

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, Sept. 15, 2020 9:00 a.m.

**\*Live Stream**

Roosevelt County Fairgrounds  
Jake Lopez Building  
705 E. Lime  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve minutes of the Aug. 11 regular meeting

**3. Approval of Accounts Payable and Payroll:**

Payroll from July 1, 2020 through July 31, 2020

Total: \$534,795.66

Accounts Payable from July 1, 2020 through July 31, 2020

Check No: 004631-004632; 076109-076178

Total Amount of Checks: \$777,764.08

Total Amount of Drafts: \$183,860.33

Payroll from Aug. 1, 2020 through Aug. 31, 2020

Total: \$367,389.99

Accounts Payable from Aug. 1, 2020 through Aug. 31, 2020

Check No: 004633-004634; 076179-076271

Total Amount of Checks: \$993,020.02

Total Amount of Drafts: \$115,841.35

**4. Public Requests:**

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). If you would like to submit public comment by email, comments must be submitted prior by 9 a.m. Tuesday, Sept. 15, 2020 to [ahamilton@rooseveltcountry.com](mailto:ahamilton@rooseveltcountry.com), with "Public Comment" in the subject line. All public comments will follow the 2020-02 Public Participation Resolution.

**5. Resolutions – Proclamations - Ordinances:**

a. Consideration of Resolution 2020-23 Supporting General Obligation Bond Issue C – Dr. Patrice Caldwell

b. Consideration of Resolution 2020-24 Adopting an Infrastructure Capital Improvement Plan (ICIP) – Carol Acosta-Flores

c. Consideration of Resolution 2020-25 1<sup>st</sup> Quarter Budget Adjustment – Liliana Rivera

d. Consideration of Resolution 2020-26 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation CAP Road Plan Amendment – Carol Acosta-Flores

e. Consideration of Resolution 2020-27 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation COOP Road Plan Amendment – Carol Acosta-Flores

**6. Contracts – Agreements - Procurements:**

- a. Request for Approval of Contract Renewal of Emulsion Materials with HollyFrontier Refining & Marketing – Juan Dominguez
- b. Request for Approval of Contract Renewal of Emulsion Materials with Desert West Enterprises, LLC – Juan Dominguez
- c. Request for Approval of Contract Renewal of Diesel Fuel with Red Rock – Juan Dominguez
- d. Request for Ratification of Agreement with Department of Finance and Administration for Capital Appropriation Project 20-E2672 for \$175,000 to Design, Construct and Upgrade a Roof for the La Casa Facility – Amber Hamilton
- e. Request for Ratification of Agreement with Department of Finance and Administration for Capital Appropriation Project 20-E2673 for \$60,000 for HVAC Systems at the Roosevelt County Enterprise Center and Courthouse – Amber Hamilton
- f. Request for Approval of Contract with Accurate Controls for Maintenance and Service at the Detention Center – Justin Porter
- g. Request for Ratification of Lease Agreement with The Office Center for County Administration and the Detention Center – Amber Hamilton/Justin Porter
- h. Request for Approval of CARES Act Funding Reimbursement for COVID-19 Expenses for \$50,000 from the Department of Finance and Administration – Amber Hamilton
- i. Request for Approval for CARES Act Funding for Small Business Grants for \$239,625 from the Department of Finance and Administration – Amber Hamilton
- j. Request for Ratification of Intergovernmental Agreement with the City of Portales for Road Maintenance on SRR U from SRR 6 to SRR 7 – Amber Hamilton/Juan Dominguez
- k. Request for Approval of Grant Agreement with the New Mexico Department of Transportation Traffic Safety Division – Lt. Javier Sanchez

**7. New Business:**

*The Commission may take action on any item listed.*

- a. Discussion and Consideration of Order to Roosevelt County Assessor to Impose the Property Tax Rates set by the Department of Finance and Administration for Year 2018 – George Beggs
- b. Request for Approval of Type-3-B Summary Subdivision Replat of Block 4 Lots 1 and 2 - Johnny Montiel
- c. Request for Approval of Partin Subdivision a Type 3-B Summary Subdivision – Johnny Montiel
- d. Request for Approval of Memorial at the Roosevelt County Courthouse Honoring County Clerk Stephanie Hicks – Amber Hamilton
- e. Discussion Regarding Federal Payroll Tax Exemption – Amber Hamilton

**8. Elected Officials/Department Heads Reports:**

Treasurer’s Office – Layle Sanchez

Detention – Justin Porter

Healthcare – Carol Acosta-Flores

Indigent Healthcare Meeting

Roads – Juan Dominguez

Manager – Amber Hamilton

Acknowledgement of FY21 Final Budget Approval by DFA

2020 Census and LCCC Update

Commissioners

**9. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Hernandez vs. Roosevelt County, Taylor vs. Roosevelt County, Webber vs. Roosevelt County, Natural Chem Holdings, Roosevelt County vs. NMTRD, National Prescription Opiate Litigation, and to discuss attorney- client privileged information relating to pending or threatened litigation and/or limited personnel matters.

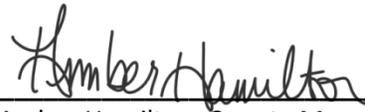
a. Any action necessary as a result of the closed executive session.

## **10. Media Communication**

### **11. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Oct. 6, 2020 at 9:00 a.m.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Friday, Sept. 11, 2020 by 5:00 p.m.



Amber Hamilton, County Manager

Individuals listed on the agenda, or those wishing to address the Commission during public comment should attend the meeting in person. Public attendance will be limited to meet the Governor's Public Health Order. The County encourages members of the public not listed on the agenda to view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting. *If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) week prior to the meeting or as soon as possible.*

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