

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday, Jan. 11, 2022 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1. Elect Chair for 2022:

2. Elect Vice-Chair for 2022:

3. Approval of Agenda:

4. Approval of Minutes:

Approve Minutes of Dec. 21, 2021 regular meeting and Dec. 21, 2021 workshop

5. Approval of Accounts Payable and Payroll:

Payroll from Dec. 1, 2021 through Dec. 31, 2021

Total: \$609,185.65

Payroll from Dec. 1, 2021 through Dec. 31, 2021

Check No: 004670-004672; 077038-077964

Total Amount of Checks: \$1,401,098.06

Total Amount of Drafts: \$206,494.48

6. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2021-02 Public Participation Resolution.

7. Elected Officials/Department Heads Reports:

Employee Service Recognition – Shawn Andrus/Commissioners

Treasurer's Office – Layle Sanchez

Detention –Shayla Ramsey

Road –Ricky Lovato

Manager – Amber Hamilton

Commissioners

8. New Business:

The Commission may take action on any item listed.

- a. Request for Approval to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two –Layle Sanchez
- b. Request for Approval of Update to Authorized Signatory Officials for Roosevelt County Detention Center Bank Account with JP Stone Community Bank, to remove Justin Porter as an Authorized Signatory Official, Leaving the Other Designated Authorized Signatory Officials to Remain –Layle Sanchez
- c. Discussion of Insurance Premiums for 2022 and Selection of Deductible Amounts – Amber Hamilton
- d. Discussion and Possible Action to Approve 2022 Roosevelt County Committee Assignments – Amber Hamilton/Commissioners
- e. Discussion and Consideration of Building Repairs for the Youth Building of \$15,150.00 – Amber Hamilton/Commissioners
- f. Discussion and Consideration of Modification to Administration Organizational Chart – Amber Hamilton

9. Resolutions – Ordinances – Proclamations:

- a. Consideration of Resolution 2022-01 Compliance with New Mexico Open Meetings Act – Amber Hamilton
- b. Consideration of Resolution 2022-02 Public Participation at Roosevelt County Commission Meetings – Amber Hamilton
- c. Consideration of Resolution 2022-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks – Amber Hamilton
- d. Consideration of Resolution 2022-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements – Amber Hamilton
- e. Consideration of Resolution 2022-05 Revising the Roosevelt County Annual Training Policy – Shawn Andrus
- f. Consideration of Resolution 2022-06 Adopting a Roosevelt County Pay Stipend for County Clerk Personnel Whom Have Worked Their Assigned Schedules During the Ongoing COVID-19 Pandemic – Mandi Park
- g. Consideration of Resolution 2022-07 Adopting a Roosevelt County Pay Stipend for County Sheriff Personnel Whom Have Worked Their Assigned Schedules During the Ongoing COVID-19 Pandemic – Javier Sanchez
- h. Consideration of Resolution 2022-08 Adopting a Roosevelt County Pay Stipend for County Assessor Personnel Whom Have Worked Their Assigned Schedules During the Ongoing COVID-19 Pandemic – George Beggs
- i. Consideration of Resolution 2022-09 Adopting a Roosevelt County Pay Stipend for County Department Personnel Whom Have Worked Their Assigned Schedules During the Ongoing COVID-19 Pandemic – Amber Hamilton
- j. Consideration of Resolution 2022-10 Concerning Appropriation of State Road Funds to Roosevelt County by New Mexico Department of Transportation for Control No. HW2M70037 and Superseding Resolution No. 2021-11- Carol Acosta-Flores

10. Contracts – Agreements - Procurements:

- a. Request for Approval of FY2023 EMS Fund Act Application for Arch Volunteer Fire Department – Carol Acosta-Flores
- b. Request for Approval of FY2023 EMS Fund Act Application for Milnesand Volunteer Fire Department – Carol Acosta-Flores
- c. Request for Approval of Award of RFP 2022-02 Commissary Services at the Roosevelt County Detention Center to Keefe Commissary Network, LLC – Liliana Rivera
- d. Request for Approval of Award of RFP 2022-03 Investment Management Services for Roosevelt County to Moreton Capital Markets – Liliana Rivera

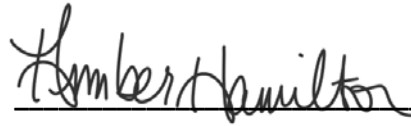
11. Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Hernandez vs. Roosevelt County, Taylor vs. Roosevelt County, Webber vs. Roosevelt County, Natural Chem Holdings, Roosevelt County vs. NMTRD, Arthur vs. Roosevelt County, Aguilar vs. Roosevelt County, Padilla vs. Roosevelt County, National Prescription Opiate Litigation, and to discuss attorney- client privileged information relating to pending or threatened litigation and/or limited personnel matters.

a. Any action necessary as a result of the closed executive session.

12. Media Communication

13. Adjourn.

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Friday, Jan. 7, 2021 by 9:00 p.m.

A handwritten signature in black ink that reads "Amber Hamilton". The signature is written in a cursive style and is positioned above a solid horizontal line.

Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.