

Wednesday, November 12, 2025
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting on Wednesday November 12, 2025 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Manager Meadow Forget, County Clerk Mandi Park, County Services Specialist Shana Begg, and Chief Deputy Bryan Holmes.

Call to Order – Commissioner Dixon at 9:00 a.m.

Prayer – Commissioner Grider

Pledge – Commissioner Dixon

1) **Approval of Agenda:** Commissioner Parker made a motion to approve the agenda, with a second from Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

2) **New Business:**

Convene Board of Canvass: At 9:01 am, Commissioner Grider made a motion to go into board of canvass with a Second by Commissioner Criswell. Commissioner Grider-Yes, Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

Ms. Park presented the results and canvass report as follows:

The five-member absentee board met Tuesday November 5, 2025. There was one provisional ballot issued during early voting at the Courthouse. There were 2 absentee ballots rejected, as they were returned as undeliverable mail. There was a total of 6 spoiled ballots. We received 227 applications for absentee ballots, by the deadline. All 227 ballots were sent to voters. We received 147 of those absentee ballots back prior to 7:00 pm on election night. Of those 2 were rejected as undeliverable, all were processed on the absentee tabulator. We received 1 request for FWAB (federal absentee ballot). We received one unopened, unvoted ballot returned by the voter's spouse after his passing. That ballot can't be counted. There were 62 Same Day Registrations processed by Roosevelt County during early voting and on election day. Most were address updates. There were 10 ballots delivered via secure drop box. Ms. Park stated it was her recommendation to the absentee board that the provisional ballot be accepted, hand tallied and added to the official results, that has been done and is included in the result presented. Ms. Park also stated there were no races that would require an automatic recount, but the necessary re-checks would be conducted later this year.

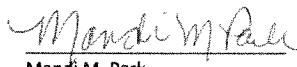
At 9:09 am, Commissioner Criswell made a motion to adjourn board of canvass and reconvene board of county commission, with a second by Commissioner Parker. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

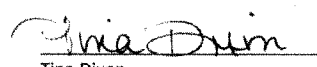
A. **Request Approval of the 2025 Regular Local Election Canvass Report:** Ms. Park Requested approval of the canvass and asked Commissioners to stay to sign the certificate of election for each candidate once the meeting is adjourned. Commissioner Grider made a motion to approve the canvass report with a second by Commissioner Grider. Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.

3) **Adjourn:** The meeting was adjourned at 9:10 a.m.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Mandi M. Park
County Clerk


Tina Dixon
Commission Chair

