

Tuesday, May 31, 2022
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday May 3, 2022 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Lewis Shane Lee, Commissioner Tina Dixon, County Manager Amber Hamilton, Assistant County Manager Liliana Rivera, County Attorney Randy Knudson, County Clerk Mandi Park, Deputy Clerk Silke Humpe, Special Project Coordinator Carol Acosta-Flores, GIS Coordinator Johnny Montiel, Lt. Javier Sanchez, Deputy Christopher Brunsen, Chief Deputy Assessor Stevin Floyd, Shawn Andrus, Arch Volunteer Fire Chief Jay Lang, Executive Director of EPCOG Sandy Chancey, Border Soil and Water Conservation District board members Deena Kinman and Rosemary Thomas, Community Services Center Executive Director Josie Madrid, CSC Staff Lourdes Terrazas, Darrell Chenault, Lloyd McCargish, and Eastern New Mexico Staff Writer Steve Hansen. Commissioner Dennis Lopez was absent.

Call to Order - Commissioner Lee at 9:03 a.m.
Invocation – Amber Hamilton
Pledge - Commissioner Lee

Commissioner Dixon made a motion to amend the agenda to move Public Requests to the top of the agenda, between items 4 and 5, so that any public input on an action item could be heard prior to a vote. The second was made by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

1. Approval of Agenda: A motion to approve the agenda as amended was made by Commissioner Savage with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

2. Approval of Minutes: A motion to approve the minutes from the May 3, 2022 - regular meeting and the May 3 and 4, 2022 budget meetings was made by Commissioner Savage with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

3. Approval of Accounts Payable and Payroll from April 1 – 30, 2022: Commissioner Grider made a motion to approve the accounts payable and payroll for the month of April with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

4. Informational Items: Deena Kinman of the Border Soil and Water Conservation District introduced board member Rosemary Thomas. Ms. Thomas gave an update to the districts land use plan. She stated there are very few changes from the 2015 version, but the changes offer more protections for the private land owner. She stated the goal of the district is to leave the land better than they found it. Ms. Thomas said they work with the NRCS office and other agencies to serve the public to prevent erosion, through planting grass and trees. They are also working with Roosevelt Soil and Water Conservation District in support of their cloud seeding initiative. She asked for ideas on ways the district could support the county. Commissioner Savage asked for additional presentations to educate the public about what the soil and water conservation districts do.

5. Public Requests: Commissioner Dixon stated Mr. Parrish would not be at the meeting today, due to a family emergency. There were no other public requests.

6. Elected Officials / Department Heads Reports:

Emergency Management: Mr. Montiel gave an update on his experience at the State Emergency Operations Center. He stated he arrived at the EOC and was immediately assigned to the Hermits Peak / Calf Canyon Fire. He worked with others in the communications center to keep leadership up to date on the progress of the fire. He thanked the commission and Ms. Hamilton for allowing him the time to go to the State EOC to see first-hand how an EOC is managed. Mr. Montiel stated the knowledge he gained while on-site at the state EOC was invaluable. He stated he has the knowledge and confidence to open an EOC here if/when the need arises.

Grants: Ms. Acosta-Flores reported on a very long list of grants. Many of the grants since her last report to the commission were completed, reimbursed and closed. She stated the remaining balance of the capital outlay awarded to the Detention Center HVAC project had been reauthorized. Other grant and capital outlay projects are in the beginning stages, waiting on award letters, waiting on contracts, or are in progress.

Indigent Meeting: Commissioner Grider made a motion at 9:34 am to go into indigent meeting, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Ms. Acosta-Flores presented 18 indigent health care claims totaling \$5,017.04. Ms. Acosta-Flores recommended approval of 16 of those claims, totaling \$3,803.04. The other two were not recommended for approval as one was past timely filing, and the other was for a patient that was not in custody of the detention center and did not submit an application. Ms. Acosta-Flores also presented a request for cremation of an indigent resident who passed away in Dona Ana County and whose remains have not been claimed. She stated Dona Ana County has covered the cost of the cremation. There is no cost to the county, but the county has the responsibility of storing the cremains for a period of 2 years. At 9:38 am Commissioner Savage made a motion to come out of indigent meeting, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Savage made a motion to approve the indigent claims as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

Manager: Ms. Hamilton thanked Ms. Acosta-Flores for her work on that long list of grant projects and talked more about the progress of the renovations at the Bonem Home. Ms. Hamilton stated the doors, windows and

roof are all complete. The building will be in good shape for a new purpose. Ms. Hamilton asked that Tuesday June 14 meeting be changed to Monday June 13 to accommodate travel and scheduling conflicts for the NMC Conference. Ms. Hamilton stated a clean-up day at the fairgrounds would be scheduled for August 17, 2022. Ms. Hamilton stated she and Mr. Lovato had met with the water authority concerning road cuts necessary to connect the project to the water station near Lime and Boston. They are developing a plan that they will bring to the commission. The road cut work is expected to be done in 2023. Ms. Hamilton stated she had testified before the Legislative Finance Committee on behalf of NMC. She and Commissioner Savage have continued negotiations on a draft agreement with the City of Portales and have another meeting with them later today.

