

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday, April 15, 2025 6:00 p.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Approval of Agenda:

2. Approval of Minutes:

Approve Minutes of April 1, 2025 meeting minutes and the March 28, 2025 special meeting minutes

3. Approval of Accounts Payable and Payroll:

Payroll from March 1, 2025 through March 31, 2025

Accounts Payable from March 1, 2025 through March 31, 2025

4. Consent Agenda:

- a. Ratification of Resolution No. 2025-14 and mailing of Notice Letters to Taxing jurisdictions, all in Connection with the proposed Industrial Revenue Bonds entitled Roosevelt County, New Mexico Taxable Industrial Revenue Bonds (DG Sundale, LLC Project), Series 2025 in an aggregate amount up to \$17,325,000.

5. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution, and is limited to three (3) minutes.

6. Elected Officials/Department Heads Reports:

Assessors – Stevin Floyd

Detention – Shayla Ramsey

Restrictive Housing Report

Manager – Annette Kirk

Commissioner

7. Old Business:

- a. Discussion and Consideration to purchase Bulk Fuel – Commissioner Parker
- b. Discussion and Consideration to update Roosevelt County Land Use/Mineral Plan – Commissioner Dixon
 - i. Schedule Workshop with Departments, Border Soil and RCSWCD

8. New Business:

The Commission may take action on any item listed.

- a. Discussion and Consideration to update Roosevelt County Personnel Policy – Commissioner Dixon
- b. Request for Approval of Roosevelt County Detention Center Policy and Procedures relating to Homeland Security Detainers – Shayla Ramsey

9. Contract – Agreements - Procurements:

- a. Request for the Approval of Professional Services Agreement for Mental Health Resources, Inc for DWI/Compliance Program – Johanna Jimenez
- b. Request for the Approval of Contract between Roosevelt County and Vigil Maldonado Detention Center in Raton, NM for Housing of Detainees – Shayla Ramsey

- c. Request for the Approval of the FY26 Fire Protection Fund Distribution Application Submittal for Arch Volunteer Fire District – Annette Kirk
- d. Request for the Approval of the FY26 Fire Protection Fund Distribution Application Submittal for Milnesand Volunteer Fire District – Annette Kirk
- e. Request for the Approval of the Operating and Use Agreement between Roosevelt County and La Casa de Buena Salud

10. Media Communication

11. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday, May 6, 2025 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Friday, April 11, 2025 by 2:00 p.m.



Annette Kirk, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.

Zoom Link available on last page for convenience.

Roosevelt County is inviting you to a scheduled Zoom meeting.

Topic: Roosevelt County Commission Meeting April 15, 2025

Time: Apr 15, 2025 05:45 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84889249397?pwd=Rwa8BWV5BQ5bWWIsaaKIU7zd2WSRa3.1>

Meeting ID: 848 8924 9397

Passcode: Roosevelt

One tap mobile

+12532158782,,84889249397#,,,,*258877748# US (Tacoma)

+13462487799,,84889249397#,,,,*258877748# US (Houston)

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)

Meeting ID: 848 8924 9397

Passcode: 258877748

Find your local number: <https://us06web.zoom.us/j/84889249397?pwd=Rwa8BWV5BQ5bWWIsaaKIU7zd2WSRa3.1>