

**AGENDA 3<sup>rd</sup> AMENDED**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday September 9, 2025 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order  
Invocation  
Pledge of Allegiance  
Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of Tuesday August 5, 2025 meeting and Special Meeting Minutes of Tuesday September 2, 2025.

**3. Approval of Accounts Payable and Payroll:**

Payroll from July 1, 2025 through August 31, 2025

Total: \$731,634.07

Accounts Payable from May 1, 2025 through August 31, 2025

Check No:082815-083252

Total Amount of Checks: \$3,943,881.06

Total Amount of Drafts: \$726,842.83

**4. Informational Items:**

- a. Presentation by: Wireless Tower Solutions Corporation. - Dean Williamson
- b. Presentation by: NM C-Pace. - Eric Christensen
- c. Presentation by: NM Community Solar Program for Municipalities. - Michael Meade
- d. Roosevelt County Community Development Corporation Quarterly Update. – Jodi Diaz

**5. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2025-02 Public Participation Resolution, and is limited to three (3) minutes.

**6. Elected Officials/Department Heads Reports:**

- Assessors - Floyd
- Clerks – Mandi Park
- Probate - Terry
- Sheriff – Sanchez
- Treasurer – Vicki Ramos
- Board of Finance – Layle Sanchez
- Detention/MAT – Ramsey/Thorton
- DWI/Compliance – Reed/Jimenez
- Finance - Patterson
- HR – Orozco
- Maintenance - Spinks
- Road –Juan Dominguez
- Special Projects - Weems
- Manager – Patterson
- Safety Committee - Grassel
- Commissioners

## **7. Old Business:**

- a. Discussion and Possible action for purchase of tractor for dedicated fairground use. – Malin Parker
- b. Discussion and Possible action to go out to bid on additional electrical and water hookups for Roosevelt County Fairgrounds. – Malin Parker

## **8. New Business:**

*The Commission may take action on any item listed.*

- a. Ratification of Clerk's signature on Memorandum of Understanding between Roosevelt County and Secretary of State for expenses related to the 2025 Regular Local Election. - Mandi Park
- b. Healthcare Assistance. – Carla Weems
  - i. Indigent Healthcare Assistance Program (HCAP). – Board Meeting
  - ii. Indigent Burial
- c. Discussion and Consideration of Order to Roosevelt County Assessor to Impose Property Tax Rates set by Department of Finance and Administration for Year 2025. – Stevin Floyd
- d. Chalk Hill Stock Farms Subdivision, Request for Approval of a Summary Replat of Lots 28-1 and Lots 28-2 of the Chalk Hill Stock Farms Subdivision of Roosevelt County. – Johnny Montiel
- e. Ratification of Approval of Alcohol Consumption Permit for Public Celebration Permit Application by Roosevelt General Hospital Foundation/Enchantment Vineyards. – Jeanette Orrantia
- f. Granting Signature Authority for Opioid Litigation and Settlement. – County Attorney

## **9. Resolutions – Ordinances – Proclamations:**

- a. Request for Approval of Resolution 2025-27, FY2025 Final Quarter Financial Report, Year Ending June 2025
- b. Request for Approval of Resolution 2025-28,

A RESOLUTION RELATING TO THE PROPOSED INDUSTRIAL REVENUE BONDS ENTITLED ROOSEVELT COUNTY, NEW MEXICO TAXABLE INDUSTRIAL REVENUE BONDS (SAN JUAN MESA REPOWER PROJECT), SERIES 2025; DECLARING THE INTENT OF ROOSEVELT COUNTY TO CONSIDER THE ISSUANCE OF SUCH INDUSTRIAL REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$220,000,000 IN CONNECTION WITH A PROPOSED PROJECT LOCATED WITHIN THE BOUNDARIES OF ROOSEVELT COUNTY FOR THE PURPOSE OF INDUCING SAN JUAN MESA WIND PROJECT, LLC TO DEVELOP THE PROJECT SITE AND TO CONSTRUCT AND INSTALL THE PROJECT; DIRECTING THE COUNTY CLERK TO PUBLISH OR ARRANGE FOR PUBLICATION OF NOTICE OF INTENT TO CONSIDER AN ORDINANCE AUTHORIZING ISSUANCE AND SALE OF THE BONDS IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE COUNTY; AND AUTHORIZING THE COUNTY MANAGER TO DELIVER NOTICE OF THE PROPOSED PROJECT TO EACH TAXING JURISDICTION WITHIN THE COUNTY AS REQUIRED BY LAW.

- c. Request for Approval of Resolution 2025-29, Setting Fees

## **10. Contracts – Agreements – Procurements:**

- a. Discussion and Consideration of Road Use Agreement between Roosevelt County and Blackwater Solar Center, LLC. – Peter Kelton
- b. Request for Approval of Renewal of Tower Lease Agreement between Eastern New Mexico University and Roosevelt County. – Carla Weems
- c. Request for Approval of Cost of Care Agreement between Roosevelt County and Bernalillo County Youth Services. – Shayla Ramsey
- d. Request for Ratification of contract between Roosevelt County and Paycom. – Mary Orozco

## **11. Media Communication**

## **12. Executive Session:**

Pursuant to 10-15-1 N.M.S.A. (1978) H (2) attorney-client privileged information pertaining to threatened or pending litigation, contracts and/or limited personnel matters, as needed. Any further action necessary as a result of the closed executive session.

## **13. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday October 7, 2025 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Thursday, September 4, 2025 by 9:00 a.m.



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Andrew Patterson, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.