

Tuesday, September 6, 2022  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday September 6, 2022 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Lewis Shane Lee, Commissioner Tina Dixon, Commissioner Dennis Lopez via telephone, County Manager Amber Hamilton, Chief Deputy County Clerk Nath Baca, Treasurer Layle Sanchez, Lieutenant Javier Sanchez, Detention Administrator Shayla Ramsey, Assistant County Manager Lilliana Rivera, Special Programs Coordinator Carol Acosta Flores, GIS Coordinator Johnny Montiel, County Assessor George Beggs, Chief Deputy County Assessor Stevin Floyd, Lieutenant Clay Layher, Deputy Eric Muller, Mike Garcia, Local Government Law LLC, RCCDC Executive Director Jodi Diaz, County Services Specialist Lisa Gonzales, Residential Appraiser Jerry Desha, and community resident Angie Smith.

Call to Order - Commissioner Lee at 9:00 a.m.

Invocation – Amber Hamilton

Pledge - Commissioner Lee

**1. Approval of Agenda:** A motion to approve the agenda was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Lopez-Yes.

**2. Approval of Minutes:** A motion to approve the minutes from the August 9, 2022 regular meeting was made by Commissioner Savage with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**3. Public Requests:** None

**4. Elected Officials / Department Heads Reports:**

**Employee Recognition:** Ms. Hamilton recognized the following employees with years of service awards: Ben Rice (1 year), Jerry Desha (10 years), Lisa Gonzales (1 year), Javier Sanchez (15 years), Clay Layher (3 years), Eric Muller (3 years), Shana Hernandez (15 years), Oscar Gonzales (1 year), and Christopher Brunsen (1year). Ms. Hamilton and Commissioner Lee presented certificates to those recipients in attendance. Those employees not present will receive their certificates from their supervisors.

**Detention:** Ms. Ramsey stated the facility count is 51 with 7 female detainees and 44 male detainees. There are currently 5 detainees from out of county. There were 67 bookings in the month of August and 78 releases. There were 10 detainees transported by RCDC staff for the month of August. There were no detainees in restrictive housing. Quay County was billed \$2,100.00, Guadalupe County was billed \$150.00, and 5 Juveniles were housed and that cost was \$32,445 for the month of August for detainee housing. Ms. Ramsey stated detainees have been to the fairgrounds for cleanup. They have helped out at the road barn and are now working on the grounds around the jail. She stated the MAT Program has 12 detainees in group counseling, 13 in individual counseling, and 0 detainees are receiving medication. One detention officer has graduated from the training academy and there are two currently in the academy.

**Flood Plain:** Mr. Montiel stated that last Thursday was their second consultation coordination meeting. They found that the current maps they were using did not include the villages of Dora and Causey so they are getting new maps to include those two areas. The second 90-day appeal and comment period has started. Then after 6 months an ordinance will need to be adopted.

**Healthcare:** Ms. Acosta Flores asked that the commission go into healthcare meeting. At 9:15 am, Commissioner Savage made a motion to go into indigent healthcare meeting with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Lopez-Yes. Ms. Acosta Flores reported she had 21 claims submitted in the amount of \$12,220.05. She recommended approval of 12 of the claims and disapproval of 9 claims. Those disapproved were due to patient being brought in by PPD, patient not an inmate for the date of service, past timely filing, and no application on file. At 9:17, am Commissioner Savage made a motion to come out of indigent healthcare meeting with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Lopez-Yes. A motion to approve the indigent healthcare report was made by Commissioner Savage with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Lopez-Yes.

**Roads:** Ms. Hamilton reported on behalf of Mr. Lovato who was not in attendance. The road department crews are working on projects. They were helping at the fairgrounds. They have been fully engaged in doing routine maintenance with the blades out, including shredding and patching. She announced they have 2 job openings. Commissioner Dixon stated that Ruth Moore, a resident, reported that Roosevelt Road 25 was washed out and impassable. Commissioner Lee expressed concern that the shredding was probably being done too fast because it was still too tall. He noticed that the trees were trimmed around the stop signs and thanked them. Commissioners Savage and Grider stated all was good with them.

**Manager:** Ms. Hamilton reported that there was a lot of positive feedback from the community on the fair. She will be meeting with the Fair Board later and will discuss a few logistical things that need to be worked out. Communication with the Fair Board is on-going. It is Roosevelt County's turn to host the Alzheimer's Walk. Ms. Hamilton will be reaching out to ENMU to use the arena. Volunteers are needed. Commissioner Dixon volunteered. It will be on a Saturday in November from around 10:am to 12:00pm. She will present the proclamation to the Commission in November. She has asked Kaye Green, Roosevelt General Hospital Administrator, to attend the next meeting to present the annual safety net care pool report. Cannon Airforce Base notified the county that 30% of the design is roughly complete on the Darr Project on N Roosevelt Road AV.

