

Tuesday, June 8, 2021
Jake Lopez Community Center
Roosevelt County Fairgrounds
Portales, New Mexico 88130

The Roosevelt County Commission met in a regular business meeting on Tuesday June 8, 2021 at 9:00 a.m. in the Jake Lopez Community Center with those present being: Commissioner Rodney Savage, Commissioner Tina Dixon, Commissioner Paul Grider, Commissioner Dennis Lopez, County Manager Amber Hamilton, Clerk Mandi Park, Road Superintendent Ricky Lovato, Detention Administrator Justin Porter, Finance Specialist Lilian Rivera, Treasurer Layle Sanchez, Lt. Javier Sanchez, Portales Fire Chief TJ Cathey, Wade Frazee, Angie Smith, Eastern New Mexico News Editor Kevin Wilson.

Commissioner Shane Lee was absent.

Call to Order - Commissioner Dixon at 9:00 a.m.

Invocation - County Manager Hamilton

Pledge - Commissioner Tina Dixon

Approval of Agenda:

Motion to approve agenda was made by Commissioner Lopez with a second from Commissioner Grider.
Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

Approval of Minutes:

Motion to approve minutes of the May 25, 2021 regular meeting was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

Public Requests: Commissioner Dixon asked if there were any public requests. There were none.

Elected Officials/Department Heads Report:

Detention: Mr. Porter stated there are currently 56 detainees, 41 males and 15 females. 2 detainees are from out of county. Billing in the amount of \$9115.00 for the month of May has been completed. In the month of May, 4 male detainees were transported to Department of Corrections. 2 female detainees are awaiting transport to DOC. Mr. Porter also stated there are currently 5 officers in the academy, with 4 graduating this week. He stated there are no positive COVID cases in detainees or staff at the facility, and there have not been any positive test results in more than 3 months. He attributed that to the enhanced cleaning protocols and continued training and education of both the staff and the detainees. Mr. Porter stated the MAT Program is progressing, office spaces are ready for new staff and the first reimbursement has been received. Interviews for the program manager will be happening soon. Ms. Hamilton stated she is pleased with the progress the MAT Program is making.

Road: Mr. Lovato stated his crews are busy patching, blading, trimming trees. They will start shredding bar ditches next week and will continue through the next 2 – 3 months. Mr. Lovato stated the intersection of South Roosevelt Road 5 and South Roosevelt Road 7 will be closed from June 21 – June 30. Crews will be pouring concrete in that intersection as part of the FY 2021 LGRF. SRR7 & SRR5 is a high traffic intersection used by many types of trucks including milk trucks. Each intersection within a mile of the construction will be closed with barricades except for local traffic. A public announcement has been sent to local media and published on the website. 200+ mailers will be delivered to residents of the area. Mr. Lovato will hand deliver the same information to local trucking companies to re-route truck traffic to avoid the intersection for the duration of the project.

Manager: Ms. Hamilton gave an update on the 2020 hail damage insurance claims. She also stated a new claim has been opened for the 2021 flood damage sustained to several vehicles, the Extension Office and La Casa. The LaCasa building was in the process of being re-roofed from the August 2020 storm and was not water tight. That building received significant water damage from the May 2021 storm.

Ms. Hamilton reported the summer internship program is progressing, with applicants being sought for the program manager position and student applications are coming in.

DWI Program is transitioning from City to County on schedule. Interviews for the program manager position are scheduled for later this month. Ms. Hamilton stated she would like to bring a resolution to the next meeting opposing the federal government's 30x30 land preservation goal.

Roosevelt County already has a significant portion of federal land, utilized by the Air Force as the Bombing Range, which the county does not receive any offset for taxes or any PILT Payment. She also stated both Chaves and Socorro Counties have adopted similar resolutions. PILT payments for the bombing range are still being sought, but it is a long process.

Ms. Hamilton stated the quarterly economic summary has been released. 3rd Quarter GRT is down. The summary will be forwarded to the commission.

Ms. Hamilton notified the commission the manager's affiliate is discussing zoning possibilities for recreational marijuana, including restricting the location of shops in the unincorporated areas of the county, considering proximity to churches, schools, and day care facilities, a cap on the number of shops allowed, etc. Ms. Hamilton will keep the commission updated on what other counties are considering. Some are proposing an ordinance in advance of the law going into effect next April.

Commission: Commissioners did not give any updates.

New Business:

A. Designation of commissioners to participate in the FY21 Audit Meetings: Commissioners Savage and Grider volunteered to participate in the audit meetings. No vote was necessary.

Resolutions – Ordinances - Proclamations:

