

Commission Workshops
December 19, 2023
Following regular meeting

The Commission met in workshops following the December 19, 2023 regular commission meeting at 11:10 am with those present being Commissioner Grider, Commissioner Savage, Commissioner Dixon, Commissioner Criswell, County Manager Amber Hamilton, County Clerk Mandi Park and Interim Road Superintendent Juan Dominguez. Commissioner Lopez was absent.

Fleet Workshop:

Ms. Hamilton reported the Assessor's Office has two vehicles, both are 2017 Ford pick-ups with about 19,000 miles and 21,000 miles. Both are in good condition and adequate for their needs. They do not have any fleet requests for the coming year.

Administration has four vehicles including the Ford Explorer with 75,000 miles which is utilized by multiple departments when needed, the F-150 pick-up driven by Ms. Hamilton, the maintenance van driven by Mr. Spinks, and the pick-up driven by Mr. Ortega. Each adequately meet the needs of the department. The Commission, Treasurer, Clerk and Probate Judge do not have vehicles within their departments, as they utilize the existing county fleet. They do not have any fleet requests at this time. Detention has four vehicles including the new transport van, a pick-up, a traverse and the older transport van. All are adequate. They do not have any fleet requests for the coming year.

The office of Planning and Emergency Management has a 2014 F-250 with just over 61,000 miles. It is in good condition and could go to the road department if replaced with a smaller more accessible, more economical vehicle. Mr. Montiel may request a replacement in the coming year or the following year.

The Sheriff's Office has a relatively new fleet received in the past 2 years through capital outlay and junior bill money. They have no fleet requests at this time.

The road department has adequate crew vehicles. Mr. Dominguez requesting a chip spreader, the old one has had mechanical issues in the last 2 years and is now completely inoperable. A new chip box will cost between \$500,000.00 and \$750,000.00. It has been on the ICIP since 2021 and is in the top 5 priority items. The county has 4 miles of road to chip in the spring. Rental for a chip box would cost about \$20,000.00 per month with a two-month minimum rental. Mr. Dominguez is also requesting a new broom truck, which will cost about \$100,000.00. the current broom is getting older and has some mechanical issues. The road department is ready to dispose of two older ten-yard dump trucks and need to replace them. He is requesting one dump truck which would cost about \$200,000.00 and another fully equipped with a snow plow with salt or sand spreader, which would cost about \$316,000.00. Currently the only vehicle capable of snow removal is a pick-up with a front-bumper-mount snow plow. Mr. Dominguez' full fleet request totals just over \$1.2 million.

Roads Workshop:

Ms. Hamilton and Mr. Dominguez provided three handouts with the previously approved road projects and priorities which are on the ICIP. The projects highlighted in dark green have been fully funded and are complete. The projects in light green are funded, but not complete. Projects highlighted in light blue are not yet funded, but are priority for the current year and are included in the ICIP. The current list submitted to the state totals about \$460,000.00, spread over all commission districts. The LGRF projects are a list of all projects from all funding sources. Some could be funded from source other than capital outlay, or could continue to roll down the ICIP for future capital outlay requests if no other funding sources is secured. There are currently 30 miles of funded road building projects in the que in addition to regular maintenance. Ms. Hamilton asked for guidance, on asking for the \$460,000.00 for the identified road building projects or to ask for funding for maintenance equipment. Commissioners expressed a desire to see better cut and cleaned bar ditches, additional maintenance of the bar ditches not just the surface of the roads. There is room for improvement, but we are doing better than others. Commissioners also expressed a desire to maintain what we have before building any more new roads.

Committee Assignments:

Commissioner Lopez was not present, but expressed to Ms. Hamilton to remain on his current committees. He would also like to serve on the Chamber Board instead of serving as the alternate for that board assignment.

Ms. Hamilton noted that Portales Military Affairs Committee does not currently have a county representative. Commissioner Criswell nominated Commissioner Grider for that roll, because the

Melrose Bombing Range is within his district and he has the most contact with the Air Force community. Commissioner Grider agreed to serve in that role.

The Local Growth Management Committee has not been active recently, however there are 2 commissioners and Ms. Hamilton on that committee.

All commissioners serve on several committees by positions, such as the Canvass Board, Land Use, and Finance Board.

Commissioner Savage stated he is content with his assignments, but offered to serve anywhere needed if anyone wanted to be removed from any of their committee assignments.

Commissioner Dixon stated she enjoys each of her committees and would like to continue in each of those roles.

Mr. Dominguez stated Daniel Sanchez has replaced Mr. Lovato on the Southeast Regional Transportation Planning Organization.

Ms. Hamilton will make the necessary changes to the committee assignments and bring them to the commission for approval at the January meeting.

ATTEST:

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Mandi M. Park
County Clerk



~~Paul Grider~~ Tina Dixon
Commission Chair

