

Friday, September 8, 2023
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting on Friday September 8, 2023 at 1:15 p.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Roy Lee Criswell, County Manager Amber Hamilton, County Attorney Michael Garcia, Clerk Mandi Park, Human Resources Coordinator Lauren Bagwell, Assessor Stevin Floyd, Chief Deputy Assessor George Beggs, Commissioner Rodney Savage joined by zoom at 1:46 p.m.

Commissioner Dennis Lopez was absent.

Call to Order – Commissioner Grider at 1:15 p.m.

Invocation – Amber Hamilton

Pledge – Commissioner Grider

1. Approval of Agenda: A motion to approve the agenda was made by Commissioner Dixon, with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

2. Public Requests: There were no public requests.

3. Elected Officials and Department Heads Reports:

Commissioners: Commissioners did not have anything new to report.

4. New Business:

A. Request for Approval of Indigent Healthcare as Reported on September 5, 2023: Commissioner Dixon made a motion to approve the indigent healthcare claims as reported by Ms. Acosta-Flores at the prior meeting, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

B. Request for Approval for a Summary Replat of the South 54.9 ft of Lot 3 and Lot 4-1 and summary replat of 4 all in Block 29 Benson Addition in the City of Portales and of Roosevelt County: Ms. Hamilton presented the summary replat as Mr. Montiel was not available for the rescheduled meeting. JR Davis owns the property and requested the replat. There were no adverse opinions from neighboring property owners or utilities. The replat was approved by the City and all requirements for replat have been met. Commissioner Grider made a motion to approve the replat as presented, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

C. Request for Approval of Donation of Bleachers to Village of Ft. Sumner: Ms. Hamilton stated Representative Zamora reached out with a request from the Village of Ft. Sumner for the bleachers at the fairgrounds that were scheduled to be replaced. She stated they would not be removed right away as the Village of Ft. Sumner would need to vote to accept the donation and arrange for them to be picked up. Commissioner Dixon made a motion to approve the donation, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

D. Consideration of Request for Contribute to NACO Public Lands Resource Center: Commissioner Dixon made a request to commit \$1,000.00 to the NACO Public Lands Resource Center. She stated she has spoken with WIR Representatives and felt it would be beneficial to contribute funds. Commissioner Dixon made a motion to approve the expense with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

E. Discussion and Consideration of Order to Roosevelt County Assessor to Impose the Property Tax Rates set by the Department of Finance and Administration for Year 2023: Mr. Floyd stated all of the rates were reviewed and entered and are correct, Once approved they will go to the Treasurer's Office to be implemented and bills can be sent out. Commissioner Grider made a motion to approve the order to impose the tax rates, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

F. Discussion and Update on Continued Public Service Negotiations with the City of Portales: Commissioner Dixon stated she and Commissioner Criswell had met with the city yesterday to negotiate the previous proposal. They have received a new proposal that is much closer to wash on all services. They will meet again following next week's city council meeting. Commissioner Dixon stated the county is statutorily required to provide detention services. The cost of post-arraignment detention is still a sticking point for the city. Any proposal would then need to be approved year to year. No action was needed.

5. Resolutions – Ordinances – Proclamations:

A. Consideration of Resolution 2023-37 Participation in Capital Outlay Program Administered by New Mexico Department of Transportation: Ms. Hamilton stated the resolution outlines the capital outlay award for road improvement projects. Commissioner Grider made a motion to approve the resolution with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

B. Consideration of Resolution 2023-38 Roosevelt County IAAO Certified Property Appraiser Compensation Incentive Program: Mr. Floyd stated the legislature approved a raise in the IAAO incentive program for certified appraisers in the state. He stated each appraiser in his office is IAAO certified and completes coursework and earns CEU's annually to maintain that certification. He stated there is a minimum of 8 years of experience for every member of his staff. He stated the work is complicated and experience makes the difference in being able to explain your work and defend your appraisals to protesters. Mr. Floyd stated the protest period is now complete. He also stated the increase in incentive pay would not come from the general

fund, but would come from the Assessor’s 1% re-appraisal fund. He asked for approval of the resolution. Commissioner Criswell made a motion to approve the resolution with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

6. **Contracts – Agreements – Procurements:**

A. Request for Approval of 2023 Regular Local Election Memorandum of Understanding with the Secretary of State’s Office: Ms. Park stated the MOU is the agreement for pre-imbursement of election expenses from the Secretary of State to the County in the amount of \$20,000.00 for the 2023 Regular Local Election. Those expenses are included in the approved budget. Commissioner Grider made a motion to approve the MOU, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes.

B. Request for Approval of Renewal of Professional Legal Services Agreement for Roosevelt County: Ms. Hamilton requested the approval of the renewal of the agreement for legal services, stating the agreement was for the second year of a four-year contract with the same terms. Commissioner Criswell made a motion to approve the renewal, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes.

C. Request for Approval of Intergovernmental Agreement with New Mexico Public Education Department (PED) No. 24-824-00127 for the Summer Internship Program for \$100,767.00: Ms. Bagwell requested approval of the agreement, stating the funds are a reimbursement from the PED to the County for the cost of the summer internship program. Commissioner Dixon made a motion to approve the agreement, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes.


D. Request for Approval of Agreement with NM Department of Transportation for fund 93100 Capital Appropriation Project for \$400,000.00 to Plan, Design, and Construct Road Improvements in Roosevelt County: Ms. Hamilton requested approval of the agreement with New Mexico Department of Transportation in the amount of \$400,000.00, stating the contract agreement goes along with the resolution approved earlier. Commissioner Grider made a motion to approve the agreement, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Criswell-Yes, Commissioner Dixon-Yes.

E. Request for Approval of Purchase of new Backhoe Loader; either utilize CES Purchase Agreement for 410P John Deere Backhoe Loader or NM GSD Statewide Price Agreement No 20-00000-00066 for a 440 CAT Backhoe Loader: Ms. Hamilton stated the motor of the backhoe was blown and needed to be replaced. She stated the repairs would cost more than the value of the machine. She stated a complete overhaul is needed. Commissioner Criswell made a motion to approve the purchase of a 410 JD Backhoe loader with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes

F. Request for Approval of US Department of Agriculture Rural Development Community Facilities Agreement and Program Participation for \$375,0000.00 to Purchase Firetruck for Arch Volunteer Fire Department: Ms. Hamilton and Chief Lang worked to secure funding to make up the difference between the award amount and the total cost. Ms. Hamilton requested the approval of the agreement for the federal funds and program participation. Commissioner Grider made a motion to approve with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes.

7. **Adjourn:** There was no media present and the meeting was adjourned at 1:52 pm.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Paul Grider
Commission Chair