- A. Consideration of Resolution 2021-25 Continuing the Declaration of An Exceptional Drought and Fire Danger Emergency in Roosevelt County:** Ms. Hamilton stated some of the county had received rain recently. She was contacted by Arch Volunteer Fire Dept. Chief Lang and he requested the ban be lifted. She introduced Portales Fire Chief TJ Cathey. Chief Cathey stated the risk of fire danger is low, through September due to the amount of rain received recently. A motion to approve Resolution 2021-25 was made by Commissioner Savage with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-No, Commissioner Savage-No, Commissioner Lopez-No. The motion failed.
- B. Consideration of Resolution 2021-26 Designating the Location of Polling Places for all Statewide Elections Conducted in 2022 and 2023 and Appointing the Board of Registration Members for the County:** Ms. Park asked that the same 5 polling locations previously designated as voter convenience centers for Roosevelt County be designated as polling places for the next 2 years. Commissioner Lopez made a motion to approve Resolution 2021-26 as presented, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- C. Consideration of Resolution 2021-27 Adjusting Precinct Boundaries:** Ms. Park presented maps proposing the changes to precinct boundaries necessary due to the high voter turn out in the 2020 general election. Those changes include splitting 2 precincts. Precinct 9 would be split into two precincts, with part remaining precinct 9 and the remainder becoming precinct 20. Precinct 10 would be split into two precincts with part remaining as precinct 10 and the remainder becoming precinct 21. Commissioner Lopez made a motion to approve Resolution 2021-27 as presented, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- D. Consideration of Resolution 2021-28 Participation in Local Government Road Fund Program (CAP) Administered by New Mexico Department of Transportation:** Mr. Lovato requested the commission approve resolution 2021-28 to allow participation in the LGRF CAP program. He stated the program funds cover the cost of road improvements to those roads set as priorities back in December. Commissioner Grider made a motion to approve Resolution 2021-28 as presented, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- E. Consideration of Resolution 2021-29 Participation in Local Government Road Fund Program (COOP) Administered by New Mexico Department of Transportation:** Mr. Lovato requested the commission approve resolution 2021-29 to allow participation in the LGRF COOP program. He stated the program funds cover the cost of road improvements to those roads set as priorities back in December. Commissioner Grider made a motion to approve Resolution 2021-29 as presented, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- F. Consideration of Resolution 2021-30 Participation in Local Government Road Fund Program (SB) Administered by New Mexico Department of Transportation:** Mr. Lovato requested the commission approve resolution 2021-30 to allow participation in the LGRF School Bus Route program. He stated the program funds cover the cost of road improvements to those roads set as priorities back in December. Commissioner Dixon made a motion to approve Resolution 2021-30 as presented, with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- G. Consideration of Resolution 2021-31 Sponsorship for a Transportation Project Fund and Project Match Commitment for Funding Application of Three Miles of South/North Roosevelt Road A:** Mr. Lovato stated this would be new funding from New Mexico Department of Transportation. He stated this project would cover rehabilitation to three miles of a heavily traveled road from New Mexico 202 heading north toward Texico on Roosevelt Road A. He stated he would be making a presentation to the Department of Transportation in Roswell on June 9th to request the project be funded. Commissioner Dixon made a motion to approve Resolution 2021-31 as presented, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- H. Consideration of Resolution 2021-32 4th Quarter Part II Budget Adjustment:** Ms. Rivera asked the commission to approve the 4th Quarter Part II Budget Adjustment, stating the adjustments would cover the \$9000.00 for the hog barn improvements, \$36,081.00 for bleachers, and \$20,418.00 for engineering with Lydick Engineers, so that the projects approved for the FY22 budget can begin, and be completed prior to the fair in August. Ms. Hamilton stated the bleachers have a significant lead time requirement for order and delivery prior to the County Fair. Commissioner Grider made a motion to approve Resolution 2021-32 as presented, with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- I. Consideration of Resolution 2021-33 Revised Board of Finance and Investment Policy:** Ms. Sanchez stated it is necessary to review the investment policy periodically. She stated the only change was omitting an option that primarily applies only to Class A counties. Commissioner Lopez made a motion to approve Resolution 2021-33 as presented, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

Procurements – Contracts - Agreements:

- A. Request for Approval of Contract for FY21 Financial Audit with Cordova CPAs, LLC:** Ms. Rivera requested the contract be approved for renewal for a 4th year. They have been pleased with the services of Cordova CPAs LLC. Commissioner Dixon made a motion to approve the contract, with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- B. Request for Approval of Award of RFP 2021-06 Health Care Services at the Roosevelt County Health Clinic:** Ms. Rivera stated a responsive proposal had been submitted by LaCasa for Health Care Services. Ms. Rivera recommended awarding RFP 2021-06 to LaCasa. Commissioner Grider made a motion to award the RFP to

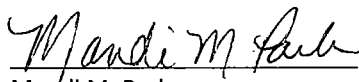
LaCasa as recommended, with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

- C. Request for Approval of Contract Renewal with Doerr & Knudson for Legal Services:** Ms. Hamilton stated the contract renewal would be for a term of one year. She stated Mr. Knudson requested one change in the contract to accommodate his attendance by phone or video conference if necessary. Ms. Hamilton stated she has been very pleased with the services, knowledge and diligence provided by Mr. Knudson. Commissioner Lopez made a motion to approve the contract renewal for legal services, with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- D. Request for Approval of Advertising Lease Agreement with Signman Signs for Local DWI Program:** Ms. Hamilton stated the advertising lease with Signman Signs is an ongoing agreement with the DWI Program, but because it is a new contract for the county, it was brought forward for their approval. She recommended approval, stating it has been an effective form of advertising for the DWI Program and is already included in the grant budget. Commissioner Dixon made a motion to approve the advertising lease agreement with a second from Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.
- E. Request for Approval of DWI Grant Award Agreement No. 22-D-G-23 with the Department of Finance and Administration Local Government Division for \$55,000:** Ms. Hamilton stated this is the initial grant award through the County. She stated the grant agreement had been received and reviewed. Commissioner Grider made a motion approve the DWI Grant Agreement, with a second by Commissioner Savage. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Savage-Yes, Commissioner Lopez-Yes.

Media Communication: Commissioner Dixon asked if there was any media communication. Mr. Wilson said had a few clarifying questions for Commissioner Grider regarding the drought resolution, but no additional topics for discussion.

Adjourn: Meeting adjourned at 9:48 a.m.

ATTEST:


Mandi M. Park
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Tina Dixon
Commission Chair

