

Tuesday, August 15, 2023  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday July 25, 2023 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage via Zoom, Commissioner Tina Dixon, Commissioner Roy Lee Criswell, Commissioner Dennis Lopez, County Manager Amber Hamilton, Assistant County Manager Liliana Rivera, County Attorney Michael Garcia, Assessor Stevin Floyd, Detention Administrator Shayla Ramsey, Special Programs Coordinator Carol Acosta-Flores, Administrative Assistant Emily Ellison, Eastern New Mexico News Staff Writer Landry Sena, Roosevelt County Fair Board President Wesley Weems, NCA Architect John Layman, Portales Fire Chief TJ Cathey, and Christopher Gay

Call to Order – Commissioner Grider at 9:00 a.m.

Invocation – Commissioner Grider

Pledge – Commissioner Grider

1. **Approval of Agenda:** A motion to approve the agenda was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
2. **Approval of Minutes:** A motion to approve the minutes from the July 25, 2023 regular meeting and the July 31, 2023 special meeting was made by Commissioner Criswell with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
3. **Approval of Accounts Payable and Payroll:** A motion to approve the payables and payroll for the month of July 2023 regular meeting was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

4. **Public Requests:** There were no public requests.

5. **Elected Officials and Department Heads Reports:**

**Detention:** Ms. Ramsey reported the facility count at 66, with 48 male detainees and 18 female detainees, with 31 out-of-county detainees. She stated the July billing included: \$42,525.00 billed to Quay County. Ms. Ramsey stated \$4,400.00 has been paid out in juvenile housing costs through the end of July. She reported there are 12 participants in the MAT program with 4 participants receiving medication, 12 participating in group counseling and 12 in individual counseling. There are 2 participants in the GED Program. There are 7 participants in the parenting program and 12 participants in the yoga program.

Ms. Ramsey stated that for fiscal year 23, the number of days spent in incarceration was 11,656 with an average length of stay of 25 days. There was a total of 46 felony charges and 10 misdemeanor charges for FY23. There were 58 DOC transports for FY23, with 24 being done by the Sheriff's Office and 34 being done by the Detention Center. During FY23 the stucco, greenhouse, and various showers, locks, and lights in the facility were updated. The staff turnover percentage for FY23 was 66% with it taking on average 2 weeks to fill a position.

**Finance:** Mrs. Rivera informed the council that the Department of Finance and Administration directed the County to change the detention cost distribution to the Jail/Detention fund from the General Fund. This did not change the total funds balance. After this change, the Department of Finance and Administration approved the final budget.

**Manager:** Mrs. Hamilton read out several thank you notes from the interns and reported that some interns had found regular employment through the program. Mrs. Hamilton reported that the food pantry is tentatively set to open in October and that initial concept designs for the EOC are being drafted. Chip seal for North Roosevelt Road A has been scheduled and is hoped to be done by September. Fairgrounds clean-up day for County employees is scheduled for August 16. Mrs. Hamilton reported that there was a small fire at the fairgrounds that caused some damage during the installation of the new fence. Mrs. Hamilton stated that the RAID Grants for the tire abatement days has been awarded and the County is awaiting a grant agreement.

**Commissioners:** Commissioner Criswell asked that reported issues to him at the County Courthouse be addressed. Commissioner Dixon stated that the behavioral health facility was needed. Commissioner Dixon stated that she would like for Roosevelt County to be represented at the State Fair and that she would like to pass a Green Light for Veterans Resolution at the next meeting. Commissioner Dixon clarified that the Roosevelt County government is a separate entity from the Roosevelt County Water Cooperative. Commissioner Lopez shared a testimonial from his family's recent experience and urged everyone to research the dangers of Fentanyl.

6. **New Business:**

A. **Discussion Regarding Participation in Canvus Donation Program:** Mrs. Hamilton stated that the county could receive a functional art piece made from recycled wind turbines. The commissioners would have final say to accept the art piece if matched with a donor. Commissioner Lopez made a motion to approve, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

B. **Discussion and Update on Continued Public Service Negotiations with the City of Portales:** Commissioner Dixon stated that negotiations with the City of Portales was still ongoing. Commissioner Lopez and Commissioner Savage stated that they would like to get the County Manager and City Manager involved in the discussions due to their familiarity with the day-to-day activities of their respective entities.

**7. Resolutions – Ordinances – Proclamations:**

**A. Consideration of Resolution 2023-35 Adoption of 2025-2029 Infrastructure Capital Improvement Plan (ICIP)**

At 10:07 am, Commissioner Lopez made a motion to go into public hearing regarding the ICIP Plan with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Mrs. Acosta-Flores presented the plan to the commission and highlighted the top ten priorities. Mrs. Hamilton explained that the Mental Health Facility was being put into Curry County because of its more centralized location among all participating counties. Commissioner Lopez made a motion to come out of public hearing at 10:10 am, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Commissioner Lopez made a motion to approve the resolution, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes

**B. Consideration of Resolution 2023-36 Opposing the Listing of the Dunes Sagebrush Lizard as an**

**Endangered Species:** Commissioner Dixon made a motion to approve the resolution as presented, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

**8. Contracts – Agreements – Procurements:**

**A. Request for Approval of Professional Services Agreement with Victoria Corder and Arch Volunteer Fire**

**Department:** Mrs. Rivera requested the approval of the agreement. Commissioner Grider made a motion to approve the agreement, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

**B. Request for Approval of Clean and Beautiful Grant Program Agreement with State of NM Tourism**

**Department:** Mrs. Acosta-Flores requested the approval of the Clean and Beautiful Grant agreement. Commissioner Lopez made a motion to approve the grant, with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

**9. Executive Session:** At 10:19 a.m. Commissioner Criswell made a motion to go into executive session stating only the items listed on the agenda will be discussed in the closed session, with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. At 11:35 Commissioner Lopez made a motion to come out of executive session, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. No action was taken in the executive session, but action is needed. Commissioner Lopez made a motion to authorize County Attorney Michael Garcia to not oppose dismissal in the Natural Chem Litigation, with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes. Commissioner Dixon made a motion to allow the county manager to participate in the Permian Basin litigation, up to \$10,000, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

**10. New Business**

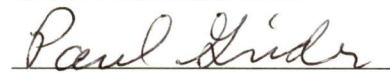
**A. Presentation of the Draft Roosevelt County Fairgrounds Master Improvement Plan:** Mr. Layman and Mrs. Hamilton presented the draft Fairgrounds Master Improvement Plan, highlighting the planned installation of ADA parking, ADA compliant restrooms, additional parking for large vehicles, and additional lighting. The plan incorporated repurposing the Pavilion to house the booths for the home arts and merchants functions of the fair activities. Mrs. Hamilton stated that she planned on displaying the draft plans at the County Fair in order to help elicit public comment.

**11. Adjourn:** There was no media present and the meeting was adjourned at 12:10 p.m.

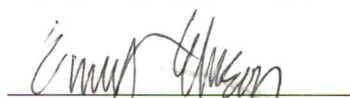
ATTEST:

  
Mandi M. Park  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
Paul Grider  
Commission Chair

RESPECTIVELY SUBMITTED BY:

  
Emily Elhson  
Administrative Assistant

