

July 30, 2019
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 30, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, County Manager Amber Hamilton, County Attorney Randy Knudson, Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Treasurer Layle Sanchez, Finance Specialist Lilianna Rivera, Special Projects Coordinator Carol Acosta-Flores, Sheriff Malin Parker, Road Superintendent Ricky Lovato, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, Pastor Rick Wilcher, Mark Watts, Will Watts, Lt. Col. Russell Gheesling, Jeff Baker, Rick Masters, Durwood Dixon and Eastern New Mexico News Staff Writer David Grieder. Absent was Commissioner Dennis Lopez.

Call to Order - Chairman Lee at 9:00 a.m.
Invocation - Pastor Wilcher
Pledge - Commissioner Lee

Approval of Agenda:

Motion to approve agenda was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Approval of Minutes:

Motion to approve minutes of the July 9, 2019 regular meeting was made by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Public Requests: Sheriff Parker asked if there were any questions for him about the previous weekend happenings. There were none.

Informational Items:

- a. **Discussion of Long Term Utilization and Initial Plans for Enhancement of N RR AV:** Lt. Col. Gheesling stated the DAR program is federal funding for very specific portions of road construction. CAFB would like to move the main gate of the bombing range from Sundale Valley Rd to N RR AV, which will take some long range planning, and joint efforts with the county. Their plan is to do this project in phases. Fixing Sundale Valley Rd first while waiting for the planning and funding for N RR AV. Commissioner Grider asked that the CAFB be more communicative with the county and also restated the importance of adding fencing for the roadway safety. It was asked that the GRT for work done in Roosevelt County stay in the county. Commission was told that it is being written into the contract.

Elected Officials/Department Heads Report:

Grants: Special Projects Coordinator Acosta-Flores reported there are 15 open grants, here are some updates: Road Improvements \$100,000 with 35% of the work complete; La Casa \$55,650 for a van, as we are their physical agent; Fairgrounds \$100,000 ADA Compliance; Motor Graders for Road Dept \$450,000; RCDC \$275,000 kitchen and laundry renovations and equipment. Auditing of the equipment and labor force is complete, now we are waiting on reimbursement from Homeland Security. The Clean and Beautiful grant was awarded in the amount of \$9,425 for a gooseneck trailer bin. We are waiting for the agreement before scheduling the work. Bullet proof vests for Sheriff's office is still open. We are waiting on a call back from SERTPO on the Sundale Valley Rd project. ICIP projects are being updated and 2 public meetings have been scheduled for August 2nd and the 7th, 2019.

HCAP: Motion to enter Indigent Meeting at 9:21 a.m. was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Special Projects Coordinator Flores also presented the Health Care Assistance Program FY19 Annual Report with the grand total of approved HCAP monies being \$218,094.31.

Special Projects Coordinator Flores reported there were 42 claims in the amount of \$43,565.68, with a recommendation to approve 27 of the claims in the amount of \$22,121.16. Fifteen of the claims did not meet the criteria for approval.

Motion to come out of Indigent Meeting at 9:24 a.m. was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Motion to approve the 27 claims as presented was made by Commissioner Lee with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Manager: Manager Hamilton reported the county's ICIP plan is on the website and will be updated as needed. Manager reported the county's ICIP plan is on the website and will be updated as needed. An ITB has gone out for Emulsion Materials for the Road Department. Specs for 2 commercial washers and dryers are in for the RCDC laundry room. The Road Department is drafting specs for 2 new road graders. The county has been invited to Washington DC. This is the regional conference following the initial event

that Manager Hamilton and Commissioner Grider attended last year. A voice of appreciation to Commissioner Dixon and the ladies that cleaned up the approach and gate at the fairgrounds. It looks great.