Commissioners: Commissioner Lee asked Ms. Hamilton to notify NMDOT that NM 114, the highway between Dora and Elida is in need of attention, it is getting rough and could be a danger due to increased traffic on that road associated with the wind turbines in that area. Commissioner Dixon stated there was misinformation presented in the budget meeting held earlier in the month pertaining to the City of Portales and the Village of Elida, which had no impact on the County's budget. She apologized to both entities. Commissioner Grider applauded the road and maintenance departments for their work at the fairgrounds on the parking lots, ADA compliant sidewalk, new slab for the wash racks, paint and stucco, etc. He stated the lime street parking lot is striped and looks very good. Commissioner Savage asked about the progress on the parking lot lights. Ms. Hamilton stated they are in the works and is hopeful that they will be in place before the fair.

7. Procurements – Contracts – Agreements:

A. Request for Approval to Accept Initial Grant Award of \$131,900 for Summer Enrichment Project from the State of New Mexico Public Education Department: Mr. Andrus stated the summer internship program is the same program as was offered last year. The program has funding for up to 50 students this year. Commissioner Grider made a motion to approve the grant award as requested, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

B. Request for Approval of Coverage Agreement Renewal for Volunteer Fire Insurance Services for Arch Volunteer Fire Department and Milnesand Volunteer Fire Department through NMCIA: Mr. Andrus stated this is the coverage for the volunteer fire departments and is a renewal of the same coverage as previous years. Commissioner Lee made a motion to approve the coverage agreement as presented, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

C. Request for Approval to Accept Initial Grant Award for RAID Grant for \$22,204 from New Mexico Environmental Department: Ms. Acosta-Flores requested approval of the grant award to be used for tire abatement and signage to reduce illegal dumping. Commissioner Dixon made a motion to accept the grant award with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

D. Request for Approval of Scope of Work with Behavioral Health Services Department and Roosevelt County for RISE Project Funding for Continuation of MAT Program in FY23 at the Roosevelt County Detention Center: Ms. Hamilton requested approval for the scope of work for continuation of the MAT Program. Commissioner Savage made a motion to approve the request with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

E. Request for Approval of Scope of Work with Behavior Health Services Department and Roosevelt County for Opioid SOR Project Funding for Continuation of MAT Program in FY23 at the Roosevelt County Detention Center: Ms. Hamilton requested approval for the scope of work for the Opioid SOR project, stating it takes both funding sources to fully fund the MAT program. Commissioner Grider made a motion to approve the scope of work with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

F. Consideration of Intergovernmental Agreement between Roosevelt County and the town of Elida for Services: Ms. Hamilton stated the Agreement with Elida would be contingent upon the re-allotment of LEPP funds from Elida to the Roosevelt County Sheriff's Office in exchange for the additional funding for Elida departments. Commissioner Savage made a motion to approve the agreement contingent upon LEPP funding, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Abstain, Commissioner Lee-Yes.

G. Consideration of Intergovernmental Agreement between the Town of Elida for Law Enforcement Services: Lt. Sanchez stated the agreement with Elida is an effort to provide the citizens of Elida with law enforcement services following the closure of the police department there. Commissioner Lee made a motion to approve the agreement, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Abstain, Commissioner Lee-Yes.

H. Request for Approval of the DWI Grant Agreement for \$99,600 with the State of New Mexico Department of Finance Administration Local Government Division: Ms. Riviera stated the DWI grant agreement is a continuation of the current program. Ms. Reed has worked on the DWI Program and the grant application in the amount of \$99,600. Commissioner Savage made a motion to approve the grant agreement with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

8. Resolution – Ordinances – Proclamations:

A. Consideration of Resolution 2022-21 Budget Adjustment for 4th Quarter Financial Reports Part 1: Ms. Rivera stated this budget adjustment covers the projects at the fairgrounds that were identified as priorities during the budget workshops early in May, as well as fire department funding and American Recovery Fund transfers. Commissioner Savage made a motion to approve Resolution 2022-21, with a second by

Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

9. New Business:

A. Request to Consider Reinstatement of Membership with Eastern Plains Council of Governments in FY23:

Commissioner Lopez had requested this item be placed on the agenda, but was not able to be at the meeting. Ms. Chancey from EPCOG stated membership must be done by resolution. She was asked the cost of membership, she replied dues are \$3,582.00, and that membership would start July 1, 2022 if a resolution was approved next month. In the absence of Commissioner Lopez no action was taken.

