

Tuesday, October 19, 2021
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Tuesday October 19, 2021 at 9:00 a.m. in the County Commission Room with those present being: Commissioner Shane Lee, Commissioner Paul Grider, Commissioner Rodney Savage, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, County Clerk Mandi Park, Treasurer Layle Sanchez, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, GIS Coordinator Johnny Montiel, DWI Coordinator Darla Reed, Lt. Javier Sanchez, and community member Angie Smith.

Commissioner Dixon was absent.

Call to Order - Commissioner Lee at 9:00 a.m.

Invocation – Amber Hamilton

Pledge - Commissioner Lee

1. Approval of Agenda:

A motion to approve the agenda was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

2. Approval of Minutes:

A motion to approve the minutes from the September 7, 2021 regular meeting and September 14, 2021 special meeting was made by Commissioner Grider with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

3. Approval of Payroll and Accounts Payable:

Motion to approve payroll and accounts payable from September 1, 2021 to September 30, 2021 was made by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

4. Public Requests:

Darla Reed requested the commission consider allowing the proclamation issued earlier this summer to be buried on the grounds of the courthouse. The proclamation will also be buried in other communities within the county. This item may be added to a future agenda.

5. Elected Officials and Department Heads Reports:

Treasurer: Treasurer Sanchez provided a handout that corrected an error in the July report. Ms. Sanchez also reported that there will be a delay in tax bills getting out to residents this year due to a tax question on the ballot for the Elida School District. Tax payers can expect to receive their tax bills late November. The first half will be due December 10th and late after January 10, 2022. The second half will be due April 10, 2022 and late after May 10, 2022. Ms. Sanchez presented the treasurer's report for the month of July 2021, stating there was a general fund beginning cash balance of \$3,951,306.86 increases (debits) of \$306,667.70 and decreases (credits) of \$779,584.68 ending the general fund cash balance with \$3,478,389.88.

Detention: Ms. Hamilton reported on behalf of Detention Administrator Justin Porter. Ms. Hamilton reported that there were no detainees in restrictive housing in the first quarter of fiscal year 2022.

Emergency Management: Mr. Montiel stated the federal government was in the process of Physical Map Revision (PMR). He stated nearly all residents are affected by the revisions, due to the fact that much of the unincorporated areas of the county were previously categorized as "undetermined". We are currently in the 90-day period to file appeals or comments regarding the revisions to the flood plain maps. The 90-day comment period will be followed by a 60-day period where counties and municipalities will have to adopt or amend existing ordinances to include the results of the map revisions. Commissioners Lee and Lopez asked if property owners are being notified of these changes. Mr. Montiel stated he is trying to get the word out, and asked others to spread the word as well. Ms. Hamilton added that it is not the burden of the County to notify property owners, but Mr. Montiel is doing what he can with a public awareness campaign.

Roads: Ricky Lovato reported his crews are busy blading the roads in their districts, patching potholes, cleaning cattle guards, and dealing with tumble weeds in roadways. Mr. Lovato also stated Desert West is currently working on micro sealing South Roosevelt Road P from South Roosevelt Road 4 to South Roosevelt Road 6. They will continue with two other projects before moving to Sundale Valley Road next week. Mr. Lovato gave a construction report on the new road barn, stating Nixon has completed the exterior structure. They have started the interior construction of office spaces and are waiting on delivery of the overhead doors. Mr. Lovato also stated the fence around the new road barn is complete. Ms. Hamilton stated Commissioner Dixon requested Mr. Lovato to check on the patching needed on South Roosevelt Road S ½ near South Roosevelt Road 7. Mr. Lovato assured Ms. Hamilton that he would look at that stretch of road. Commissioner Dixon has also received complaints about South Roosevelt Road 6 from DFA to South Roosevelt Road U, as well as South Roosevelt Road U from South Roosevelt Road 6 to South Roosevelt Road 7. Those roads belong to the City of Portales. Commissioner Lopez suggested that those road repairs be addressed as part of the intergovernmental agreement between the city and the county.

Administration: Ms. Hamilton stated contractors are finishing up final repairs to roofs from the 2020 hail storms. The windows are being replaced in the youth building. They recently did a walk-through of the fairgrounds drainage project with contractors. They are finishing up a punch list of items. The drainage ponds were seeded on Friday. A final walk through will be scheduled within a few weeks.

Ms. Hamilton announced the hire of the new Human Resources Coordinator, Shawn Andrus. He is currently training with Debra Olds, who will retire on October 29, 2021.

Ms. Hamilton mentioned possible options of paying down the debt services on the Arena. She stated a Board of Finance meeting may be scheduled to discuss further.

Commissioners: Commissioner Lopez asked Ms. Hamilton to contact Francisco at NMDOT to request that West Fir be striped.

Commissioner Lee requested that commissioners be included in the final walk-through with the contractors on fairgrounds projects. Commissioners Savage and Lopez agreed to participate in the final walk-through for the drainage project once it is scheduled.