Commissioners: Commissioner Lee asked for clarification on the new precinct 19 as well as precinct 2. Clerk Hicks explained that precinct 2 had more than 750 voters vote in the last general election and according to HB407 this precinct must be split. Kilgore is a natural boundary line and creates new equal precincts, which will be precinct 2 on the West side of Kilgore and precinct 19 on the East side. This new boundary line will NOT change anything for the voters. There homes did not move therefore nothing changes.

New Business:

- a. **Report from Appointed Road Viewer Committee Regarding S RR 9 and Consideration of Road Closure of One Mile of S RR 9, East from S RR N:** Motion to approve the road viewer's recommendation to close said road was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.
- b. **Request for Consideration of Road Closure of Two Miles of S RR AL, north from S RR 21 and Appointment of Road Viewer Committee:** Commissioner Dixon recommended Scott Burton, Ernest Gard, Gene Creighton and Alternate Darrell Chenault as the road viewer committee. Commissioner Lee made the motion to accept this recommendation with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.
- c. **Request for Appointment to Roosevelt County Local Labor Board:** Manager Hamilton stated the county had an election with 3 candidates representing the county's labor force and that she had a nomination. Deputy Daniel Boan from the Sheriff's Office won the labor force election and Megan Hamilton is the Managers recommendation. Motion to appoint these 2 was made by Commissioner Hunton with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Resolutions - Ordinances - Proclamations:

- a. **Consideration of Resolution 2019-32 FY19 Final 4th Quarter Budget Adjustment:** Finance Specialist Rivera reported a budget adjustment of \$100,000 to the Road Fund, expecting a refund of \$375,000 from Homeland Security. Motion to approve was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.
- b. **Consideration of Resolution 2019-33 FY19 4th Quarter Report:** Finance Specialist Rivera reported we have collected 108% of budget requirements, total cash value is \$13,420,698 and 104% collected taxes. Commissioner Grider stated this is the best report he has ever heard. Motion to accept was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Public Hearing regarding 2020 Fiscal Year Final Budget: Motion to go into Public Hearing was made at 9:45 a.m. by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

No public comments.

Motion to come out of Public Hearing was made at 9:46 a.m. by Commissioner Hunton with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

- c. **Consideration of Resolution 2019-34 2020 Fiscal Year Final Budget Adoption:** Motion to adopt 2020 Fiscal Year Budget was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Contracts - Agreements - Procurements:

- a. **Request for Award of RFP 2020-01 Legal Services for Roosevelt County to Doerr & Knudson, P.A.:** Motion to approve was made by Commissioner Lee with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Executive Session:

Motion to go into Executive Session Pursuant to 10-15-1 N.M.S.A. (1978)H(7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Hernandez vs. Roosevelt County, Parrish vs. Roosevelt County, Natural Chem Holdings, National Prescription Opiate Litigation, and NMTRD Litigation and to discuss attorney-client privileged information relating to pending or threatened litigation and/or limited personnel matters was made at 9:48 a.m. by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes. Chairman Lee called for a 10 minute break.

Those attending Executive Session at 9:58 a.m. were: Commissioner Lee, Commissioner Hunton, Commissioner Dixon, and Commissioner Grider, Manager Hamilton and Attorney Knudson.

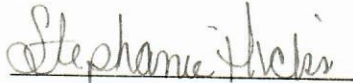
Motion to come out of Executive Session was made at 10:14 a.m. by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

- a. **Any action necessary as a result of the closed executive session:** Commissioner Hunton stated only the items mentioned above were discussed and that no action was taken in the executive session. No Action Needed, No Action Taken

Media Communication: Mr. Grieder stated he would see what he could do about clearing up the confusion with the split of precinct 2.

Adjourn: Meeting adjourned at 10:16 a.m.

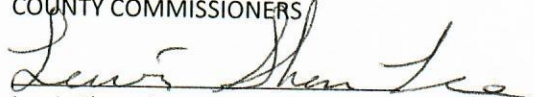
ATTEST:



Stephanie Hicks
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Lewis Shane Lee
Commission Chairman

