

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, April 9, 2024 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance / Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of the March 19 regular meeting and March 25 special meeting

**3. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution.

**4. Elected Officials/Department Heads Reports:**

Detention –Shayla Ramsey

Presentation of FY24 3<sup>rd</sup> Quarter Restricted Housing Report

Healthcare – Carla Weems

Indigent Healthcare Board Meeting

Road –Juan Dominguez

Manager – Amber Hamilton

Commissioners

**5. New Business:**

*The Commission may take action on any item listed.*

- a. Discussion of the Roosevelt County Courthouse District Court Renovations and Request for Commission Approval for the Submission of an Administrative Offices of the Court Grant Application with an Estimated Total Project Budget of \$858,031 – Amber Hamilton/Kevin Spears/Judge Mowrer
- b. Presentation of and Request for the Approval of Preliminary Organizations Charts for the FY25 Budget – Lauren Bagwell/Amber Hamilton
- c. Request for Approval to Submit the Application for Amendment to Ordinance Zone Change for the Roosevelt County Board of Commission Parcel Number R028607– Johnny Montiel

**6. Resolutions – Ordinances – Proclamations:**

- a. Consideration of Resolution 2024-15 Adopting the Roosevelt County Detention Center Annual Policies and Procedures Manual Annual Review – Shayla Ramsey
- b. Request for Approval of Notice of Intent to Adopt Revised Flood Damage Prevention Ordinance – Johnny Montiel

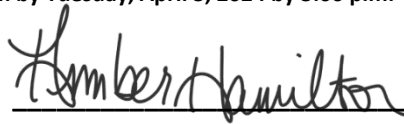
**7. Contracts – Agreements - Procurements:**

- a. Request for Approval of State of New Mexico Audit Contract with Cordova CPAs, LLC for FY2024 Financial Audit Services for \$43,639.00 – Liliana Rivera
- b. Request for Approval of Memorandum of Understanding between Roosevelt County and the NM Secretary of State for the Subgrant Award for Federal Election Assistance of \$40,000 – Mandi Park
- c. Request for Approval of Agreement for Detainee Confinement between Roosevelt County and Colfax County at Roosevelt County Detention Center – Shayla Ramsey
- d. Request for Approval of Agreement for Inmate Confinement between Colfax County and Roosevelt County at the Vigil-Maldonado Adult Detention Center – Shayla Ramsey
- e. Request for Approval of Contract Amendment No. 1 to the Food Service Agreement at the Roosevelt County Detention Center – Amber Hamilton
- f. Request for Approval a Contract to Spray Noxious Weeds between Roosevelt County and the Roosevelt Soil and Water Conservation District for \$1,900.00 – Amber Hamilton
- g. Request for Approval of the Intergovernmental Agreement Between the City of Portales and Roosevelt County for Mutual Services – Commissioners

**8. Media Communication**

**9. Adjourn.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Tuesday, April 3, 2024 by 5:00 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.