

**AGENDA *\*amended***  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, July 30, 2024 6:00 p.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of July 2, 2024 regular meeting, May 6-8, 28 budget workshops; July 8,16 special meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from June 1, 2024 through June 30, 2024

Total: \$499,507.21

Accounts Payable from June 1, 2024 through June 30, 2024

Check No: 004760-004762; 081412-081654

Total Amount of Checks: \$2,235,349.01

Total Amount of Drafts: \$159,813.88

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2024-02 Public Participation Resolution.

**5. Elected Officials/Department Heads Reports:**

Clerk's Office – Mandi Park

Treasurer's Office – Layle Sanchez

April Monthly Report

Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

- a. Announcement of New County Manager and Start Date – Commissioner Dixon
- b. Discussion of Roosevelt County Tabling at the NM Counties Day at the New Mexico State Fair – Commissioner Dixon
- c. Request for Approval of a Summary Subdivision a Type 3A Subdivision, named Back 4D Subdivision in the City of Portales in Roosevelt County – Johnny Montiel
- d. Request for Approval of a Summary Replat of lots 9-11 of Block 8 of the Wood Addition Subdivision in the City of Portales in Roosevelt County – Johnny Montiel
- e. Request for Approval of a Summary Replat of the SE 25.5 of Lot 3 and the NW 14" of Lot 4 of Block 11 of the Original Town Subdivision in the City of Portales in Roosevelt County – Johnny Montiel
- f. Request for Approval of a Summary Subdivision A Type 3B and named The Stroud Subdivision in Roosevelt County – Johnny Montiel
- g. Request for Approval of a Summary Replat of lot 9 and the west 40' of lot 5 of Block 22 of the East Portales, Now Addition Subdivision in the City of Portales in Roosevelt County – Johnny Montiel

## **7. Resolutions – Ordinances – Proclamations:**

- a. Consideration of Resolution 2024-27 4<sup>th</sup> Quarter-Part II Final Budget Adjustments – Layle Sanchez/Laura Thompson
- b. Consideration of Resolution 2024-28 Fiscal Year 4<sup>th</sup> Quarter Final Report – Layle Sanchez/Laura Thompson  
Public Hearing regarding 2024-25 Fiscal Year Final Budget
- c. Consideration of Resolution 2024-29 2024-2025 Fiscal Year Budget Adoption – Layle Sanchez/Laura Thompson
- d. Consideration of Resolution 2024-30 Concerning Funding Support for the New Mexico Military Base Planning Commission – Commissioner Grider
- e. Consideration of Resolution 2024-31 Participation in Capital Appropriation Project Administered by New Mexico Department of Transportation – Carla Weems


## **8. Contracts – Agreements - Procurements:**

- a. Request for Approval of Agreement with NM Department of Transportation for 93100 Capital Project Appropriation Project for \$350,000 for the Purchase of a Distributor Truck for the Road Department – Carla Weems
- b. Consideration of a Professional Services Agreement for Financial Audit Preparation Services with Cherry Bekaert Advisory LLC – Danny Martinez
- c. Request for Approval of Memorandum of Agreement through the Roosevelt County DWI Program and City of Portales Police Department for \$10,015 to Purchase Minor Equipment – Darla Reed
- d. Request for Approval of Memorandum of Agreement through the Roosevelt County DWI Program and Eastern New Mexico University Police Department for \$6,000 to Purchase Minor Equipment – Darla Reed
- e. Request for Approval of Inter-Departmental Agreement through the Roosevelt County DWI Program and Sheriff's Office for \$15,000 to Purchase Minor Equipment – Darla Reed
- f. Request for Approval of Agreement with Neon Entertainment through the Roosevelt County DWI Program for \$5,998.00 for Prevention Training – Darla Reed
- g. Request for Approval of Agreement for Web Maintenance & Social Media for the DWI Program with RC Web Design – Darla Reed
- h. Request for Approval of Agreement with Yucca Telecom and Arch Fire Department for New Fiber Service for the AVFD Training Center – Chief Lang

## **9. Media Communication**

## **10. Adjourn.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Friday, July 26, 2024 by 5 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.