

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Monday, March 9, 2020 9:00 a.m.  
Roosevelt County Courthouse  
County Commission Room  
109 W. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Approval of Agenda:**

**2. Approval of Minutes:**

Approve Minutes of Feb. 25, 2020 Regular Meeting and Feb. 18, 2020 Special Meeting

**3. Approval of Accounts Payable/Payroll:**

Payroll from March 1, 2019 through March 31, 2020

Total: \$388,361.63

Accounts Payable from March 1, 2019 through March 31, 2020

Check No: 004621-22; 75484-75594

Total Amount of Checks: \$838,555.56

Total Amount of Drafts: \$121,577.87

**4. Public Requests:**

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three minutes per person on subjects not on this published agenda.

**5. Elected Officials/Department Heads Reports:**

Detention –Justin Porter

Road –Ricky Lovato

Manager – Amber Hamilton

Commissioners

**6. New Business:**

*The Commission may take action on any item listed.*

**Recess – Board of Commission**

**Convene – Board of Canvas**

Canvass Board for the 2020 Municipal Officer Election – Stephanie Hicks McMath

a. Portales

b. Causey

c. Dora

d. Elida

e. Floyd

**Adjourn – Board of Canvas**

**Reconvene – Board of Commission**

- b. Request for Authorization to Re-Establish Bank Account Specific to Community Development Block Grant Program – Layle Sanchez
- c. Request for modification to Detention Center Organizational Chart to Convert Two Part-Time Positions to One Full-Time Position for the Office Assistant – Justin Porter/Amber Hamilton
- d. Request for Approval of Arch Volunteer Firefighters Annual PERA Reporting – Amber Hamilton
- e. Request for Approval of Milnesand Volunteer Firefighters Annual PERA Reporting – Amber Hamilton
- f. Request for Approval of Disposal by Public Auction of one 2005 Ford and one 2006 Ford from the Road Department – Ricky Lovato
- g. Appointment of Road Viewer Committee for SRR 30 ½ - Commissioner Dixon

**7. Resolutions – Ordinances – Proclamations:**

- a. Consideration of Resolution 2020-09 Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments – Amber Hamilton

**8. Contracts – Procurements - Agreements:**

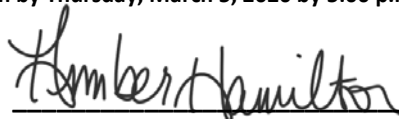
- a. Request for Approval of to Issue an RFP for Architecture/Engineering Professional Services for the Roosevelt County Courthouse-Amber Hamilton
- b. Request for Award of RFP 2020-07 To Operate and Manage the Building Known as the “Bonem Home” with Mental Health Resources, Inc. – Liliana Rivera
- c. Request for Approval of Intergovernmental Agreement First Amendment with NM Department of Finance and Administration for Census 2020 – Amber Hamilton

**9. Media Communication**

**10. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday, March 24, 2020 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk’s Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Thursday, March 5, 2020 by 5:00 p.m.



Amber Hamilton, County Manager