

Tuesday, April 19, 2022
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday April 19, 2022 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Lewis Shane Lee, Commissioner Tina Dixon, Commissioner Dennis Lopez, County Manager Amber Hamilton, Assistant County Manager Liliana Rivera, County Attorney Randy Knudson, Chief Deputy County Clerk Nath Baca, Road Superintendent Ricky Lovato, GIS Coordinator Johnny Montiel, Treasurer Layle Sanchez, Lt. Javier Sanchez, Angie Smith, Jon Birdsong, Charles Bennett, Roy Criswell, Pastor Gary Piepkorn and Eastern New Mexico Staff Writer Grant McGee.

Call to Order - Commissioner Lee at 9:00 a.m.

Invocation – Pastor Gary Piepkorn

Pledge - Commissioner Lee

1. Approval of Agenda: A motion to approve the agenda was made by Commissioner Lopez with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

2. Approval of Minutes: A motion to approve the minutes from the April 5, 2022 - regular meeting was made by Commissioner Savage with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

3. Public Requests: Jon Birdsong stated that he was there to represent his wife, Ronnie Birdsong, and stated that she asked to be considered for the position on the ENMU President/Chancellor search committee. Charles Bennett also was there to claim an interest in the position on the committee.

4. Elected Officials / Department Heads Reports:

Probate: Mr. Terry stated that in 2021 there were 82 probates done and so far in 2022 there have been 18. In 2021 he hosted a legal resources workshop for senior citizens. There were about 50 in attendance. It was very successful so he plans on hosting one once a year in the Fall. He stated that the State Bar has videos available to the public on Advanced Health Care Directives, Probate Processes, among others. Mr. Terry will attend his first probate affiliate meeting at the June summer legislative conference.

Treasurer: Ms. Sanchez stated second half payments are due in three weeks on May 10th. Ms. Sanchez noted that the delinquent property tax sale had been moved from April to May 5, 2022 at 10:00 am. Ms. Sanchez presented the February 28, 2022 treasurer's report stating the general fund beginning cash balance was \$6,126,494.04 with debits of \$520,008.27 and credits of \$776,072.50 leaving an ending cash balance of \$5,870,429.81.

Manager: Ms. Hamilton stated the NMC Legislative Conference is open for registration and would like to know which of the commissioners is interested so that the booking of rooms and registering for the conference can be done as soon as possible. Tuesday June 14 is travel day and there is a commission meeting scheduled for that morning. The Commissioners need to decide if they want to reschedule the meeting for Monday June 13 or still have it on that Tuesday morning of the 14th before they leave for the conference. The conference is to be held on June 15, 2022 – June 17, 2022 in Albuquerque. The Human Resources summer intern program is available now and has funding for 40 – 45 students. There is still some time to plan. The pay is minimum wage \$11.50 an hour. The last thing Ms. Hamilton wanted to mention is that budget workshops need to be scheduled. She needs about 12 hours to work through the process. She was thinking the 1st week in May. The first preliminary meeting to be held after the commission meeting on May 3, 2022 and then possibly all day the next day May 4, 2022. Commissioners were agreeable to that suggestion. The final and last budget meeting would be at the end of May.

Commissioners: No matters to present.

5. New Business:

A. Request for Approval of Update to Authorize Signatory Officials for Roosevelt County Detention Center Bank Account with JP Stone Community Bank, the addition of Clay Layher as an Authorized Signatory Official:

Ms. Sanchez requested that Mr. Layher be added as a signer. Commissioner Savage made a motion to approve the request as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Request for Approval of the Revised Summary Replat of Stone & Hatch of the Northwest 20' and

Southeast 30' of Lt 4, Block 11 of the Original Town Subdivision: Mr. Montiel presented the request from Stone & Hatch. He reported all paperwork had been completed. Mr. Montiel stated all action necessary to approve Stone & Hatch request has been done. Commissioner Grider made a motion to approve the revised summary replat as presented, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. Request for Approval of the Summary Replat of Two Tracts of land in Block 20 of the Stuart Addition:

Mr. Montiel presented the request from Welch & Saiz. He reported all paperwork had been completed and this was to adjust the line between the two properties. Mr. Montiel stated all action necessary to approve Welch & Saiz request has been done. Commissioner Savage made a motion to approve the summary replat as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

D. Request for Approval of FY23 Fire Protection Fund Application for Arch Volunteer Fire District:

Ms. Hamilton state that this is an annual application that is requested every year. This year the application is for

\$58,540. The AVFD is working towards the procurement of a new Class A Pumper as required by the state. Commissioner Dixon made a motion to approve the FY23 Fire Protection Fund application as presented, with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

