

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday, August 5th 2025 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 W. First St.
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

Salute to the Flag of New Mexico

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

1. Approval of Agenda:

2. Approval of Minutes:

Approval of Minutes of July 30, 2025 Emergency Meeting

3. Approval of Payroll:

Payroll from May 1, 2025 through June 30, 2025

4. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2025-02 Public Participation Resolution, and is limited to three (3) minutes.

5. Elected Officials/Department Heads Reports:

Clerk – Mani Park

Treasurer – Victoria Ramos

May Monthly Report

Elected Officials No Report: Assessor, Probate, Sheriff

Finance – Drew Patterson

Healthcare – Carla Weems

Indigent Healthcare Board Meeting & Indigent Burial

Presentation of FY25 Annual Healthcare Assistance Report

Human Resources – Mary Orozco

Department Head No Report: Compliance, Detention, DWI, Maintenance, MAT, Road, Special Projects

Manager – Drew Patterson

Commissioners

6. New Business:

- a. Fairgrounds Discussion and Consideration for a Tractor and Driver for the High Plains Rodeo's-Commissioner Parker
- b. Designation of Two Commissioners to Participate in the FY25 Annual Financial Audit Meetings – Drew Patterson

7. Contracts/Agreements/Procurements:

- a. Request for the Approval of the County Manager Contract – Mary Orozco
- b. Request for the Approval of Eastern New Mexico University Contract for Water Well Use – Carla Weems
- c. Consideration of Program Agreement Renewal with New Mexico Cooperative Extension Services – Carla Weems
- d. Request for Approval of Clean and Beautiful Grant Program Agreement with State of New Mexico Tourism Department – Carla Weems

8. Media Communication:

9. Adjourn:

**NEXT REGULAR COMMISSION MEETING --- Tuesday, September 9, 2025 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Friday, August 1, 2025 by 6:00 p.m.



Andrew "Drew" Patterson, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.