

Tuesday June 25, 2024
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting on Tuesday June 25, 2024 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Tina Dixon, Commissioner Roy Lee Criswell, Commissioner Dennis Lopez by phone, County Manager Amber Hamilton, County Attorney Michael Garcia by zoom, Clerk Mandi Park, Treasurer Layle Sanchez, Assessor Stevin Floyd, Human Resources Administrator Lauren Bagwell, GIS Technician Johnny Montiel and reporter Emily Wilbanks.

Call to Order – Commissioner Dixon at 9:00 a.m.
Invocation – Amber Hamilton
Pledge – Commissioner Dixon

1. Approval of Agenda: A motion to approve the agenda was made by Commissioner Criswell with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

2. New Business:


A. Presentation and Request for Approval of FY24 Capital Asset Inventory Listing: Ms. Hamilton stated elected officials and department heads have conducted the inventory, and all assets are accounted for. Commissioner Criswell made a motion to approve the Capital Asset Inventory listing with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Criswell-Yes, Commissioner Lopez-Yes.

B. Discussion and Possible Action of Open Employment Positions of County Manager and Deputy County Manager/Finance: Commissioner Criswell would like to fill the County Manager position prior to filling he the Deputy County Manager/Finance position and allow the incoming County Manager to fill the Deputy County Manager position, allowing that person to build their own team. Commissioner Grider stated that was not according to policy. Commissioner Savage stated protocol is for the county manager and human resources to fill open positions, and did not think the commission should micro-manage that decision. Commissioner Lopez added his agreement with Commissioner Savage’s statements and opposed micromanagement. Ms. Hamilton gave an update on the status of the open finance position, stating the first round of interviews has taken place, and the position has been re-posted. There are 2-3 new applicants for that position. She is also working on a contract with a CPA firm to provide options for either a surge team to help prepare for the coming audit and also to provide a temporary finance person to process some basic accounts payable functions. The team is currently maintaining internal controls, accounts payable and payroll in the interim as all duties have been split out between the current personnel. Mr. Garcia noted the personnel ordinance states the Board of County Commissioners is responsible for hiring the County Manager, and the County Manager is responsible for selection of a Deputy County Manager. Commissioner Criswell stated he is only interested in postponing the hiring of the Deputy County Manager until the new County Manager is in place, not in taking on the responsibility of the selection of the candidate. Mr. Garcia stated the safest thing would be for the commission to follow the personnel policy as closely as written. No action was taken.

3. Executive Session: Commissioner Grider made a motion to go into executive session at 9:15 a.m. with a second by Commissioner Criswell. Commissioner Dixon stating only those items listed on the agenda will be discussed. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Criswell-Yes, Commissioner Lopez-Yes. At 9:30 a.m. Ms. Hamilton and Ms. Bagwell left the closed session. At 10:05 a.m. Commissioner Grider made a motion to come out of executive session with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Criswell-Yes, Commissioner Lopez-Yes. Commissioner Dixon stated as a result of the executive session no action is needed and no action was taken.

4. Adjourn: The meeting was adjourned at 10:05 a.m.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Tina Dixon
Commission Chair

