

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday, Jan. 9, 2024 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Elect Chair for 2024:

2. Elect Vice-Chair for 2024:

3. Approval of Agenda:

4. Approval of Minutes:

Approve Minutes of Dec. 19, 2023 regular meeting

5. Approval of Accounts Payable and Payroll:

Payroll from Dec. 1, 2023 through Dec. 31, 2023

Total: \$692,494.68

Accounts Payable from Dec. 1, 2023 through Dec. 31, 2023

Check No: 004743-004745; 080687-080815

Total Amount of Checks: \$757,502.59

Total Amount of Drafts: \$232,964.82

6. Informational Items:

Biannual Update from the Roosevelt County Community Development Corporation – Executive Director Jodi Diaz

7. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution, and is limited to three (3) minutes.

8. Elected Officials/Department Heads Reports:

Detention –Shayla Ramsey

Presentation of FY24 2nd Quarter Restrictive Housing Report

Healthcare – Carla Weems

Healthcare Assistance Board Meeting

Road –Juan Dominguez

Manager – Amber Hamilton

Commissioners

9. New Business:

The Commission may take action on any item listed.

- a. Discussion and Consideration of Allocation of LATCF Funds to Support Roosevelt County Community Development Corporation Facade Grant Program and Economic Development – Amber Hamilton/Jodi Diaz
- b. Request for Approval to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two –Layle Sanchez
- c. Discussion and Possible Action to Approve 2024 Roosevelt County Committee Assignments – Amber Hamilton/Commissioners
- d. Discussion of Changing Commission Meeting Times – Commissioner Criswell

10. Resolutions – Ordinances – Proclamations:

- a. Consideration of Resolution 2024-01 Compliance with New Mexico Open Meetings Act – Amber Hamilton
- b. Consideration of Resolution 2024-02 Public Participation at Roosevelt County Commission Meetings – Amber Hamilton
- c. Consideration of Resolution 2024-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks – Amber Hamilton
- d. Consideration of Resolution 2024-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements – Amber Hamilton

11. Contracts – Agreements - Procurements:

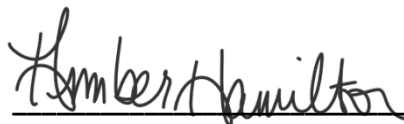
- a. Request for Approval of FY25 EMS Fund Act Application for Arch Volunteer Fire Department – Carla Weems
- b. Request for Approval of Food Service Agreement as per the Statewide Price Agreement SPA-10-00000-20-00036AA with Summit Food Service, LLC at the Roosevelt County Detention Center – Amber Hamilton
- c. Consideration and Request for Approval to Memorandum of Agreement of Local Growth Management Committee – Amber Hamilton

12. Media Communication

13. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Feb. 13, 2024 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcountry.com by Wednesday, Jan. 3, 2024 by 6:00 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.