E. Request for Approval of FY23 Fire Protection Fund Application for Milnesand Volunteer Fire District:

Ms. Hamilton state that this is an annual application that is requested every year. This year the application is for \$123,334. MVFD does have a truck ordered which will probably span into next year for delivery. Commissioner Lee made a motion to approve the FY23 Fire Protection Fund application as presented, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

F. Discussion and Recommendation of Member for ENMU Chancellor Search Committee as Requested by the ENMU Board of Regents: Commissioner Savage nominated Charles Bennett to serve on the committee. He was elected by acclamation. There were no other nominations. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

G. Request for Approval of Disposal by Public Auction of 2014 Ford Explorer from Maintenance

Department: Ms. Rivera requested disposal by public auction of a 2014 Ford Explorer from the maintenance department. Commissioner Dixon made a motion to approve the disposal by public auction of a 2014 Ford Explorer from the maintenance department as presented, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

6. Resolution – Ordinances – Proclamations:

A. Consideration of Resolution 2022-18 Sponsorship for a Transportation Project Fund and Project Match Commitment for Funding Application of Seventy-two- and three- Quarter Miles of Various Roosevelt County Rural Roadways: Commissioner Grider made a motion to approve Resolution 2022-18 as presented, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Consideration of Resolution 2022-19 Supporting the Verified Complaint for Violation of the New Mexico Constitution Article II, Section 18 Filed by the Republican Party of New Mexico and By Voters of New Mexico and By Voters Registered in the State of New Mexico: Commissioner Lee made a motion to approve Resolution 2022-19 as presented, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-No.

C. Consideration of Proclamation Declaring May as Motorcycle Awareness Month: Commissioner Dixon made a motion to approve Proclamation Declaring May as Motorcycle Awareness Month as presented, with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

D. Consideration of Proclamation Declaring May as Detention Officer Appreciation Week: Commissioner Grider made a motion to approve Proclamation Declaring May as Detention Officer Appreciation week as presented, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Public Hearing: Into Public Hearing at 9:47 a.m. Mr. Montiel requested to amend Ordinance 2022-01 to include fencing regulation, Section 16-8-2.10; a lockable fence 6' in height and is enclosing from view. Commissioner Dixon would like to do away with the ordinance because the state already has the regulations set. Mr. Montiel stated that the county won't have a say if there is a complaint and will have to reach out to the state. It could take 48-72 hours for a response or longer. Commissioner Lee stated the ordinance needs the amendment. Commissioner Savage asked Lt. Javier Sanchez if he had any comments. Lt. Sanchez stated that the Sheriff's Office does need guidance from the county as to what they can enforce. Commissioner Grider made a motion to come out of Public Hearing at 9:52 a.m. with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

E. Consideration of Ordinance 2022-01 An Ordinance Regulating the Time, Place and Manner of Cannabis Sales, Manufacturing and Consumption: Commissioner Grider made a motion to approve Ordinance 2022-01 with amendment, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-No, Commissioner Lee-Yes, Commissioner Lopez-Yes.

7. Procurements – Contracts – Agreements:

A. Request for Approval of Professional Services Agreement with Jennifer Lockwood, LPCC for Onsite Counseling Services for the MAT Program at the Roosevelt County Detention Center: Ms. Hamilton stated that there are currently 11 participants and another counselor is needed. It is grant funded. Commissioner Dixon made a motion to approve Professional Services Agreement as requested, with a second by Commissioner Lee. Commissioner Lopez-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Request for Approval of Contract for FY22 Financial Audit with Cordova CPAs, LLC Upon Approval by the Office of the State Auditor: Commissioner Savage made a motion to approve the Contract for FY22 Financial Audit with Cordova CPAs LLC Upon Approval by the Office of the State Auditor, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. **Request for Approval to Purchase Bonfire Contract Management Software:** Ms. Rivera stated Bonfire Contract Management Software is a great tool to manage contracts and agreements. Commissioner Lee asked how it would affect the budget. Ms. Rivera stated that it would be \$9450 for the 1st implementation and fee and then it would be \$8000 per year. Commissioner Lee made a motion to approve the Purchase of Bonfire Contract Management Software with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.


8. **Executive Session:** Commissioner Dixon made a motion to go into executive session at 10:02 a.m. Commissioner Lee stated only the items listed on the agenda would be discussed in the executive session. A second on the motion was made by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Commissioner Dixon made a motion to come out of executive session at 10:11 a.m. with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. No Action Taken

9. **Media Communication:** Mr. McGee asked for clarification on stance on lawsuit. Roosevelt County did not join in as part of the lawsuit. Mr. McGee thanked the commission for answering his questions.

10. **Adjourn:** The meeting was adjourned at 10:13 a.m.

ATTEST:


Nath Baca
Chief Deputy County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Lewis Shane Lee
Commission Chair

