

Friday, July 31, 2020
Jake Lopez Community Building
Roosevelt County Fairgrounds
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting on Friday July 31, 2020, at 9:00 a.m. in the Jake Lopez Community Building with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, County Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Special Projects Coordinator Carol Acosta-Flores, Lieutenant Javier Sanchez, RCDC Administrator Justin Porter, County Agriculture Agent Patrick Kircher and Kevin Wilson with Eastern New Mexico News. Absent was Commissioner Matthew Hunton and Commissioner Lewis Shane Lee.

Call to Order - Commissioner Dixon at 9:00 a.m.
Invocation - County Manager Hamilton
Pledge - Commissioner Dixon

Approval of Agenda:

Motion to approve agenda was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Approval of Minutes:

Motion to approve minutes of the June 23, 2020 regular meeting was made by Commissioner Dixon with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Approval of Accounts Payable/Payroll:

Motion to approve accounts payable and payroll June 1-30, 2020 was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Public Requests: NONE

Informational Items: Agent Kircher gave the **Biannual Presentation from Roosevelt County Extension Services.**

The events that were held pre-COVID were well attended. Kircher reported they needed a different venue to reach people so they turned to social media. He reported they have made contact with almost 18,000 people through their social media page. The Extension Services just finished a drought management series on Zoom, with 225 viewers from around the state.

Elected Officials/Department Heads Report:

Treasurer: Manager Hamilton reported the May general fund beginning balance was \$3,351,464.27 with the ending balance being \$3,882,025.17 and that everything looks positive.

Detention: RCDC Administrator Porter Annual Report July 2019-June 2020: Number of bookings 963 (down from previous year). Total number of releases 977. Total number of days housing out of county detainee's 2,527. Top 4 agencies billed City of Portales, Colfax, Union and Quay Counties for a total of \$220,942.50 billed out. There were 49 detainees transported to DOC (43 males, 6 females). The average daily cost of housing a detainee is up from \$102 to \$120 per day. Average length of stay is 23 days, with misdemeanors around 14 days and felonies being around 35 days. **Restrictive Housing Report:** There were no detainees in restrictive housing the quarter of April-June 2020. The detainees are working well with the staff. **July 2020 Monthly Report:** Facility count is 55 (51 males and 4 females) with 10 being from out of county, 64 bookings and 58 releases and \$20,630.50 total billed. **Operations Update:** There are 2 officers in academy training. The facility has been doing COVID-19 testing with 2 officer positive results. One has recovered and is back to work, the other was identified this week and is home to quarantine. This officer was asymptomatic. The next round of testing will be next week with the help of the health department. The facility has a process for the extra cleaning measures due to COVID-19. **Facility Maintenance:** The tablet system for detainees has started. The tablets are for education purposes. Kitchen equipment is arriving daily and the stainless steel will be installed first followed by the equipment. 4 air conditioning units have been replaced on top of the building. Tracking and documentation system is in process.

Grants/Healthcare: Special Projects Coordinator Acosta-Flores reported on Grants, ICIP and Health Care. **Grants:** She is in the process of closing LGRE 2020 and 2021 has been submitted just waiting for the agreements for COOP/CAP. There is no SB this cycle year. **Capital Outlay:** DFA reimbursed for these items: 2 motor graders, RCDC kitchen and laundry equipment, the plan and design of the fairgrounds ADA upgrades and county road upgrades. Questionnaires were submitted and currently waiting for agreements for HVAC systems for the County Enterprise Center and Courthouse, as well as for La Casa Roof upgrades. **FEMA:** She is in the process of applying for reimbursement of COVID costs. **DESHM:** Homeland Security reimbursed the county in May for the 2017 storm. This project is officially closed. **ALTS:** reimbursed for the La Casa Van and the La Casa Seniors Freezer, as we are their fiscal agent. **Clean and Beautiful** reimbursed the county for the gooseneck trailer used for illegal dumping, but county was denied for landscape and fencing for the fairgrounds. OJP (Office of Justice Programs) will be reimburse for 8 bulletproof vests, this is a 50% match. **CDBG** application has been submitted to DFA with hearings to be held on September 3rd. **ICIP Report:** It is time to update Infrastructure Capital Improvement Plan. An email was sent to all departments for projects they may want on the plan. There will be a draft for projects form on the county website, this form will be available for the public. Draft A plan will be presented at the August 11th commission meeting, with the final draft being presented at the September 1st meeting. The ICIP Plan, documents and resolution is due to DFA by September 18th. Projects should be

