

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

Tuesday, Dec. 15, 2020  
9:00 a.m. Public Meeting

**\*Live Stream**

Roosevelt County Fairgrounds  
Jake Lopez Building  
705 E. Lime  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve minutes of the Dec. 1 regular meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from Nov. 1, 2020 through Nov. 30, 2020

Total: \$362,604.57

Accounts Payable from Nov. 1, 2020 through Nov. 30, 2020

Check No: 004639-004641; 076491-076630

Total Amount of Checks: \$930,634.34

Total Amount of Drafts: \$116,002.86

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). Please submit public comment by email, comments must be submitted prior to 9 a.m. Tuesday, Dec. 15, 2020 to [ahamilton@rooseveltcountry.com](mailto:ahamilton@rooseveltcountry.com), with "Public Comment" in the subject line. All public comments will follow the 2020-02 Public Participation Resolution.

**5. Informational Items:**

Roosevelt County Community Development Corporation Annual Update – Jim Lucero

**6. Elected Officials/Department Heads Reports:**

Probate Judge – Michelle Bargas

Treasurer's Office – Layle Sanchez

Detention Center – Justin Porter

Manager – Amber Hamilton

Commissioners

**7. New Business:**

*The Commission may take action on any item listed.*

- a. Discussion and Consideration of Additional Capital Requests Commission Prioritized with FY21 Budget– Amber Hamilton/Commissioners
- b. Discussion and Review of the 2021 Capital Outlay Priorities – Amber Hamilton/Commissioners

**8. Resolutions – Proclamations - Ordinances:**

- a. Consideration of Resolution 2020-34 Revising the Roosevelt County Detention Center Annual Policies and Procedures – Justin Porter
- b. Consideration of Resolution 2020-35 Establishing a Roosevelt County Annual Training Policy – Debra Olds
- c. Consideration of Resolution 2020-36 Declaring an Exceptional Drought and Fire Danger Emergency in Roosevelt County – Amber Hamilton/Commissioners
- d. Consideration of Resolution 2020-37 2nd Quarter Budget Adjustment Resolution – Amber Hamilton
- e. Consideration of Resolution 2020-38 Establishing a Cost of Living Adjustment for County Employees – Amber Hamilton
- f. Request for Approval of Notice of Intent for Consideration of Ordinance 2021-01 An Ordinance Relating to the Promotion of the Ethical Conduct of Public Officials within Roosevelt County and Addressing Interference by County Commissioners or Other Elected Officials – Randy Knudson
- g. Request for Approval of Notice of Intent for Consideration of Ordinance 2021-02 Considering a Tax Rebate of a Part of Property Tax Due From Low-Income Taxpayers – Amber Hamilton

**9. Contracts – Agreements - Procurements:**

- a. Request for Ratification of Seven Roosevelt County Small Business Grant Awards to in total amount of \$60,289.77 – Amber Hamilton
- b. Consideration of Joint Powers Agreement Ute Reservoir Water Commission – Commissioner Dixon
- c. Request for Consideration of Road Use Agreement with the Eastern New Mexico Water Utility Authority – Amber Hamilton

**10. Media Communication**

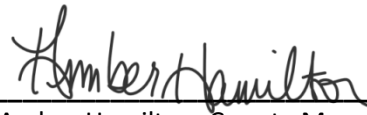
**11. Recess**

**12. Annual Commission Detention Center Inspection**

**13. Adjourn**

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Jan. 12, 2021 at 9:00 a.m.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Friday, Dec. 11, 2020, by 7:00 p.m.



Amber Hamilton, County Manager

Due to limitations on public gathers as ordered by the State of NM, this meeting will be streamed live on the County's YouTube Channel. No members of the public will be allowed to attend the meeting. The County encourages members of the public to view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.