Probate Judge: Judge Terry was not in attendance to provide a report.

Sheriff: Sheriff Sanchez stated he had nothing to report but would stand for questions. There were no questions for the Sheriff.

Treasurer / Board of Finance: Ms. Ramos reported on the July general fund cash balance, stating there was an opening balance of \$6,197,560.82 and an ending balance of \$6,005,199.80 as of August 1, 2025.

Detention / MAT: Ms. Ramsey stated the facility count was at 61 this morning, with 8 female detainees and 53 male detainees. There are currently 9 out-of-county detainees housed in the facility, from Quay County, Chaves County, Cannon Air Force Base, and Guadalupe County. She stated Quay County was billed \$22,050.00 for the month of November. Cannon Air Force Base was billed \$5,075.00. Chaves County was billed \$10,550.00, and Guadalupe was billed \$2,975.00. Ms. Ramsey stated the facility is fully staffed but has one recent resignation. She stated there are currently 9 participants in the MAT Program with all 9 receiving individual and group counseling and all 9 participating in yoga, with 2 receiving medications. There are also 2 detainees currently taking GED classes. There have been 8 detainees earn a GED in 2025 while incarcerated in Roosevelt County.

DWI Compliance: Ms. Reed was not in attendance.

Finance: Ms. Weems did not have anything to report for finance.

Human Resources: Ms. Orozco stated there are 2 current openings, one deputy position and the finance position.

Maintenance: Mr. Spinks stated bids for mold remediation work at the enterprise center are coming in. This is the 4th time they have had to deal with mold in that spot. The rain runoff into the back door is the problem. The alley is higher than the back door of the building. Mr. Spinks recommended raising the entrance by 6 inches., and making a ramp over the door frame. Commissioner Criswell asked about the drain. Mr. Spinks stated it is a 4-inch drain, but is not able to handle the volume of the rain, because it collects dirt and debris between rains. Mr. Spinks stated contractors would like to see an architect or engineer be involved to divert the water away from the building. He stated the holes were drilled to test the subfloor for wetness.

Road: Mr. Dominguez stated they are working on LGRF projects on SRR 16, they are hauling caliche today. They are also working on SRR V from NM 236 to SRR 6 and SRR 1 between SRR Y and SRR Z. He stated blades are on their routes. They are shredding in the Causey area, and almost done for the season. Mr. Dominguez stated they are 2 staff short. Commissioner Grider asked Mr. Dominguez to have his crew work on the road leading into the cemetery near Tolar on SRR AA. Commissioner Criswell stated Mr. Jasso needs an entrance to his field on SRR 16. Commissioner Parker asked Mr. Dominguez to check on SRR E.

Special Projects: Ms. Weems did not have a report.

Safety Committee: Ms. Grassel was not in attendance to present on behalf of the safety committee.

Manager: Ms. Forget stated there is a legislative forum scheduled for December 16, 2025 in Tucumcari at noon. Ms. Forget stated she had requested a box from NACO to retire American flags. The box would be placed in the courthouse so that people could bring worn flags to have them properly disposed. She stated she is working on the insurance renewals and getting the vehicle values updated in the system. That is due by December 15, 2025. She stated the jury deliberation room project is in the works with the architect on-site next week. The RFP has been published. She and the appointed committee have a meeting with the San Juan Mesa group set for December 9, 2025. Commissioner Parker asked Ms. Forget to email the bids for the work to be done at the chamber. Commissioner Parker also asked where things stand on bids for the electrical work and RV hook-ups at the fairgrounds. Ms. Forget stated she is hopeful that a temporary contract for the finance position, and to train the next person.

Commissioners: Commissioner Criswell stated he reached out to Yucca about the fiber at the fairgrounds. He stated they would make a connection ready for the fairgrounds when they go across to the Hampton's property. Commissioner Dixon stated the comment period for the sand dune lizard listing is now open.

