

September 5, 2019
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, September 5, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Treasurer Layle Sanchez, Human Resources Administrator Debra Olds, Finance Specialist Lilly Rivera, Special Projects Coordinator Carol Acosta-Flores, Road Superintendent Ricky Lovato, RCDC Administrator Justin Porter, RCDC Officers Aaron Flores and Geneva Gonzales, Lt. Javier Sanchez, and Daniel Hay. Absent was Commissioner Matthew Hunton and Commissioner Paul Grider.

Call to Order - Chairman Lee at 9:00 a.m.

Invocation – Mr. Hay

Pledge - Commissioner Lee

Approval of Agenda:

Motion to approve agenda was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Approval of Minutes:

Motion to approve minutes of the August 13, 2019 regular meeting was made by Commissioner Dixon with a second from Commissioner Lee. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Public Requests: None

Elected Officials/Department Heads Report:

Detention: RCDC Administrator Porter recognized Officers Aaron Flores and Geneva Gonzales on their 1 year anniversary with RCDC. Porter reported 73 detainees (57 males & 16 females) with 3 being from out of county, 107 bookings and 122 releases for the month of August. Total billing for the month of August was \$19,275.00. Facility update: routine maintenance, replacing dayroom and cell windows, painting and removing graffiti in dayrooms and cells. The outside projects have slowed down due to weather and staffing issues. Road Superintendent Ricky Lovato and the road department have been working on the access road to the visitation area. The fixes and upgrades are much better and are holding up through the recent rain. We have 3 officers going through Academy Training and one more starting next week. Administrator Porter and a few other detention administrators have been working with NMC on some new policies that will be presented to the detention affiliate in October. These policies are being written and modified to meet the latest legislative requirements. Porter said the new policies are helping very well with the evaluation process when taking in out of county detainees.

Clerk: Clerk Hicks reported that NMC and Otero County filed a lawsuit challenging a portion of HB 407 and won in the NM Supreme Court. The SOS was ordered to: Revert any district updates and term extensions that occurred as a result of the one-time realignment. This is in the matter of the commission districts and the extension of terms. Hicks also stated that filing day for the November 5th Local Election was successful. She reported that Floyd will have one vacancy, as will the Border Soil & Water Conservation District. Due to the unfunded mandates that have been established in HB 407 we are not sure what the budgetary requirements are going to look like. We will have a better view of this issue after November.

Treasurer: Treasurer Sanchez asked that we go into the Board of Finance Meeting.

Motion to go into Board of Finance Meeting was made at 9:23 a.m. by Commissioner Dixon with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Treasurer Sanchez reported that we have \$3.7 mil in the General Fund, Clerk has \$112,000 and Milnesand has \$ 109,000. ~~Seth~~

Motion to come out of Board of Finance Meeting was made at 9:25 a.m. by Commissioner Lee with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Motion to approve finance report was made by Commissioner Dixon with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Healthcare: Coordinator Acosta-Flores asked that we go into Indigent Meeting.

Motion to go into Indigent Meeting was made at 9:27 a.m. by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Coordinator Acosta-Flores reported there are 11 claims in the amount of \$2,239.82 and recommends approval of all 11.

Motion to come out of Indigent Meeting was made at 9:29 a.m. by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Motion to approve as recommended was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Road: Road Superintendent Ricky Lovato reported the road crew is working on co-op and should be done by December and capital outlay done in the next few weeks. It was reported that RR T looks great.

Manager: Manager Hamilton reported her concern about the states short fall in their amounts for PERA, hoping for legislation to correct this. Acknowledgement of FY20 Final Budget Approval by DFA: This report was accepted and modifications were minimal.

Commissioners: Commissioner Dixon stated her appreciation on how well the fairgrounds look and how well the 2019 fair went. Exceptional work from Maintenance Director Gary Spinks and Anthony Ortega. Commissioner Lopez will be attending the Gathering of Counties at the NM State Fair next week.

New Business:

- a. **Discussion and Request for Approval of Action in Response to Damage of East 12th Street:** Manager Hamilton presented the commissioners with pictures of the damage. Road Superintendent Lovato would like to fix the road back to its original, new state, due to the fact that this was brand new road work. The cost of the repair is \$13,500. Attorney Knudson stated we could try to collect the cost of the repairs in civil court, but with no guarantee of receiving any money or guarantee of the judge finding them liable. Motion to seek civil action and try to collect for the damages was made by Commissioner Dixon with a second from Commissioner Lee. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Resolutions - Ordinances - Proclamations:

Public Hearing Regarding Ordinance 2019-03 Relating to the collective Bargaining for Roosevelt County, NM; Providing Rights, responsibilities, and Procedures in the Employment Relationship Between Employees and their Employer.

Motion to go into Public Meeting was made at 9:52 a.m. by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Attorney Knudson asked for this item to be tabled until the October 1, 2019 meeting.

Motion to come out of Public Meeting was made at 9:53 a.m. by Commissioner Lee with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

- a. **Consideration of Ordinance 2019-03 Relating to the collective Bargaining for Roosevelt County, NM; Providing Rights, responsibilities, and Procedures in the Employment Relationship Between Employees and their Employer.** Motion to table until October 1, 2019 meeting was made by Commissioner Lopez with a second from Commissioner Lee. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Public Hearing Regarding Ordinance 2019-04 Roosevelt County Personnel Ordinance.

Motion to go into Public Meeting was made at 9:54 a.m. by Commissioner Dixon with a second from Commissioner Lee. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Human Resources Administrator Olds recommended to approve.

Motion to come out of Public Meeting was made at 9:55 a.m. by Commissioner Dixon with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

- b. **Consideration of Ordinance 2019-04 Roosevelt County Personnel Ordinance.** Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Contracts - Agreements - Procurements:


- a. **Request for Approval of Bid Award in response to ITB 2020-02 Emulsion Materials to HollyFrontier Refining & Marketing:** This bid is for oils. Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of Bid Award in response to ITB 2020-02 Emulsion Materials to Desert West Enterprises, LLC:** This bid is for fog seal. Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- c. **Request for Approval of Grant Agreement for Local Government Invitation to Participate 2020 Census Outreach:** Manager Hamilton said the state has set aside \$4mil for the census with \$3mil going to the counties who apply and meet the requirements of the grant. Roosevelt County's GIS Technician Johnny Montiel along with Donna Rutherford from the city of Portales are coordinators, for the entire county under a Joint Resolution. Motion to approve was made by Commissioner Dixon with a second from Commissioner Lopez. Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Executive Session: NONE

Media Communication: NONE

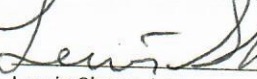
Adjourn: Meeting adjourned at 10:06 a.m.

ATTEST:


Stephanie Hicks
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Lewis Shane Lee
Commission Chairman



September 5, 2019