B. Request for Approval for Installation of Fan in the Pavilion on the Roosevelt County Fairgrounds by the Roosevelt County Fair board:

Ms. Hamilton stated a fan had been donated to the fair board. They were willing to cover the cost of installation, but were seeking permission from the commission since it is a county owned facility. Commissioner Grider made a motion to approve the request with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

C. Request for Approval for Arch Volunteer Fire Department/Roosevelt County to Accept the Donation of the Arch Community Center to the Arch Volunteer Fire Department Training Building:

Mr. Lang presented the request stating it was necessary to accept the donation of the building to be used as a training facility. They have used the building for training for years, but with declining population, the Arch Community can't continue to cover the cost of utilities and insurance on the building. Mr. Lang stated their current State Fire Fund Budget could cover those expenses and they could afford to keep the building in use instead of shuttering it and letting it just deteriorate. Commissioner Grider made a motion to accept the donation of the building, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

D. Request for Approval of Disposal by Public Auction of 1974 Ford Fire Truck from Arch Volunteer Fire Department:

Chief Lang requested permission to dispose of the 1974 fire truck due to age and the cost of maintenance stating the truck has been parked for most of the last 5 years. Commissioner Lee made a motion to approve the disposal of the truck with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

E. Request for Approval of Disposal by Donation to Another Public Entity of 1975 International Fire Truck from Arch Volunteer Fire Department to Causey Volunteer Fire Department.

Chief Lang stated the truck is operational, but it has not been utilized by AVFD for some time. The Causey VFD has voted to accept the donation if approved for disposal. Commissioner Savage made a motion to approve of the disposal of the truck with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

F. Request for the County to Consider Serving as Fiscal Agent for the Community Services Center to Apply for the New Mexico Food Security Grant for \$182,352.

Josie Madrid, Executive Director of Community Services Center asked the commission to serve as fiscal agent for the purpose of the grant application. She stated the County had served as fiscal agent for CSC for the purpose of purchasing equipment and vehicles in the past. She also stated the grant would allow the current food pantry to have additional storage capacity, supplement the senior meal site, and purchase new equipment to replace aging equipment. Commissioner Grider made a motion to serve as the fiscal agent for CSC for the grant with a second by Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

G. Request for public hearing – Presentation of FY23 Preliminary Budget:

At 10:20 am Commissioner Dixon made a motion to go into public hearing with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Ms. Rivera and Ms. Hamilton reviewed discussion and direction from the budget workshops and answered questions. Ms. Rivera highlighted the increased cost of fuel, stating they had recalculated budgets for Sheriff and Road based on \$7.50 per gallon for diesel and \$6.00 per gallon for gas. She stated several fleet purchases have been rolled to FY23 due to the fact that vehicles ordered months ago have still not been received. Lt Sanchez state he had received a call from the vendor and is hopeful they will be able to take possession and title of at least 2 of the 3 on order before the end of June. Detention and Road are also waiting on vehicles that were approved for purchase last year. Ms. Rivera also stated many of the fairground projects were moved to the current fiscal year as they were able to get those done prior to the fair in August. Ms. Hamilton stated much of the work on the original fairgrounds master plan has been completed over the last 4 years and the plan needs to be updated. She asked for \$35,000 to be included in the FY 23 budget for NCA Architects to develop a new fair grounds master plan with the input of the community and to update the ICIP which will allow the county to seek additional capital outlay dollars and grant funding for future fairgrounds improvements. Ms. Hamilton noted that Commissioner Lopez had requested a separate plan for spending ARF funds including an Emergency Operations Center, both requested drones, the food bank's request, approximately \$50,000 in IT upgrades for the Sheriff's Office, detention center HVAC upgrades and the upgrades to the Commission room. She also stated the preliminary budget does not include any of the requests from the City of Portales. She and Commissioner Savage are still in negotiations with the City. Commissioner Savage asked for clarification on fuel expenses. The increase in fuel cost is approximately 90% for the Road Department, and 64 % for the Sheriff's fleet, and only moderate increases for other departments with few vehicles. At 10:42 am Commissioner Grider made a motion to come out of public hearing with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Grider made a motion to approve the preliminary budget as presented with a second from commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes.

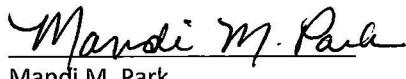
10. Executive Session: Commissioner Dixon made a motion to go into executive session at 10:44 a.m. with a second by Commissioner Lee. Commissioner Dixon stated only the items listed on the agenda would be discussed in the

executive session. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. After a short recess the executive session began at 10:49. Commissioner Dixon made a motion to come out of executive session at 11:50 a.m. with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes. Commissioner Lee stated no action was necessary as a result of the executive session and no action was taken.

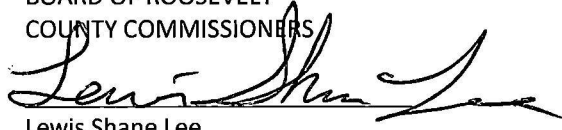
11. Media Communication: Mr. Hansen left the meeting at the start of the executive session. If he has any additional questions, he may contact the county manager's office.

12. Adjourn: The meeting was adjourned at 11:52 a.m.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Lewis Shane Lee
Commission Chair