over \$50,000, have a well thought out annual operating/maintenance budget, the longevity, if the project can be phased, if so, how many phases. When funding becomes available the project should be on the ICIP list, as most funding agencies use this list, as does the Governor's office, when vetting projects for worthiness. Projects need to be prioritized, as the top five will have greater consideration for funding. However, this does not mean a lower priority item will not be funded. Motion was made at 9:38 a.m. to go into Indigent Board Meeting by Commissioner Lopez with a second from Commissioner Grider. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes. Special Projects Coordinator Acosta-Flores presented the Annual Report for FY2020 July 19-June 20: 77 claims were approved and were paid out with the fiscal impact of \$16,693.46. Written off under the indigent program was \$88,796.30. Total for claims approved was \$105,489.85. Motion to come out of Indigent Board Meeting was made at 9:39 a.m. by Commissioner Grider with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes. Motion to approve the FY20 Annual Indigent Report as presented was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Manager: Manager Hamilton reported the first time in last 7 years Feeding America goals were met. She will be attending a 12 week, free, NACO course. They are in the process of soliciting input for our ICIP list. Draft will be presented at the August 11th Commission Meeting with the final presentation at the September 1st meeting, as all documents are due to DFA by September 18th. Manager Hamilton stated she has been on COVID-19 calls with CAFB, the White House weekly calls and bi-monthly calls with local entities and emergency management. The county was contacted regarding statues, monuments or memorials we might want relocated from our county. Commissioner Lopez requested further discussion before removing or adding any new statues, monuments or memorials to our county. A letter from State Senator Martin Heinrich, to the Governor, stated that limiting tourism in New Mexico is causing detrimental damage to our state. He asked her to reconsider restrictions due to the financial impact to our state. Roosevelt County reports a lower census percentage count than the state average. The states percentage count is 52.7 and Roosevelt County stands at 48.8 percent counted. Commissioner Lopez would like to have a Census Rally in September or October, depending on the COVID restrictions. Health order from the Governor stated that youth livestock shows could be held with COVID safe practices, no public attendance, and adults and youth will have PPE. Contracts have been revised to state such. The Special Legislative Session, which passed SB8, will become active on October 5th. Policy's will be critical and NM Counties is working on a draft policy template.

Commissioners: NONE

Contracts –Agreements – Procurements:

A. Consideration of Program Agreement Renewal with New Mexico Cooperative Extensions Services:

Motion to approve was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Resolutions - Ordinances - Proclamations:

A. Consideration of Resolution 2020-20 4th Quarter - Part III Final Budget Adjustment: Motion to approve Resolution 2020-20 was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

B. Consideration of Resolution 2020-21 Fiscal Year 4th Quarter Final Report: Motion to approve Resolution 2020-21 was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

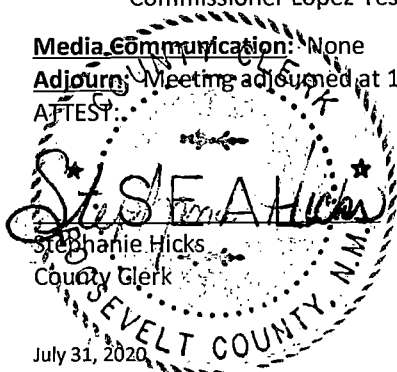
Public Hearing Regarding 2020-21 Fiscal Year Final Budget: Motion to go into public hearing was made at 10:02 p.m. by Commissioner Grider with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes. **There was no public input.** Motion to come out of public hearing was made at 10:03 a.m. by Commissioner Grider with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

c. Consideration of Resolution 2020-21 Fiscal Year Budget Adoption: Manager Hamilton stated the Body Cameras is an unfunded mandate required by SB8. Our current body cameras do not meet the new requirements. The new cameras from Watch Guard will have 12-hour recording capability to record an entire shift, redaction capable for audio and video. The information will be stored on a county server for easy access and accountability. Fiscal impact for this mandate is \$54,000, which has not in the FY20-21. Equipment for the cameras will be \$20,000 and \$7,000 for training. This portion will be paid from the Law Enforcement Fund. Motion to amend FY20-21 Budget to include the \$54,000 for the unfunded mandate was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes. Motion to approve Amended Resolution 2020-21 was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Media Communication: None

Adjourn: Meeting adjourned at 10:24 a.m.

ATTEST:



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Matthew Hunton
Matthew Hunton
Commission Chairman

