

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Monday, June 13, 2022 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Salute to the Flag of New Mexico

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

1. Approval of Agenda:

2. Approval of Minutes:

Approve minutes of May 31, 2022 regular meeting

3. Approval of Accounts Payable and Payroll:

Payroll from May 1, 2022 through May 31, 2022

Total: \$443,924.21

Payroll from May 1, 2022 through May 31, 2022

Check No: 004685-004687; 078388-078506

Total Amount of Checks: \$829,541.23

Total Amount of Drafts: \$141,260.78

4. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2022-02 Public Participation Resolution.

5. Elected Officials/Department Heads Reports:

Treasurer's Office – Layle Sanchez

Detention – Shayla Ramsey

Road – Amber Hamilton

Manager – Amber Hamilton

Presentation of the Annual State of the County Report

Commissioners

6. New Business:

The Commission may take action on any item listed.

- a. Request for Approval of Disposal by Donation to Another Public Entity of 1980 International Fire Truck from Milnesand Volunteer Fire Department to the Dora Volunteer Fire Department– Kelly Bilbrey/Liliana Rivera
- b. Presentation of the Roosevelt County Historic Courthouse Renovation Plans from NCA Architects – John Layman
- c. Discussion and Consideration of Modification to the Sheriff's Office Organizational Chart – Sheriff Parker/Lt. Sanchez/Amber Hamilton
- d. Request for Approval of a Type III-B Summary Subdivision a Replat of Lots 2 and 5 of the Carolina Estates - Johnny Montiel
- e. Request to Consider Reinstatement of Membership with Eastern Plain Council of Governments in FY23 – Commissioner Lopez
- f. Presentation and Request for Approval of FY22 Capital Asset Inventory Listing – Liliana Rivera

- g. Designation of Two Commissioners to Participate in the FY22 Financial Audit Meetings – Liliana Rivera
- h. Request for Approval for the Treasurer to Transfer \$1,000,000 into the State Required Reserve Account – Amber Hamilton
- i. Request for Approval for the Treasurer to Transfer up to \$1,000,000 into the Designated Special Reserve for Capital Improvements – Amber Hamilton

**Recess – Board of Commission
Convene – Board of Canvass**

Canvass Board for the 2022 Primary Election – Mandi Park

**Adjourn – Board of Canvass
Reconvene – Board of Commission**

7. Procurements – Contracts - Agreements:

- a. Request for Approval of Agreement with Department of Finance and Administration Fund Appropriation Project Award 22-ZG9101 for \$150,000 to Purchase and Equip Roosevelt County Sheriff’s Office Fleet – Liliana Rivera
- b. Request for Approval to Submit the FY23 CDWI Grant Funds Application for \$2,947 with the State of NM Dept. of Transportation – Liliana Rivera
- c. Request for Approval of Renewal and Sixth Amendment to the Agreement for Comprehensive Health Care Services at the Roosevelt County Detention Center – Amber Hamilton
- d. Request for Approval of Award of ITB 2022-06 Crushed Caliche Materials for Roosevelt County Road Department – Liliana Rivera
- e. Request for Approval of Contract Renewal with Doerr & Knudson for Legal Services – Amber Hamilton/Commissioners

8. Resolutions – Ordinances – Proclamations

- a. Consideration of Resolution 2022-22 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation (COOP)– Amber Hamilton
- b. Consideration of Resolution 2022-23 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation (CAP) – Amber Hamilton
- c. Consideration of Resolution 2022-24 Committing a Portion of Roosevelt County Opioid Settlement Funds for the Purpose of Establishing a Regional Behavioral Health Facility in Eastern New Mexico – Amber Hamilton/Commissioners
- d. Consideration of Resolution 2022-25 Authorizing Roosevelt County to Pick-up Seventy-five Percent of the PERA Municipal Police Plan 5 Member Contributions –Shawn Andrus
- e. Consideration of Resolution 2022-26 Authorizing Roosevelt County to Pick-up Seventy-five Percent of the PERA Municipal General Plan 2 Member Contributions –Shawn Andrus
- f. Consideration of Resolution 2022-27 Continuing the Declaration of an Exceptional Drought and Fire Danger Emergency in Roosevelt County – Commissioners

9. Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically Hernandez vs. Roosevelt County, Taylor vs. Roosevelt County, Porter vs. Roosevelt County, Aguilar vs. Roosevelt County, Padilla vs. Roosevelt County, and to discuss attorney- client privileged information relating to pending or threatened litigation and/or limited personnel matters.

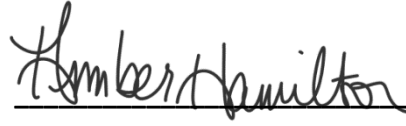
- a. Any action necessary as a result of the closed executive session.

10. Media Communication

11. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Jul 12, 2022 at 9:00 a.m.
Roosevelt County Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcountry.com by Thursday, June 9, 2022 by 11:00 p.m.

A handwritten signature in black ink that reads "Amber Hamilton". The signature is written in a cursive style and is positioned above a solid horizontal line.

Amber Hamilton, County Manager

COVID-19 safety protocols will apply for all in attendance. The County encourages members of the public to view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.