Rick Lovato is in communication with Cannon and Commissioner Grider is kept informed and notified. We continue to see that project advance. Ms. Hamilton indicated ENMU is working on restarting their internship program. The county will try to accommodate ENMU in the criminal justice internship. They are looking at the Detention Center, Sheriff's office and Court Compliance to help with placement of interns. Ms. Hamilton is also helping them to connect with other area counties. There are several interns in the program. Ms. Hamilton explained that former Human Resources Administrator, Shawn Andrus, reported that there was a total of 43 interns in the summer program. It was very successful. One intern received a job offer after the completion of their schooling. Ms. Hamilton reported that the county has received the final fiscal budget for 2022 – 2023. There were no notations or contingencies. She assured the Commission that she will continue to bring every budget adjustment before the board. Ms. Hamilton requested to schedule a special meeting to discuss and consider the order for the county Assessor's office to impose the property tax rates set by the Department of Finance and Administration for the year 2022. It is tentatively set for Friday September 9, 2022 at 1:00pm. Next is a one-page survey on the behavioral health feasibility study. There have been several meetings and they have been positive. Next step is to work with the legislature. There are 96 beds included in the county's ICIPs. The Taxation & Revenue Department's legislative finance committee reports we are almost at recovery from the pandemic. As of June, 2022 the New Mexico unemployment rate is at 4.9%. In the Courthouse, the heating and cooling compressors are out. They will cost around \$12,000 to replace. We are waiting on delivery which is delayed due to supply chain issues. The scheduled commission meeting dates for October 4, 2022 and October 18, 2022 need to be changed due to conflict in schedules. Some people will not be able to attend on those dates. The proposed change is for October 11, 2022. All agreed that change would work.

#### **Commissioners:**

Commissioner Grider wanted to give a special thanks to Lili and Amber for their hard work on the budget. Commissioner Dixon asked to give a huge shout out to Gary and Anthony for their hard work to prepare for the fair. She attended two workshops at the New Mexico Municipal League in Albuquerque. The first one was, Successful City-County Collaboration. It stressed the need to combine resources and assets when in a collaboration. Another was to remember jurisdictional lines may have to be crossed in order to help one another. A good thing to do is to offer letters of support for one another when needed. The second workshop was called the First Amendment Auditors. This group consists of people acting on qualified immunity and they will come in to a public facility and start filming or videoing on their phones and cameras. They are filming anything that is public including car accidents, etc. anything that is in public space. If there is no restricted area or tape around an accident, it is public space. At the workshop it was suggested to do nothing and ignore to these individuals. It is not advisable to tell these people to stop. Commissioner Dixon indicated that if they are prohibited from filming and videoing, they have taken these issues to court. They have been successful and have sued for \$50,000 to \$100,000 dollars. Commissioner Dixon received an invitation from Steve Coffin to do a drive-through of the Melrose Bombing Range and asked if any of the other Commissioners were interested. Commissioner Lee commended Gary and Anthony on the sidewalks at the fairgrounds. He would like to get a firm walkway area done by the west gate and get dirt parking for when the rodeo is on so rodeo participants won't have to park on the asphalt with their horses and trailers.

Commissioner Savage read a thank you note he and Commissioner Lee received from the youth assembly at the Roosevelt County Fair. He too wanted to thank Gary and Anthony. He mentioned that he was asked by a lot of his constituents and several not from his district to add three motions to the next commission meeting agenda. He wanted to serve notice to the other Commissioners to discuss and possibly take action on these three motions. These three motions would be: 1) to remove drop boxes, 2) to cease mail in voting and 3) to remove Dominion voting machines.

Commissioner Lopez stated he would like to see something done about the loose gravel but his first priority would be to see decorative fencing at the fairgrounds.

#### **5. New Business:**

**A. Discussion of Continued Public Service Negotiations with the City of Portales:** Ms. Hamilton stated negotiations are on-going. They are compiling a draft of the Joint Powers Agreement. A template from Lea County is being used. No action was taken.

**B. Recommendation for Proposal Regarding South Roosevelt Road 6 Between Industrial Drive and South Roosevelt Road U:** Ms. Hamilton expressed that a proposal is needed to be able to overhaul this road. It will need to be rebuilt. It will take approximately \$100,000 in materials and \$37,000 in labor and equipment. It is one mile on Industrial Road west to Roosevelt Road U. No action was taken.