6. New Business:

A. Request for Approval of Summary Replat of Lot 4 of the Original Town Subdivision Located in the Limits of the City of Portales: Mr. Montiel reported that there were no adverse opinions from any or the contiguous land owners, or local utilities. He stated the replat had been approved by the City of Portales, and meets all county subdivision requirements. Commissioner Grider made a motion to approve the summary replat with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Request for Appointment of Commissioner(s) to Serve on Subcommittee to Negotiate Service Agreements with the City of Portales: Mr. Hamilton stated she has been in talks with the City of Portales and requested the commission appoint a current commissioner to replace former Commissioner Hunton to serve on a subcommittee alongside her in negotiating agreements with the city. Commissioner Grider made a motion to nominate Commissioner Savage to serve on this subcommittee, with a second by Commissioner Lee. Commissioner Savage agreed to serve. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. Request for Appointment of Commissioner to Serve as the Eastern New Mexico Local Workforce Area Designated Representative: Ms. Hamilton stated that she and Commissioner Dixon had attended several Workforce trainings and Commissioner Dixon is willing to serve in this capacity if no other commissioner volunteers. Commissioner Lee made a motion to appoint Commissioner Dixon as the representative to serve on the Eastern New Mexico Local Workforce board, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

7. Resolution – Ordinances – Proclamations:

A. Consideration of Resolution 2021-43 Requesting a change to the Public Employee Retirement Association (PERA) of New Mexico Return to Work Provisions: Ms. Hamilton stated this is a similar resolution to what other Counties are considering. The resolution asks PERA to make some common sense changes to the return-to-work provisions, so that PERA retirees could return to work without penalty following retirement. Commissioner Lee made a motion to approve Resolution 2021-43, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Consideration of Resolution 2021-44 Participation in Capital Outlay Program Administered by New Mexico Department of Transportation: Commissioner Grider made a motion to approve participation in the Capital Outlay Program, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

8. Procurements – Contracts – Agreements:

A. Request for Ratification of Change Order #1 for Roosevelt County Road Barn for \$4,350.30 with Nixon Enterprises, Inc.: Ms. Hamilton stated the change order was to add skylight panels in the walls of the barn in order to utilize natural light, as well as adding windows to two offices. Commissioner Lopez made a motion to ratify change order #1, with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

B. Request for Approval of Contract Renewal for Banking Services with J.P. Stone Community Bank: Ms. Sanchez stated the treasurer's office is pleased with the service and rates provided by J.P. Stone Community Bank, and asked that the contract be renewed. Commissioner Savage made a motion to approve the contract renewal, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

C. Request for Approval of Contract Renewal with C&K Trucking for Hauling of Road Materials: Mr. Lovato stated they are happy with the current contract with C&K Trucking and would like to continue with the services provided by Mr. Maldonado. Commissioner Lee made a motion to approve the contract renewal, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

D. Request for Approval of Contract Renewal with K. Barnett & Sons, Inc. for Chip Seal Aggregate: Mr. Lovato stated the road department is happy with the aggregate provided by K. Barnett & Sons and would like to renew the contract with this vendor. Commissioner Grider made a motion to renew the contract with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

E. Request for Approval of Vendor on CES Contract #2020-28N-C107-ALL for Remediation Repair to the Roosevelt County Health Clinic: Ms. Hamilton stated there was extensive flood damage to the building that houses La Casa Health Clinic. She stated contractors expect this to be a 90-day project and La Casa administration and staff are aware of this and are planning to accommodate patients at the Clovis location for

the length of the project. Ms. Hamilton also stated there is a pre-construction meeting with the contractors later today and work could begin as early as November 8, 2021.

F. Request for Approval of Agreement with New Mexico Department of Finance and Administration Fund 89200 for a Capital Outlay Appropriation Project Award 21-F2846 of \$90,000.00 to Renovate the Bonem

Home: Ms. Hamilton stated the current tenant would be moving out of the Bonem Home, and concluding the services they provide from that facility. She stated the funds would be used for stucco, windows, HVAC, etc. to renovate the Bonem Home. Commissioner Lopez disclosed his working relationship with the current tenant prior to the vote. Commissioner Savage made a motion to approve the agreement for the funding from New Mexico Department of Finance, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

G. Request for Approval of Agreement with the New Mexico Department of Transportation Fund 89200 for a Capital Outlay Appropriation F3035 of \$300,000.00 for County Roads:

Ms. Hamilton stated the funds would be used for previously identified roads in need of improvement. Commissioner Lopez made a motion to approve the agreement with New Mexico Department of Transportation, with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

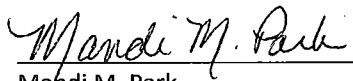
H. Request for Approval of Grant Agreement with New Mexico Department of Transportation and Roosevelt County Sheriff's Office for \$4,986.00 (ENDWI) and \$15,322.00 (STEP) Funds:

Lt. Sanchez stated these are both continuing grants. The ENDWI grant covers the cost of overtime associated with specific DWI checkpoints aimed at reducing DWI in Roosevelt County. The STEP funds focus on reducing traffic violations in high crash areas. Commissioner Grider made a motion to approve the grant agreement with NMDOT with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

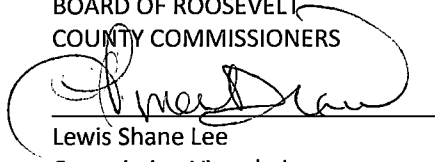
9. Media Communication: There was no media present at the meeting, however, Kevin Wilson with the Eastern New Mexico News was in attendance virtually and stated all of his questions had been answered during the meeting.

10. Adjourn: The meeting was adjourned at 10:12 am.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Lewis Shane Lee
Commission Vice-chair

