

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, Aug. 15, 2023 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance / Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of July 25 regular meeting and July 31, 2023 special meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from July 1, 2023 through July 31, 2023

Total: \$510,976.80

Accounts Payable from July 1, 2023 through July 31, 2023

Check No: 004728-004730; 080155-080200

Total Amount of Checks: \$615,867.97

Total Amount of Drafts: \$154,487.19

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution.

**5. Elected Officials/Department Heads Reports:**

Detention Center – Shayla Ramsey

Presentation of FY23 Annual Report

Finance – Liliana Rivera

LGBMS Budget Recording Changes Directed by DFA

Administration – Amber Hamilton

Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

a. Discussion Regarding Participation in Canvas Donation Program – Amber Hamilton

b. Discussion and Update on Continued Public Service Negotiations with the City of Portales – Commissioners

**7. Resolutions – Ordinances – Proclamations :**

Public Hearing Regarding 2025-2029 Infrastructure Capital Improvement Plan (ICIP)

a. Consideration of Resolution 2023-35 Adoption of 2025-2029 Infrastructure Capital Improvement Plan (ICIP) – Carol Acosta-Flores/Amber Hamilton

b. Consideration of Resolution 2023-36 Opposing the Listing of the Dunes Sagebrush Lizard as an Endangered Species – Commissioner Dixon

**8. Contracts – Agreements - Procurements:**

- a. Request for Approval of Professional Services Agreement with Victoria Corder and Arch Volunteer Fire Department – Liliana Rivera
- b. Request for Approval of Clean and Beautiful Grant Program Agreement with State of NM Tourism Department– Carol Acosta-Flores

**9. New Business (Cont.):**

*The Commission may take action on any item listed.*

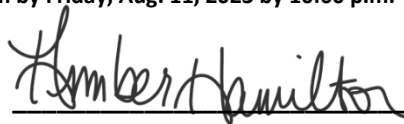
- a. Presentation of the Draft Roosevelt County Fairgrounds Master Improvement Plan – John Layman/Amber Hamilton/Commissioners

**10. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically Hernandez vs. Roosevelt County, Ramirez/Padilla vs. Roosevelt County, Brown v. Hamilton, Opioid Litigation, Natural Chem litigation, Roosevelt County vs. NM General Services Department, Permian Basin Petroleum Association, et. al. v. DOI, and to discuss attorney- client privileged information relating to pending or threatened litigation.

- a. Any further action necessary as a result of the closed executive session.

**11. Adjourn**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk’s Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Friday, Aug. 11, 2023 by 10:00 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County’s website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.