**C. Request for Approval to Authorize Additional Road Chipseal Enhancements in FY 2023:** Ms. Hamilton stated there is an additional \$120,000 needed in road maintenance. She would like to see Roosevelt Road R1/2 to Roosevelt Road 8, Roosevelt Road F to Roosevelt Road 9, and Roosevelt Road R to Spruce to Roosevelt Road 3 done. She would like to have the fairgrounds, where the carnival was parked, resealed with a new finish on it. A motion to approve the request for approval to authorize additional road chipseal enhancements in FY 2023 was made by Commissioner Grider with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**D. Request for Commission to Approve Issuance of Formal Letter to New Mexico State University Supporting Utilization of Eastern New Mexico University for NM FFA State Contests:** Commissioner Savage would like the NM FFA State Contests to stay at Eastern New Mexico University. Ms. Hamilton read aloud the letter drafted requesting consideration for the NM FFA contests to stay at and utilize ENMU. A motion to approve the issuance of a formal letter to New Mexico State University supporting utilization of Eastern New Mexico University for NM FFA state contests was made by Commissioner Lee with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**6. Resolution – Ordinances – Proclamations:**

**A. Request to Allow Fire Danger Declaration within Roosevelt County to Expire:** Commissioner Lee made a motion to approve the request to Allow Fire Danger Declaration within Roosevelt County to Expire with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**B. Proclamation Declaring September as Suicide Prevention Month in Roosevelt County:** A motion to approve the Proclamation Declaring September as Suicide Prevention Month in Roosevelt County was made by Commissioner Lopez with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**C. Request for Consideration of Resolution 2022-38 Reinstatement of the Hiring and Referral Incentive Program:** A motion to approve Resolution 2022-38 Reinstatement of the Hiring and Referral Incentive Program was made by Commissioner Grider with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**D. Request for Consideration of Resolution 2022-39 Participation in Capital Outlay Program Administered by the New Mexico Department of Transportation:** A motion to approve the request for consideration of Resolution 2022-39 Participation in Capital Outlay Program administered by the New Mexico Department of Transportation was made by Commissioner Savage with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**7. Procurements – Contracts – Agreements:**

**A. Request for Approval of Professional Services Contract with Shawn Andrus for Human Resources Consulting:** A motion to approve the professional services contract with Shawn Andrus for Human Resources Consulting was made by Commissioner Dixon with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**B. Request for Approval of Annual Program Agreement with NM Cooperative Extension Services for Roosevelt County and Contribution of \$79,137:** A motion to approve the request for approval of annual program agreement with NM Cooperative Extension Services for Roosevelt County and contribution of \$79,137 was made by Commissioner Lee with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**C. Request for Approval of the Appropriation 22-G2944 for \$100,000 to Purchase and Equip Road Equipment for the Road Department:** A motion to approve the request for approval of the appropriation 22-G2944 for \$100,000 to purchase and equip road equipment for the road department was made by Commissioner Grider with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**D. Request for Approval of the Appropriation 22-G3157 for \$490,000 to Plan, Design and Construct Road Improvements in Roosevelt County:** A motion to approve the request for approval of the appropriation 22-G3157 for \$490,000 to plan, design and construct road improvements in Roosevelt County was made by Commissioner Dixon with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**E. Request for Ratification of NM Tourism Department Clean & Beautiful Grant Program Agreement 23-418-6002-00029-00, as Roosevelt County is Partnering with the City of Portales:** A motion to approve the request for ratification of NM Tourism Department Clean & Beautiful grant program agreement 23-418-6002-00029-00 was made by Commissioner Grider with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**F. Request for Approval of E-Payment services Agreement with Point and Pay, LLC:** Ms. Sanchez requested an extension to continue services with Point and Pay LLC to be able to keep using credit cards. A motion to approve the request for approval of e-payment services agreement with Point and Pay LLC was made by Commissioner Lee with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**G. Request for Approval of Contract Award of RFP 2023-01 for Professional Legal Services to NM Local Government Law, LLC:** Mr. Mike Garcia would be the attorney to represent Roosevelt County for the most part. Local Government Law, LLC has several attorneys and Mr. Garcia would have their support when needed. It is a contract for one year. Commissioner Lopez stated he was disheartened at the loss of Mr. Knudson as the County Attorney for Roosevelt County. A motion to approve the request for approval of contract award of RFP 2023-01 for professional legal services to NM Local Government Law LLC was made by Commissioner Dixon with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-No.

**8. Media Communication:** There were no members of the media present and no electronic communication from the media.

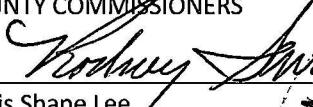
**9. Adjourn:** The meeting was adjourned at 11:07 a.m.

ATTEST:

  
Nath Baca  
Chief Deputy County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
Lewis Shane Lee  
Commission Chair

