

Tuesday, July 6, 2021
Jake Lopez Community Center
Roosevelt County Fairgrounds
Portales, New Mexico 88130

The Roosevelt County Commission met in a regular business meeting on Tuesday July 22, 2021 at 9:00 a.m. in the Jake Lopez Community Center with those present being: Commissioner Rodney Savage, Commissioner Tina Dixon, Commissioner Paul Grider, Commissioner Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, Attorney Randy Knudson, Clerk Mandi Park, Detention Administrator Justin Porter, Road Superintendent Ricky Lovato, Finance Specialist Liliana Rivera, Treasurer Layle Sanchez, DWI Program Coordinator Darla Reed, community members Lloyd McCargish, Wade Frazee, Angie Smith, Shonnie Standifer, Will Banister Sr. and Gene Bundy.

Call to Order - Commissioner Dixon at 9:00 a.m.

Commissioner Savage asked for a point of personal privilege. Commissioner Dixon obliged. He stated that he often has trouble hearing what is being said by other commissioners and the public in the Jake Lopez building. He made a motion to fix the time to adjourn, and reconvene at 9:30 am at the commission room in the courthouse, with a second by Commissioner Lopez. After some discussion and the commission expressing an interest in returning to the courthouse for future meetings, but not wanting to waste the time today to adjourn, move, and re-convene, the motion failed by a vote of 2-3. Commissioner Grider-No, Commissioner Dixon-Yes, Commissioner Savage-No, Commissioner Lee-No, Commissioner Lopez-Yes.

Invocation - County Manager Hamilton

Pledge - Commissioner Tina Dixon

Approval of Agenda:

A motion to approve the agenda was made by Commissioner Lee with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Approval of Minutes:

Motion to approve minutes of the June 22, 2021 regular meeting was made by Commissioner Grider with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Public Requests: Commissioner Dixon asked if there were any public requests. There were none.

Informational Items: Public Request to consider meeting time change – Wade Frazee. Mr. Frazee stated himself and a group of citizens would like to request the time of the regular commission meetings be changed from 9:00 am to 6:00 pm. He stated citizen participation is very limited due to the time of the meetings, allowing only for those who are self-employed or retired to participate on a regular basis. He also stated some employers would allow participation on an occasional basis, but for himself and other educators, participation is limited mostly to summer. The timing of meetings also discourages those who may want to seek the office of commissioner from running for the office. Mr. Frazee stated our county, our state and our country are changing rapidly and the citizens need to be informed and involved in real time.

Elected Officials/Department Heads Report:

Detention: Mr. Porter presented the quarterly Restrictive Housing Report. He stated there were no detainees in restrictive housing for the FY2021 4th quarter including April, May and June 2021. Mr. Porter gave the monthly update, stating the current detainee count is 56 with 46 males and 10 female detainees, including 2 out of county detainees in custody. There were 57 bookings and 57 releases in June 2021. Mr. Porter presented an annual report, comparing statistics for FY 2021 and FY 2020. He stated annual billing revenue was \$178,500.00 for out of county detainees. Mr. Porter stated 44 detainees have been transported to Department of Corrections over the last year, with the Sheriff's office transporting 7 males, and the Detention Center staff transporting 30 males and 7 females. Mr. Porter reported the upgrades to the facility over the course of the year included the kitchen and laundry, the guardian tracking system, climate controls, the tablet program, and Covid protocols.

Road: Mr. Lovato stated he is thankful for the rain, which allows for all of his crew to be on blades, maintaining roads. He also stated they are cleaning out cattle guards on South Roosevelt Road Y and will continue south to South Roosevelt Road 28. He has also had requests to clean cattle guards north of Elida. They intend to get to those next week. He stated the weeds are getting tall and he will have shredders out as soon as the bar ditches are dry enough to shred. Mr. Lovato met with the District 2 Engineer regarding the NRRAV and Sundale Valley Road projects. While they are not able to split the two projects, they are able to proceed with one while certification on the other is pending. Mr. Lovato stated FY21 LGRF, CAPS and COOP are complete, with only paperwork remaining on those projects. He is working with Ms. Acosta-Flores to finalize the paperwork.

Manager: Ms. Hamilton stated Ms. Olds has hired 3 coordinators and nearly 40 student applicants for the PED internship program. Ms. Olds and those coordinators are conducting orientation with the student interns today. Interns will begin work with county departments and community partners tomorrow. Ms. Hamilton stated work has begun on the Pavilion Building, which will be the final major project on the fairgrounds prior to the fair. They are hopeful that they can also finish some of the smaller projects prior to the fair. The pre-construction meeting for the storm water drainage project was held last month. Ms. Hamilton did not have an update on the 2021 insurance claim for the Health Care Clinic, but stated the insurance companies were working on the next steps.

Commission: Commissioners Savage, Grider and Lee expressed an interest in moving meetings back to the commission room in the near future.

Commissioner Lopez asked that the commission meeting time change requested by Mr. Frazee be added to the agenda in the near future so that it can be discussed and a vote can be taken. Commissioner Lee asked how the change might affect the staff and the budget. He would like to see that information be provided when placed on the agenda for discussion.


Procurements – Contracts - Agreements:

- A. **Request for Approval of FY22 DWI Prevention Services Agreement with Prevention Works, Consulting LLC. For \$8,000.00:** Ms. Reed gave an overview of the services provided by Prevention Works, Consulting LLC including pushing the prevention message to targeted audiences in multiple ways to keep DWI prevention at the top of minds. Ms. Reed requested approval of the Services agreement with Prevention Works Consulting LLC in the amount of \$8,000.00. Commissioner Lee made a motion to approve the agreement as presented with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- B. **Request for Approval of Professional Services Contract for FY22 DWI Program Evaluation with Shannon Morrison Associates for \$19,158.75:** Ms. Reed asked for approval of the Professional Services Contract with Shannon Morrison Associates, stating they provide an outside evaluation of the program as required by the grant. She also stated the price is reasonable. Some evaluators charge as much as 20% of the full grant award for their services. Commissioner Lee made a motion to approve the professional services contract as presented with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- C. **Request for Approval to Contract with JohnnyBoards LLC. For DWI Program Prevention Advertising for \$9,924.50:** Ms. Reed stated this contract also pushes the prevention message using geo fencing technology to deliver the messaging to targeted audiences through digital media within our zip codes. Commissioner Savage made a motion to approve the contract with JohnnyBoards LLC as presented with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- D. **Request for Approval of Program Agreement Renewal with New Mexico Cooperative Extension Services for \$75,000.00:** Ms. Rivera requested approval of the program agreement renewal with New Mexico Cooperative Extension Services. Commissioner Grider made a motion to approve the agreement renewal with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- E. **Request for Approval of Program Agreement with the State of New Mexico Tourism Department Litter Control and Beautification "Clean & Beautiful" for \$14,907.20:** Ms. Hamilton stated Ms. Acosta-Flores had submitted previous grant applications and was awarded a portion of the requested amount in this 4th application. The grant application was for \$44,000.00. The amount awarded was \$14,907.20 to be used for xeriscape for the windmill museum. Commissioner Lee made a motion to approve the program agreement as presented, with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

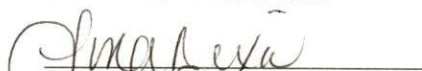
Media Communication: there was no media present at the meeting.

Adjourn: Meeting adjourned at 9:37 a.m.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Tina Dixon
Commission Chair

