

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

Monday, Nov. 8, 2021
9:00 a.m. Public Meeting
Roosevelt County Courthouse
Commission Room
109 West First St.
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Salute to the Flag of New Mexico

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

1. Approval of Agenda:

2. Approval of Minutes:

Approve Minutes of Oct. 19, 2021

3. Approval of Accounts Payable and Payroll:

Payroll from Oct. 1, 2021 through Oct. 31, 2021

Total: \$398,815.27

Accounts Payable from Oct. 1, 2021 through Oct. 31, 2021

Check No: 004663-004666; 077609-077690

Total Amount of Checks: \$947,797.99

Total Amount of Drafts: \$124,031.69

4. Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2021-02 Public Participation Resolution.

5. Elected Officials/Department Heads Reports:

Probate – Judge Kendall Terry

Treasurer's Office – Layle Sanchez

Detention – Justin Porter

Healthcare – Carol Acosta-Flores

Indigent Board Meeting

Finance – Liliana Rivera

Presentation of the FY22 1st Quarter Report Submitted to NMLGD DFA

Road – Rick Lovato

Manager – Amber Hamilton

Commissioners

6. New Business:

The Commission may take action on any item listed.

- a. Request for Appointment of Commissioner to Serve on the Roosevelt County Community Development Corporation Board of Directors – Amber Hamilton
- b. Board of Finance Meeting – Commissioners/Layle Sanchez
- c. Consideration of the Proposed 2022 Roosevelt County Calendar – Amber Hamilton
- d. Canvas the 2021 Regular Local Election Results – Mandi Park

7. Resolutions – Ordinances – Proclamations

- a. Consideration of Resolution 2021-45 Delegating Authority to the County Manager to Issue a Special Dispenser’s Permit – Randy Knudson/Amber Hamilton
- b. Consideration of Resolution 2021-46 Adopting the Annual Review and Revisions to the Roosevelt County Detention Center Policies and Procedures Manual – Justin Porter
- c. Consideration of Resolution 2021-47 Supporting the New Mexico Counties 2022 Legislative Priorities – Amber Hamilton
- d. Consideration of Proclamation Declaring November 20, 2021 as “Walk to End Alzheimer’s Day” in Roosevelt County – Amber Hamilton

8. Procurements – Contracts - Agreements:

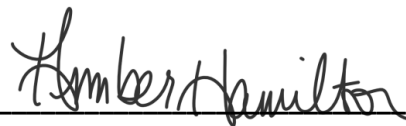
- a. Request for Ratification of Professional Services Agreement with Debra Olds for Human Resources Consulting – Amber Hamilton
- b. Request for Approval of Change Order #2 for the Roosevelt County Fairgrounds Storm Water Drainage Project for \$5,000.00 with K. Barnett & Sons, Inc. – Liliana Rivera
- c. Request for Approval of Vendor APIC Solutions on NM State Contract #00-00000-19-00078 for COVID Mitigation Security System Upgrade at the Roosevelt County Detention Center– Liliana Rivera
- d. Request for Approval of Agreement for Food Services at the Roosevelt County Detention Center with Trinity Services Group, Inc. – Justin Porter
- e. Request for Approval of Agreement with Futurity IT, Inc. for Emergency Management Software – Johnny Montiel
- f. Discussion of County Redistricting Needs and Proposals submitted by Research & Polling Inc. and New Mexico Demographic Research LLC – Mandi Park/Commissioners

9. Media Communication

10. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Dec. 7, 2021 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk’s Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Thursday, Nov. 4, 2021 by 9:00 p.m.



Amber Hamilton, County Manager

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County’s website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.