

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, April 23, 2024 6:00 p.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of April 9 regular meeting and April 15 special meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from March 1, 2024 through March 31, 2024

Total: \$496,586.18

Accounts Payable from March 1, 2024 through March 31, 2024

Check No: 004752-004754; 081033-081168

Total Amount of Checks: \$964,988.54

Total Amount of Drafts: \$158,248.12

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2024-02 Public Participation Resolution.

**5. Elected Officials/Department Heads Reports:**

Assessor's Office – Stevin Floyd

Presentation of 2024 Annual Report

Treasurer's Office – Layle Sanchez

February Monthly Report

Manager – Amber Hamilton

Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

- a. Discussion of NM County Insurance Authority Capital Adequacy Assessment – Amber Hamilton
- b. Request for Approval of FY24 Fire Protection Fund Application for Arch Volunteer Fire District – Carla Weems
- c. Request for Approval of FY24 Fire Protection Fund Application for Milnesand Volunteer Fire District – Carla Weems

**7. Contracts – Agreements - Procurements:**

- a. Request for Approval of Agreement for Detainee Confinement between Roosevelt County and Union County at Roosevelt County Detention Center – Shayla Ramsey
- b. Request for Approval to Utilize State Price Agreement No. 30-00000-23-00080 for Information Technology Professional Services with FocalShift Media – Amber Hamilton
- c. Request for Approval to Utilize State Price Agreement No. 30-00000-23-00070 for Construction Services for the Emergency Operations Center by White Sands Construction – Amber Hamilton
- d. Request for Approval of Revised Law Enforcement Employment Buyout Contract – Sheriff Sanchez
- e. Request for Approval of NM Law Enforcement Telecommunications System and The National Crime Information Center User Agreement Between NM Department of Public Safety and Roosevelt County Sheriff's Office – Sheriff Sanchez

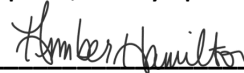
**8. Resolutions – Ordinances – Proclamations:**

- a. Consideration of Proclamation Declaring May 5-11, 2024 as National Correctional Officer Appreciation Week – Shayla Ramsey
- b. Consideration of Proclamation Recognizing May 9-18, 2024 as National Police Week and National Peace Officers Memorial Day May 15, 2024 – Sheriff Sanchez
- c. Consideration of Proclamation Recognizing May 4, 2024 as Firefighter's Day and May 19-25, 2024 as Emergency Medical Services Week – Amber Hamilton
- d. Consideration of Proclamation Declaring May as Motorcycle Awareness Month – Chief Deputy Bryan Holmes

**9. Media Communication**

**10. Adjourn.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Thursday, April 18, 2024 by 5 p.m.



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Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.