

Wednesday July 30, 2025
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

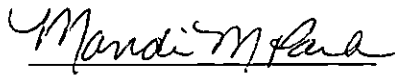
The Roosevelt County Commission met in an emergency business meeting on Wednesday July 30, 2025 at 10:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Roy Lee Criswell, Commissioner Tina Dixon, Commissioner Malin Parker, Commissioner Fabian Munoz, County Attorney Michael Garcia by zoom, County Manager Drew Patterson, Clerk Mandi Park, Human Resources Coordinator Mary Orozco, Administrative Assistant Mikhail Mckinley, Assessor Stevin Floyd, DWI Prevention Coordinator Darla Reed, Sheriff Javier Sanchez, Chief Deputy Sheriff Bryan Holmes.

Call to Order – Commissioner Dixon at 10:00 a.m.
Invocation – Commissioner Munoz
Pledge – Commissioner Dixon

- 1) **Approval of Agenda:** Commissioner Grider made a motion to approve the agenda with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.
- 2) **Approval of Minutes:** Commissioner Parker made a motion to approve the minutes from the July 1, 2025 regular meeting with a second from Commissioner Munoz. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.
- 3) **Resolutions-Ordinances-Proclamations:**
A. **Request for Approval of Resolution 2025-26 Fiscal Year 26 Budget Adoption:** Mr. Patterson requested approval of resolution 2025-26 FY26 Budget Adoption. Mr. Patterson stated he had met with each department head and elected official, and made the requested cuts. They had plugged in some more accurate salary projections, insurance expense projections and revenue projections, to come from a two-million-dollar deficit to a budget of about \$3,000.00 to the positive. Commissioner Parker asked if all of the cuts approved by the Commission had been made. Mr. Patterson had not reviewed and researched the minutes from the budget meetings, but felt certain that all cuts requested by the commission had been covered in meetings with department heads, such as the vehicle cuts from the Sheriff's budget and transfer of vehicles from the Assessor's Office. The additional person for the fairgrounds/road maintenance has been added. Commissioner Parker asked Elected Officials if they feel comfortable that everything has been captured accurately. The Sheriff, Clerk and Assessor feel confident that their budgets are accurate. Commissioner Dixon asked if Mr. Patterson wanted to point out any significant changes. He mentioned the vehicle cuts and revenue projections are closer to actual, but still conservative. Commissioner Parker asked where the work product from the budget meeting including the cuts had gone. Mr. Patterson stated the accounting firm, TKM was not made aware of the requested cuts, until he gave them the new numbers following department head meetings. Commissioner Criswell asked about the deficit from the LGBMS report? All funds show assets, revenue, and expenses, leaving the county with a deficit of just over a million dollars coming out of reserves. After some discussion, Commissioner Parker requested a recess to gather additional information. At 10:47 am, Commissioner Dixon recessed the meeting. At 10:57 am, Commissioner Dixon reconvened the meeting. Mr. Patterson called Mark at TKM, they stated the spreadsheet from income (county system) does not directly track with LGBMS (state system). Mark explained the \$3000.00 budget surplus only encompasses the general fund. The LGBMS summary encompasses the general fund, fixed assets, and all other funds including Road (402), investments, and debt service. TKM stated they entered what they were given. Commissioner Parker asked what the penalty would be for missing the deadline. Mr. Garcia stated it would be better to submit the budget and reach out to Department of Finance Administration and ask for help, and make them aware of the concerns. Commissioner Grider made a motion to adopt the resolution approving the budget with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Parker-Yes, Commissioner Munoz-Yes.
- 4) **Adjourn:** The meeting was adjourned at 11:27 a.m.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Mandi M. Park
County Clerk


Tina Dixon
Commission Chair

