

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, April 7, 2020 9:00 a.m.  
**\*Teleconference Meeting\***



Call Meeting to Order

Invocation

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of March 9, 2020 Regular Meeting

**3. Approval of Accounts Payable/Payroll:**

Payroll from March 1, 2019 through March 31, 2020

Total: \$394,030.48

Accounts Payable from March 1, 2019 through March 31, 2020

Check No: 004623-004624; 75595-75697

Total Amount of Checks: \$683,755.10

Total Amount of Drafts: \$125,147.00

**4. Public Requests:**

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three minutes per person on subjects not on this published agenda.

**5. Elected Officials/Department Heads Reports:**

Treasurer's Office – Layle Sanchez

Detention –Justin Porter

Presentation and Acknowledgement of 3rd Qrt. Restrictive Housing Report

Healthcare – Amber Hamilton

Indigent Board Meeting

Road –Ricky Lovato

Manager – Amber Hamilton

Commissioners

**6. Resolutions – Ordinances – Proclamations:**

- a. Consideration of Resolution 2020-10 Acceptance and Approval of the FY19 Annual Financial Audit – Bobby Cordova/Rufino Rodriguez
- b. Consideration of Resolution 2020-11 Declaring Roosevelt County, New Mexico to be an Emergency Area as a Result of COVID-19; Authorizing the County Manager to Modify the County Personnel Policy and Establish Emergency Policies in Response to the COVID-19 Emergency; Ratifying Action Previously Taken; and Authorizing Other Appropriate Measures – Amber Hamilton
- c. Consideration of Resolution 2020-12 Transferring Account Funds from the Roosevelt County Sheriff's Reserve Account into the General Fund – Layle Sanchez/Amber Hamilton
- d. Consideration of Resolution 2020-13 Budget Adjustment for 3<sup>rd</sup> Quarter Financial Reports – Liliana Rivera

**7. Contracts – Procurements - Agreements:**

- a. Request for Award of RFP 2020-06 for Fairgrounds Drainage and ADA Planning and Engineering to Lydick Engineers – Liliana Rivera
- b. Request for Award of ITB 2020-08 for Two Used Semi Trucks to Bruckner Truck Sales for Roosevelt County Road Department – Liliana Rivera
- c. Request for Approval of Contract Renewal for Purchase of Crushed Caliche with White Rock Crushing, LLC – Liliana Rivera
- d. Request for Approval of Professional Services Agreement with Quick Med Claims for EMS Services – Amber Hamilton
- e. Request for Approval of Professional Services Agreement for Mass Notification with Hyper Reach – Amber Hamilton
- f. Request for Ratification of Law Enforcement Protection Funds Application Submission – Amber Hamilton

**8. Media Communication**

**9. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday, May 5, 2020 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

**The April 21, 2020 regular meeting has been canceled.**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Friday, April 3, 2020 by 7:00 p.m.



Amber Hamilton, County Manager

Due to limitations on public gathers as ordered by the State of NM, this meeting will be a teleconference meeting only. There will not be a public gathering of any size. Any person interested in listening to the meeting can go to <https://www.anymeeting.com/AccountManager/RegEv.aspx?PIID=EE55DD84874C3B> and register for the webinar. Once you register, you will be provided the option to listen online or by phone. This will be a teleconference only as there will not be a live video feed. If you have a public comment you would like read into the minutes at the commission meeting, you will be able to type in the public comment as part of your registration. All public comments must be submitted prior by 5 p.m. Monday, April 6. All public comments will follow the 2020-02 Roosevelt County Public Participation Resolution. A recording of the meeting will be posted to the County's website following the conclusion of the meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) week prior to the meeting or as soon as possible.