

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, June 10, 2025 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



---

Call Meeting to Order  
Invocation  
Pledge of Allegiance  
Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of May 30, 2025 Special meeting minutes

**3. Information Items:**

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2025-02 Public Participation Resolution, and is limited to three (3) minutes.

**5. Elected Officials/Department Heads Reports:**

Clerks – Park  
Detention/MAT – Ramsey/Thorton  
DWI/Compliance – Reed/Jimenez  
Human Resources – Orozco  
Road – Dominguez  
Sheriff – Sanchez  
Treasurer - Ramos  
Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

- a. Discussion and Consideration of the removal of East and West Stop Signs on Roosevelt Road 7 between State Highway 206 and 88 – Commissioner Parker
- b. Discussion and Consideration of the Safety issues regarding the Intersection at Roosevelt Road 6 and New Mexico Highway 88 – Eldon Hays and Chesney Carter
- c. Healthcare - Carla Weems  
Indigent Healthcare Board Meeting
- d. Discussion and Consideration of the Roosevelt County Manager Job Description, contract and posting of position – Commission

**7. Resolutions – Ordinances – Proclamations:**

- a. Request of Approval of Resolution 2025-17 Setting Fees, Rates and Costs for Roosevelt County – Mandi Park
- b. Request of Approval of Resolution 2025-18 Designating the Location of Election Day Polling Places for all Statewide Elections Conducted in 2024 and 2025; and Appointing the Board of Registration Members for the County – Mandi Park
- c. Request of Approval of Resolution 2025-19 Approving Participation in the Programs of the Eastern Plains Council of Governments for Fiscal Year 2025-2026 – Commissioners

Public Hearing Regarding 2027-2031 Infrastructure Capital Improvement Plan (ICIP)

- d. Consideration of Resolution 2025-20 Adoption of 2027-2031 Infrastructure Capital Improvement Plan (ICIP) – Carla Weems
- e. Request for the Approval of Resolution 2025-21 Supporting Catron County's Declaration of Disaster due to Extreme and Continual Injury and Damage caused by Mexican Grey Wolves – Commissioner Dixon
- f. Consideration of Resolution 2025-22 Budget Adjustment for 4<sup>th</sup> Quarter FY25 Financial Reports Part I – Annette Kirk
- g. Consideration of Ordinance 2025-2 to issue Taxable Industrial Revenue Bonds (DG Sundale, LLC Project) in the maximum aggregate principal amount of Seventeen million three hundred twenty five thousand (\$17,325,000) in connection with a proposed solar photovoltaic electric generating facility for the purpose of generating electricity located within Roosevelt County, New Mexico - NextEra/P Kelton

**8. Contracts/Agreements/Procurements:**

- a. Request for the approval of the Intergovernmental Agreement between Dona Ana County and Roosevelt County to provide housing of Juvenile detainees for July 1, 2025 to June 30, 2026 (FY 2026) – Administrator Ramsey
- b. Request for the Approval of the Advertising Lease Agreement between Signman Signs II and Roosevelt County DWI for Poster Advertising up to \$200 – Darla Reed
- c. Request for Approval of Professional Services Agreement for Be Well for the DWI/Compliance Program – Darla Reed
- d. Request for the Approval of Professional Services Agreement between Roosevelt County and Laurie Collins, Contractor to assist Roosevelt County DWI Compliance and Community Wellness Outreach events from July 1<sup>st</sup>, 2025 to June 30, 2026 – Darla Reed
- e. Request for the Approval of the Agreement between JBmedia Group and Roosevelt County DWI for public health standards and guidelines for social marketing for the period of July 1<sup>st</sup>, 2025 to June 30, 2026 – Darla Reed
- f. Request for Approval of the Agreement between Roosevelt County DWI and Be Above the Influence (BE-ATI) Social Health and Marketing Campaign for FY26 July 1, 2025 – June 30, 2026 – Darla Reed
- g. Request for Approval of the Agreement between Roosevelt County DWI and Shannon Morrison Associates to assist with program planning and development from July 1, 2025 to June 30, 2026 – Darla Reed

**9. Adjourn**

**NEXT REGULAR COMMISSION MEETING --- Tuesday, July 1, 2025 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

his is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Friday, June 6, 2025 by 9:00 p.m.

*Annette Kirk*

---

Annette Kirk, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.