

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, April 18, 2023 9:00 a.m.  
Roosevelt County Courthouse  
Commission Room  
109 E. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance / Salute to the Flag of New Mexico

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of April 4 regular meeting and dispatch workshop minutes

**3. Approval of Accounts Payable and Payroll:**

Payroll from March 1, 2023 through March 31, 2023

Total: \$437,427.98

Accounts Payable from March 1, 2023 through March 31, 2023

Check No: 004716-004718; 079580-079714

Total Amount of Checks: \$971,637.54

Total Amount of Drafts: \$147,552.00

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2023-02 Public Participation Resolution.

**5. Elected Officials/Department Heads Reports:**

Assessor's Office – Stevin Floyd

Presentation of 2023 Annual Report

Treasurer's Office – Layle Sanchez

Floodplain – Johnny Montiel

Manager – Amber Hamilton

Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

- a. Lesser Prairie Chicken Communications/Permian Basin – Yvette Herrell/Bill Humphries
- b. Request for Consideration to Allow Lessees of the Roosevelt County Fairgrounds to Permit Alcohol Sales In Accordance with Approved Resolution 2019-28 – Megan Hamilton
- c. Request for Approval of FY24 Fire Protection Fund Application for Arch Volunteer Fire District – Liliana Rivera
- d. Request for Approval of FY24 Fire Protection Fund Application for Milnesand Volunteer Fire District – Liliana Rivera
- e. Request for Approval for the Treasurer to Transfer \$2,500,000 into General Fund Reserve – Layle Sanchez
- f. Discussion Regarding the 2023 Roosevelt County Strategic Planning Retreat Recap and Next Steps – Amber Hamilton/Commission

**7. Contracts – Agreements - Procurements:**

- a. Presentation of Revised Draft Agreement between Roosevelt County and City of Portales Regarding Portales Communications Center Agreement – Councilwoman Veronica Cordova/Councilman Chad Heflin/Commissioners/Sheriff Sanchez
- b. Request for Approval of Law Enforcement Employment Buyout Contract – Sheriff Sanchez
- c. Request for Approval of Contract for FY23 Financial Audit with Cordova CPAs, LLC Upon Approval by the Office of the State Auditor – Liliana Rivera

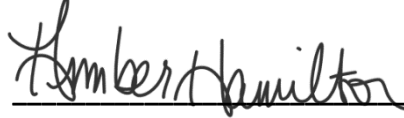
**8. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically State of New Mexico vs. Lea County, et. al.

- a. Any further action necessary as a result of the closed executive session.

**9. Media Communication**

**10. Adjourn.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Friday, April 14, 2023 by 5:00 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.