



RESOLUTION NUMBER: 2024-04

Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

WHEREAS, NMSA 1978 Section 13-1-125 (2007) exempts certain small purchases from the bidding requirements the Procurement Code so long as those purchase are made in compliance with regulations set forth by Roosevelt County; and,

WHEREAS, the Board of County Commissioners promulgated regulations which delineate the manner in which procurement of items of tangible personal property, services and construction are procured by the County with its adoption of the Roosevelt County Purchasing Policy.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Roosevelt County:

1. The authority to renew contracts, for amounts less than sixty-thousand dollars (\$60,000.00), for the procurement of items of tangible personal property, services and construction is delegated to the County Manager
2. The authority to enter into legal settlement agreements for amounts of ten thousand dollars (\$10,000.00) or less is delegated to the County Manager.
3. All new contracts shall be brought before the Roosevelt County Board of Commissioners for approval.
4. All procurement shall be made pursuant to Resolution 2021-34, or as replaced or amended, and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et seq.*
5. To be effective, any contract or settlement agreement entered into pursuant to this resolution shall be presented to the Board at its next regular meeting after the date of execution by the County Manager.



The prior Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements 2023-04, adopted on the 10th day of January, 2023 is hereby repealed and replaced.

PASSED, APPROVED AND ADOPTED on this 9th day of January, 2024 by the Roosevelt County Board of Commissioners in an open meeting in Portales, New Mexico.

**BODY OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, NEW MEXICO**

ATTEST:

Mandi M. Park

Mandi Park, Roosevelt County Clerk

[Signature]
Dennis Lopez – District I

Voted: Yes No Abstained

[Signature]
Rodney Savage – District II

Voted: Yes No Abstained

[Signature]
Roy Lee Criswell – District III

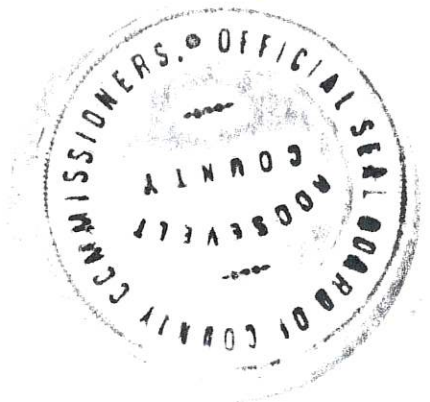
Voted: Yes No Abstained

[Signature]
Tina Dixon – District IV

Voted: Yes No Abstained

[Signature]
Paul Grider – District V

Voted: Yes No Abstained



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