

Tuesday, April 4, 2023
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday April 4, 2023 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Tina Dixon, Commissioner Roy Lee Criswell, County Manager Amber Hamilton, County Attorney Michael Garcia (by zoom), Clerk Mandi Park, Treasurer Layle Sanchez, Road Superintendent Ricky Lovato, Detention Administrator Shayla Ramsey, Sheriff Javier Sanchez, Assessor Stevin Floyd, Human Resources Coordinator Lauren Bagwell and Eastern New Mexico News Staff Steve Hansen. Commissioner Lopez was absent.

Call to Order - Commissioner Grider at 9:00 a.m.
Invocation – Amber Hamilton
Pledge - Commissioner Grider

1. Approval of Agenda: A motion approve the agenda was made by Commissioner Savage with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes.

2. Approval of Minutes: A motion to approve the minutes from the March 21, 2023 regular meeting was made by Commissioner Dixon with a second from Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes.

3. Public Requests: There were no public requests.

4. Elected Officials and Department Heads Reports:

Clerk: Ms. Park stated she received notice from New Mexico Counties that it is time to elect a representative to the board of Directors for a two-year term. Ms. Park stated she would send the email to the elected officials including the form for declaration of candidacy. Ms. Park stated the board member must be an elected official and only elected officials may vote.

Detention: Ms. Ramsey stated there are currently 37 detainees in custody. There are 35 males and 2 females, with 1 detainee being from out of the county. Ms. Ramsey reported billing in the amount of \$1,595.00 to the Portales Police Department and \$2,400.00 to Quay County for the month of March. Roosevelt County has paid out \$252,514.00 for housing juvenile detainees in the current fiscal year. She also stated there are currently 8 participants in the MAT program with 2 of those receiving medication and all 8 receiving both group and individual counseling. She stated there are currently 5 participants in the GED program. Ms. Ramsey stated the stucco work on the exterior of the facility is going well and looks great. She reported a site visit from the Rise and Soar Grant. She stated the visit went well and representatives were impressed with the facility and the program. Ms. Ramsey presented the 3rd Quarter Restrictive Housing report, stating there were no detainees in restrictive housing during that time period.

Roads: Mr. Lovato stated his crews are doing regular maintenance, blading and patching. They are also still moving blowing sand from roadways and bar ditches. Mr. Lovato stated they are working in the panhandle to move sand with a loader. Mr. Lovato stated his crew has hauled 8 loads of discarded tires from their yard to Clovis to be shredded. They also picked up an additional trailer load of tires within about 6 miles of the city limits for a total of nearly 10 tons of tires. Mr. Lovato also stated TPF micro seal projects are in process, with some patching and preparation needed before the TPF crew can do the micro seal. Other TPF projects include SRR 8 from NM 88 to NM 206 and Bingham Stratton. He stated TPF crews will be on Spruce from US 70 to NM 88 (north main) next Thursday. He has coordinated with the bus barn and will put out a message to local media regarding that road closure. He stated they should be complete by mid-May with the TPF projects. Mr. Lovato stated crews have started work on SRR O from NM 88 to SRR 10 and are currently ripping up the subgrade to prepare for the caliche base followed by chipseal and micro seal. Mr. Lovato reported caliche is being hauled to state line SRR A today and will spread and worked tomorrow. Commissioner Savage reported sand filling the bar ditch near SRR 6 and SRR P from a property with horses near that intersection.

Manager: Ms. Hamilton requested the attendance of commissioners at budget workshops tentatively set for April 11, 12 and 18, 2023. Ms. Hamilton stated the city council had approved the proposal for SRR 6 near Industrial and 18th Street. She stated she and Mr. Lovato were going to meet with them later this month to move that project along. Ms. Hamilton stated the construction of the Food Bank is underway with concrete and framing complete and sheeting will continue as the wind allows. Ms. Hamilton stated a portion of the LATCF federal grant funds were used for the strategic planning meeting held last week with the remaining balance could be used for the food bank. Ms. Hamilton stated the success of the RCDC MAT Program will be highlighted at the NMC Conference in June in Farmington. Ms. Hamilton stated David Essex has announced his retirement from Xcel Energy and encouraged everyone to attend his retirement reception stating Mr. Essex has been a great partner for the county during his tenure at Xcel. Ms. Hamilton stated the parking lots at the public health office and at the county courthouse will be resurfaced and re-stripped over a weekend as not to disrupt services at either location. The public health office will be first. Local businesses will be notified when the courthouse parking lot will be unavailable in May.

Commissioners: Commissioner Savage stated the strategic planning retreat held last week was enjoyable and productive. He stated even if we do not accomplish everything planned during the meetings, the retreat was good for morale. Others agreed.

5. New Business:

A. Request for Approval of Preliminary Organizational Charts: Ms. Bagwell presented the preliminary organizational charts highlighting the changes requested by department heads and elected officials. She stated Sheriff Sanchez has chosen to leave the lieutenant position vacant in lieu of another deputy and fill the chief deputy position. She also stated the clerk’s office has asked for a half-time student position. Ms. Park stated the clerk’s office original request was for a full-time county services specialist position with benefits and to change one full-time position to a senior county service specialist. Ms. Hamilton stated there is a precedent set by prior administration to move staff up in this manner and Ms. Bagwell and Ms. Park are working on a job description for that senior position. Commissioner Grider made a motion to approve the preliminary organizational chart including the additional student position with a second by Commissioner Criswell. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes.

6. Resolutions – Ordinances – Proclamations:

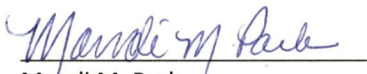
A. Consideration of Resolution 2003-17 Roosevelt County Flag Policy: Ms. Hamilton stated the policy has been our practice and procedure for years, but has never been an adopted written policy. The written policy simply lines out when and how our flags are to be displayed at county buildings, facilities and events. Commissioner Dixon made a motion to approve the resolution, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes.

7. Executive Session: Commissioner Grider made a motion to go into executive session at 9:35 am with a second by Commissioner Dixon. Commissioner Dixon read from the agenda the topics of discussion for the closed session. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes. At 9:49 am Commissioner Savage made a motion to come out of executive session with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Criswell-Yes, Commissioner Savage-Yes. Commissioner Grider stated no action was taken and no action is necessary as a result of the executive session.

8. Media Communication: Commissioner Grider asked if Mr. Hansen had any questions. Mr. Hansen stated his questions have been answered.

9. Adjourn: The meeting was adjourned at 9:51 a.m.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Paul Grider
Commission Chair

