

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
SPECIAL BUSINESS MEETING
Friday, June 13, 2025 2:00 p.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

Salute to the Flag of New Mexico

1. Approval of Agenda:

2. Elected Officials/Department Heads Reports:

County Manager Report

3. New Business:

The Commission may take action on any item listed.

a. Discussion and Consideration of Fairgrounds

b. Discussion and Consideration of the Roosevelt County Manager Job Description, contract and posting of position

4. Resolutions – Ordinances – Proclamations

- a. Consideration of Resolution 2025-22 Budget Adjustment for 4th Quarter FY25 Financial Reports Part I – Annette Kirk

5. Contracts/Agreements/Procurements:

- a. Request for the Approval of Professional Services Agreement for Mental Health Resources, Inc for DWI/Compliance Program for total of \$12,000 for the contract year of 7/1/2025 to 6/30/25– Darla Reed

6. Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) attorney-client privileged information pertaining to threatened or pending litigation, contracts and/or limited personnel matters pertaining the County Manager resignation, as needed. Any further action necessary as a result of the closed executive session.

7. Media Communications

8. Adjourn.

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcountry.com by Tuesday, June 10, 2025 by 2:00 p.m.

Annette Kirk

Annette Kirk, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube

<https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.