

Tuesday, September 5, 2023  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday September 5, 2023 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage by zoom, Commissioner Tina Dixon, Commissioner Roy Lee Criswell, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Michael Garcia, Clerk Mandi Park, Sheriff Javier Sanchez, Chief Deputy Bryan Holmes, Treasurer Layle Sanchez, Special Projects Coordinator Carol Acosta-Flores, GIS Technician Johnny Montiel, Detention Administrator Shayla Ramsey, Human Resources Coordinator Lauren Bagwell, Assessor Stevin Floyd, Portales Fire Chief Timothy Cathey.

Call to Order – Commissioner Grider at 9:00 a.m.

Invocation – Amber Hamilton

Pledge – Commissioner Grider

**1. Approval of Agenda:** A motion to amend the agenda to table all action items was made by Commissioner Dixon, with a second from Commissioner Criswell. Commissioner Grider-No, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-No, Commissioner Lopez-Yes.

**2. Approval of Minutes:** A motion to approve the minutes from the August 15, 2023 regular meeting was made by Commissioner Savage with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

**3. Public Requests:** There were no public requests.

**4. Elected Officials and Department Heads Reports:**

**Clerk:** Ms. Park stated there is a meeting scheduled this afternoon for TextMyGov, and invited all department heads to join. She stated candidate filing day went well. There were still vacancies in some positions and provided a list of candidates. She offered copies of the new version of the election code. Ms. Park stated she had recorded a PSA regarding election integrity at Election School. Stating 12 clerks participated, recording in English, Spanish and Navajo.

**Treasurer:** Ms. Sanchez presented the general fund cash balances for the months of June, stating there was a beginning cash balance for April of \$3,383,721.36 with debits of \$714,226.60 and credits of \$1,172,200.06 leaving an ending balance of \$2,925,747.90 as of June 30, 2023.

**Detention:** Ms. Ramsey stated the facility count is at 75 with 22 female and 53 male detainees in custody. 40 of those detainees are from out of county. Quay County was billed \$74,175.00 for the month of August. Ms. Ramsey stated there are currently 15 detainees participating in the MAT program all receiving both individual and group counseling and 2 receiving medication. 7 additional participants screened for the program in the last month. There are 2 participants receiving medication. There are 2 participants in the GED Program. There are 8 participants in parenting classes provided by ENMU Students. Ms. Ramsey stated there at 10 participants in yoga.

**Indigent Health Care:** Ms. Acosta-Flores requested to go into indigent board meeting. Commissioner Lopez made a motion to go into indigent board, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Ms. Acosta-Flores presented the indigent healthcare report. She stated there were 16 claims submitted, totaling \$13,024.95. She recommended payment of 7 of those claims totaling \$2,170.25 and denying 9 claims totaling \$10,854.70. Commissioner Lopez made a motion to come out of indigent board, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. No action was taken.

**Road:** Ms. Hamilton reported the road department will start chipseal on South Roosevelt Road 6 and Industrial Drive tomorrow, followed by Highlands then North Roosevelt Road A and the parking for the Emergency Operations Center and the food bank. Microseal will follow on all of those projects in September. Crews are out working on each of these projects. Crews have not been doing cattle guard maintenance this month due to the equipment being down. Ms. Hamilton stated there is currently one opening at the road barn. They are in week 3 of interviews. Ms. Hamilton showed examples of graffiti on road signs, stating the cost is \$60.00 per sign to replace or repair. Commissioner Lopez asked Ms. Hamilton to bring a new resolution to encourage citizens to report graffiti and damage to signage. Commissioner Lopez asked about the condition of SRR6. Ms. Hamilton stated she was pleased with the smooth base and noted it is ready for chipseal, but there will be increased traffic at SRR6 and Industrial Drive following the fire at Red Stag. They have temporarily re-located to the area. Commissioner Lopez asked about progress on Lime Street. Ms. Hamilton stated Lime street is a city project, and it is on their radar. Commissioner Lopez stated he had talked with BNSF Railroad representatives to try to help the Barnard's make connection with the railroad to resolve their issue along North Roosevelt Road AP.

**Manager:** Ms. Hamilton stated she and Commissioner Grider had met with the Congressional Delegation at Cannon Air Force Base. She stated she is working on procurement of road and sheriff fleet vehicles utilizing junior bill funds. She stated procurement documents have also been released for hauling and emulsion materials for the road department.

**Commissioners:** Commissioner Criswell stated the feedback he received at the fairgrounds on the fairgrounds improvement master plan was all positive. He stated he has some concern that the pavilion might not have the capacity to handle the functions of both the merchants building and the home arts building. He stated other improvements needed to be made to the outdoor arena prior to covering it. Commissioner Dixon stated she also

received many positive comments about the improvement plan. She also stated she had spoken with a constituent from Commissioner Savage's district about illegal dumping. She stated discussed the lack of available garbage services to County residents. Ms. Hamilton reminded everyone of the services available through private vendors. Commissioner Savage stated he has also spoken with Ms. Underhill regarding illegal dumping and the inconsistent hours of operation at the city convenience center. Commissioner Criswell stated Lea County provides roll-off dumpsters through grant funding. Commissioner Lopez noted it has been an ongoing problem and stated the County needs to find an alternative.

