

**AGENDA \*Amended**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, Nov. 14, 2023 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 W. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve minutes of Oct. 17, 2023 regular meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from Oct. 1, 2023 through Oct. 31, 2023

Total: \$ 485,960.73

Accounts Payable from Oct. 1, 2023 through Oct. 31, 2023

Check No: 004737-004739; 080441-080552

Total Amount of Checks: \$1,566,456.30

Total Amount of Drafts: \$155,377.61

**4. Informational Items:**

Presentation of Redemption Overview and Analysis by Erik Harrigan with RBC Capital Markets, LLC

**5. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution.

**6. Elected Officials/Department Heads Reports:**

Detention Center – Shayla Ramsey

Finance – Liliana Rivera

Presentation of the 1st Quarter Report Submitted to DFA

Road Department – Juan Dominguez

County Manager – Amber Hamilton

Commissioners

**7. Resolutions – Ordinances – Proclamations**

a. Consideration of Resolution 2023-43 Adopting an Amendment to the Roosevelt County Detention Center Policies and Procedures Manual – Shayla Ramsey

b. Consideration of Resolution 2023-44 2<sup>nd</sup> Quarter Financial Budget Adjustments – Liliana Rivera

c. Request for Approval of Proclamation Declaring December 2023 as Drunk and Drugged Driving Prevention Month – Darla Reed

d. Request for Approval of Proclamation Observing National Nurse Practitioner Week Nov. 12-18, 2023 – Amber Hamilton

**8. Procurements – Contracts - Agreements:**

- a. Request for Approval of Local Driving While Intoxicated Grant Agreement Amendment No. 1 to 24-D-G-23 – Darla Reed
- b. Request for Approval to Award Chip Seal Aggregate for the Road Department to J&H Services, Inc. – Liliana Rivera

**9. New Business:**

*The Commission may take action on any item listed.*

Discussion and Update on Co Recess – Board of Commission

**Convene –Canvass Board**

Canvass the 2023 Local Election – Mandi Park

**Adjourn –Canvass Board**

**Reconvene – Board of Commission**

- a. Presentation by Portales Fire Chief Cathey Accompanied by Councilwoman Cordova and Councilman Heflin  
Discussion Regarding Continued Public Service Negotiations with the City of Portales – Commissioners
- b. Discussion of Update to Digital Communications Platforms and Long-term Dispatch Plans – Sheriff Sanchez/Johnny Montiel
- c. Request for Approval of a Type 3-B Summary Subdivision Replat of Lots 7,8,9,10,11,12 of the Original Town Block 84 in the City of Portales and of Roosevelt County– Johnny Montiel
- d. Request for Approval of a Type 3-B Summary Subdivision Replat of NE/4 of Block 14 of the Leach Townsite in the City of Portales and of Roosevelt County - Johnny Montiel
- e. Request for Approval of 2024 Roosevelt County Calendar – Amber Hamilton
- f. Discussion and Review of the FY2025 Capital Outlay Priorities – Amber Hamilton/Commissioners
- g. Review and Consideration of Applicant Packets for Candidate Recommendation to Fill Vacancy in Senate District 27 Seat – Commissioners

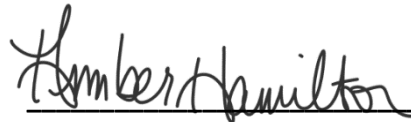
**10. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically Hernandez vs. Roosevelt County, Permian Basin Petroleum Association, et. al. v. DOI, Counties v. GSD.

- a. Any further action necessary as a result of the closed executive session.

**11. Media Communication**

**12. Adjourn.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Thursday, Nov. 9, 2023 by 5:00 p.m.



Amber Hamilton, County Manager

The County encourages members of the public to view the meeting live on YouTube if unable to attend in person by logging onto <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.