6) Old Business

A. Discussion and Action of County Legislative Priorities for the 2026 Legislative session: Commissioner Dixon stated the ICIP is clear and up to date. The roads department projects include a smooth-drum roller and a pad-foot roller. The fairgrounds master improvement plan, detention center electrical and the update to the emergency warning system are also still priorities. Commissioner Dixon made a motion to approve those priorities with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. Discussion and Approval of the 2026 Roosevelt County Calendar: Ms. Forget stated the only change to the calendar from the draft presented last week was the February meeting, due to a conflict with a meeting in Santa Fe. The February meeting will be on Wednesday the 4th. She also noted that payday falls on Christmas day. She asked the commission how to handle that, with the option of moving payday up to December 24 or leaving it on December 25, 2026. Commissioner Dixon made a motion to approve the calendar as presented with the February meeting on February 4, 2026 and the payday on December 24, 2026. Commissioner Criswell made the second. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

7) New Business:

A. Indigent Healthcare: At 9:53 a.m. Commissioner Criswell made a motion to go into indigent healthcare with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Ms. Weems presented the indigent report, asking that 10 claims be considered, totaling \$16,479.57. Ms. Weems recommended approval of 5 claims at \$12, 712.57. She stated that those recommended for disapproval the patients had Medicaid or did not have an application on file. At 9:54 a.m. Commissioner Parker made a motion to come out of indigent healthcare with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Parker made a motion to approve the report as presented by Ms. Weems. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. Discussion and Approval of Eastern Plains Council of Governments (EPCOG) Representative Agreement: Commissioner Dixon stated she serves in that role at this time; however, Ms. Forget was also on the EPCOG Board as the Mayor of Melrose, and serves as the Chairperson. Commissioner Dixon asked that Ms. Forget be appointed to represent Roosevelt County and Commissioner Dixon serve as the alternate. Ms. Forget agreed with the request. Commissioner Grider made a motion to appoint Ms. Forget with Commissioner Dixon as the alternate, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

C. Discussion and Approval of Hiring a Tax Attorney to Look into GRT for Melrose Air Force Range (MFAR): Commissioner Parker noted that we lose a lot of GRT as it relates to the Bombing Range to the City of Clovis. He stated he wanted to keep it at the forefront. Mr. Garcia stated he has spoken with individuals from New Mexico

Taxation and Revenue. He asked for additional time to continue to work on this item. Mr. Garcia was granted some additional time. Commissioners also asked Ms. Forget to contact officials with Curry County to work together on this issue. No action was necessary.

8) **Contracts-Agreements-Procurements:**

A. **Discussion and Consideration of Contract with Colfax County for Housing Roosevelt County Detainees:**

Ms. Ramsey requested approval of the contract, stating the contract was the same as the prior contract. Commissioner Grider made a motion to approve the contract, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

B. **Memorandum of Understanding between the County of Roosevelt and the Ninth Judicial District Court Regarding Reimbursement of Expenses for the Roosevelt County District Court to Security Personnel:**

Mr. Spears asked that the MOU be approved, stating the contract is for December 1 through the end of the fiscal year. The funding comes from the legislature through the Office of the Court for security. The request is for the deputy to be full-time at the courthouse and be security for the entire building and perimeter, not just the court. Sheriff Sanchez agreed, that it is a necessity and would benefit the county as well as the court. Commissioner Grider made a motion to approve the MOU, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

9) **Resolutions - Ordinances – Proclamations:**

A. **Consideration of Resolution 2025-38 – Supporting the New Mexico Counties 2026 Legislative Priorities:**

Commissioner Dixon requested approval of the resolution, stating the resolution shows Roosevelt Counties support of the legislative priorities identified by New Mexico Counties. Commissioner Grider made a motion to approve the resolution, with a second by Commissioner Munoz. Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

10) **Media Communication:** Reporter Sage Grabowsky was present for the Eastern New Mexico News, but did not have any clarifying questions for the commission.

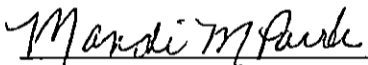
11) **Executive Session:** At 10:09 a.m. Commissioner Dixon made a motion to go into executive session with a second from Commissioner Grider, stating only the items specifically listed on the agenda will be discussed in the closed session. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Those present for the executive session were the five commissioners, Ms. Forget, and Mr. Garcia. At 10:32 a.m. Commissioner Dixon made a motion to come out of executive session, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes. Commissioner Dixon stated only those items listed on the agenda were discussed in executive session, and as a result no action was needed and no action was taken.

Following the executive session, there was some discussion of scheduling meetings and giving public notice of events where commissioners would be present.

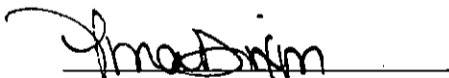
12) **Adjourn:** The meeting was adjourned at 10:38 a.m.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Mandi M. Park
County Clerk



Tina Dixon
Commission Chair