**5. New Business:**

**A. Presentation of Investments:** Commissioner Criswell made a motion to go into board of finance, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Ms. Sanchez presented the investments report, stating the Morten general fund earned interest in the amount of \$102, 341.16 in FY 22, which is an average of 5% and \$54, 105.42 on the capital improvement General Fund. Commissioner Criswell made a motion to come out of board of finance, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. No action was taken.

**B. Request for Approval of Summary Replat of the South 54.9 ft. of Lot 3 and Lot 4-1 and Summary Replat of 4 all in Block 29 Benson Addition in the City of Portales and of Roosevelt County:** No report was given and no action was taken.

**C. Request for Approval of Donation of Bleachers to Village of Ft. Sumner:** No presentation was given and no action was taken.

**D. Discussion and Update on Continued Public Service Negotiations with the City of Portales:** Commissioner Criswell stated at a recent meeting a comment was made that did not sit well with him. He stated others felt like the City and County Managers needed to be included in the negotiations. Commissioner Criswell stated Ms. Hamilton is kept in the loop and while he does not know if Ms. Austin is being briefed by her staff, both groups decided on the 4 representatives to be involved in the negotiations and that he felt things were going well. Commissioner Lopez expressed frustration with the city and the lack of progress. Commissioner Criswell stated another meeting will be scheduled and they are working to find middle ground. He feels like they will get to a point where things will be almost a complete wash between detention, Fire/EMS, water billing, etc. It is still a possibility that would include moving to regional dispatch with Lea Co.

**E. Consideration of Request for Contribute to NACO Public Lands Resource Center:** No presentation was given and no action was taken.

**6. Resolutions – Ordinances – Proclamations:**

**A. Consideration of Resolution 2023-37 Participation in Capital Outlay Program Administered by New Mexico Department of Transportation:** No presentation was given, no action was taken.

**B. Consideration of Resolution 2023-38 Roosevelt County IAAO Certified Property Appraiser Compensation Incentive Program:** No presentation was given and no action was taken.

**7. Contracts – Agreements – Procurements:**

**A. Request for Approval of 2023 Regular Local Election Memorandum of Understanding with the Secretary of State's Office:** No presentation was given and no action was taken.

**B. Request for Approval of Renewal of Professional Legal Services Agreement for Roosevelt County:** No presentation was given and no action was taken.

**C. Request for Approval of Intergovernmental Agreement with New Mexico Public Education Department (PED) No. 24-824-00127 for the Summer Internship Program for \$100,767.00:** No presentation was made, no action was taken.

**D. Request for Approval of Agreement with NM Department of Transportation for fund 93100 Capital Appropriation Project for \$400,000.00 to Plan, Design, and Construct Road Improvements in Roosevelt County:** No presentation was made, no action was taken.

**E. Request for Approval of Purchase of new Backhoe Loader; either utilize CES Purchase Agreement for 410P John Deere Backhoe Loader or NM GSD Statewide Price Agreement No 20-00000-00066 for a 440 CAT Backhoe Loader:** No presentation was made, no action was taken.

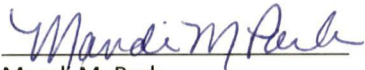
**F. Request for Approval of US Department of Agriculture Rural Development Community Facilities Agreement and Program Participation for \$375,000.00 to Purchase Firetruck for Arch Volunteer Fire Department:** No presentation was made, no action was taken.


**8. Executive Session:** At 9:53 a.m. Commissioner Lopez made a motion to go into executive session, with a second from Commissioner Grider. Commissioner Dixon read aloud from the agenda items to be discussed in the closed session. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Those present for the executive session were Commissioners Grider, Dixon, Lopez, Criswell and Savage, Manager Hamilton, Sheriff Sanchez, Chief Deputy Holmes, Human Resources Coordinator Lauren Bagwell and Attorney Garcia. At 11:00 a.m. Mr. Sanchez and Mr. Holmes left the executive session. At 11:55 a.m. Commissioner Lopez made a motion to come out of executive session, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Commissioner Grider stated only the items listed on the agenda were discussed, no action was taken in the executive session, but action is necessary as a result.

A. Any action necessary as a result of the closed executive session: Commissioner Grider made a motion to schedule a special meeting on Friday afternoon, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

9. Adjourn: There was no media present and the meeting was adjourned at 11:56 am.

ATTEST:

  
Mandi M. Park  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Paul Grider  
Commission Chair

