

**NOTICE OF ADDENDUM #2**  
**Invitation to Bid No. #2021-03**  
**Health Care Center Roof Replacement**

**This one (1) page must be completed and submitted with all other documents in the Bid.**

By signing this page and submitting a proposal, vendor hereby acknowledges that it/they have read and understand all terms, conditions, and requirements set forth in the ITB and the attached addendum #2. In addition, acknowledges the addenda(s) that have been issued.

**Vendor Information:**

Signature: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone & Fax:

\_\_\_\_\_

Email Address: \_\_\_\_\_

**NOTICE OF ADDENDUM #2**  
**TO:**  
**Invitation to Bid No. #2021-03**  
**Health Care Center Roof Replacement**

Issue Date: Feb. 16, 2021

The Board of County Commissioners of Roosevelt County, State of New Mexico, has issued the following Addendum #2 to the Invitation to Bid for the Health Care Center Roof Replacement, ITB No. 2021-03.

The questions below were received from a potential bidder. The County's responses are in red under each question.

1. Square Foot price requested for replacement of wet insulation. Since there is not a roof Core provided showing existing insulation thickness, we believe that this Unit price should be by the Board Foot for more accurate Pricing.  
**Please see ITB 2021-03 page 3, Section 1.02 Extent of Work D.1.c. as a roof scan is required by the successful bidder. It is the bidder's responsibility to ensure the accuracy of the square footage of the roof as well as the roof system. This can be done by conducting an on-site inspection, measurements, and core cut if necessary. If an additional on-site inspection is necessary, please email Procurement Officer Liliana Rivera at [lrivera@rooseveltcountry.com](mailto:lrivera@rooseveltcountry.com) to schedule.**
2. Confirm 90 day completion is based on Calendar Days.  
**As noted on page 14 under Project Installation/Completion the successful bidder will have 90 calendar days from the date of contract award to complete the project.**
3. Confirm 5% Bid Bond is required with Proposal.  
**BID SECURITY**  
**Each bidder shall submit a certified check or a satisfactory bid bond provided by a surety company authorized to do business in the State of New Mexico in an amount equal to (5%) five percent of the total amount of the bid, with each bid proposal. The security is required as outlined in Section 13-1-146 NMSA1978.**
4. Confirm Awarded contractor will need to provide 100% payment & performance bond?  
**The County will not require a payment or performance bond. Only the bid bond as noted above.**
5. Is sales tax to be included in Proposal?  
**Yes, as noted on page 18 the vendor will be responsible for their own payroll, gross receipts and all other taxes. The Health Center is located within the city of Portales. The bid form requires net cost to the County which shall include all applicable taxes.**
6. Existing HVAC Roof Top Units do not have a system for removal of condensate Drainage from the roof per requirements of the Uniform Mechanical Code. Will this need to be corrected under the new permit for this project?  
**Upon initial pre-project planning and inspections, all roof top units met the Code requirement for the curb heights for the mechanical units which is 8 inches. If the curbs must be raised to meet this code requirement,**

**then repairs or upgrades can be added. These items will need to be presented to the owner prior to commencing work.**

7. Existing Gas line and Electrical Conduits on the roof are set on 4x4 wood blocks. Will you require these to be set back on 4x4 wood blocking or on a Manufacturer's Pipe support stand?

**Contractor shall utilize selected roofing manufacturer's pipe support stand**

8. Will the existing Welded Gas line need to be raised?

**All electrical and gas lines shall meet code requirements.**

#### Submittals

**The County will require a manufacturer's authorized representative to conduct inspections a minimum of twice per week. Reports of these inspections shall be provided to the owner weekly. Bidders must provide a letter from the manufacturer ensuring this requirement will be provided. This letter shall be on corporate letter head and signed by an authorized corporate official.**

All of the remaining terms and conditions of Bid No. 2021-03 have not been altered or changed and remain the same.

Questions concerning this addendum should be directed to Liliana Rivera, CPO at [lrivera@rooseveltcountry.com](mailto:lrivera@rooseveltcountry.com) or 575.356.5307.

**End of Addendum #2**