

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, Jan. 8, 2019 9:00 a.m.  
Roosevelt County Courthouse  
County Commission Room  
109 W. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Elect Chairman for 2019**

**2. Elect Vice-Chairman for 2019**

**3. Approval of Agenda:**

**4. Approval of Minutes:**

Approve Minutes of Dec. 18, 2018 regular meeting

**5. Approval of Accounts Payable and Payroll:**

Payroll from Dec. 1, 2018 through Dec. 31, 2018

Total: \$395,920.38

Accounts Payable from Dec. 1, 2018 through Dec. 31, 2018

Check No: 004593-004594; 73850-73985

Total Amount of Checks: \$724,025.75

Total Amount of Drafts: \$125,545.20

**6. Public Requests:**

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three minutes per person on subjects not on this published agenda.

**7. Elected Officials/Department Heads Reports:**

Detention –Justin Porter

Healthcare – Carol Acosta-Flores

HR Employee Recognition – Debra Olds/Commission

Road –Ricky Lovato

Manager – Amber Hamilton

Commissioners

**8. Old Business:**

*The Commission may take action on any item listed.*

- a. Commissioners Report on Annual Detention Center - Commissioners

## 9. New Business:

*The Commission may take action on any item listed.*

- a. Discussion and Possible Action to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two –Layle Sanchez
- b. Discussion and Possible Action to Approve 2019 Roosevelt County Committee Assignments – Commissioners/Amber Hamilton
- c. Discussion of Commissioner Appointments to Roosevelt County Ethics Board – Randy Knudson/Amber Hamilton
- d. Request for Approval of EMS Fund Act Application for Milnesand Volunteer Fire Department – Carol Flores
- e. Request for Approval of EMS Fund Act Application for Arch Volunteer Fire Department – Carol Flores

## 10. Resolutions – Ordinances – Proclamations:

- a. Consideration of Resolution 2019-01 Compliance with New Mexico Open Meetings Act – Amber Hamilton
- b. Consideration of Resolution 2019-02 Public Participation at Roosevelt County Commission Meetings – Amber Hamilton
- c. Consideration of Resolution 2019-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks – Amber Hamilton
- d. Consideration of Resolution 2019-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements – Amber Hamilton
- e. Consideration of Resolution 2019-05 Continuation of Roosevelt County Loss Prevention Committee – Debra Olds
- f. Consideration of Resolution 2019-06 Supporting the Amendment of 7-2-14-3(6) Low Income Property Tax Ordinance Requirements – Amber Hamilton  
Public Hearing regarding Ordinance 2019-01
- g. Consideration of 2019-01 An Ordinance Considering a Tax Rebate of a Part of Property Tax Due from Low Income Taxpayers – Amber Hamilton/Commissioners

## 11. Contracts – Agreements - Procurements:

- a. Request for Approval of Lease Contract with the State of New Mexico Department of Military of Affairs –Amber Hamilton
- b. Discussion and Consideration of Requested New Contract for Evidence Tech at the Sheriff’s Office– Javier Sanchez/David Meeks

## 12. Media Communication

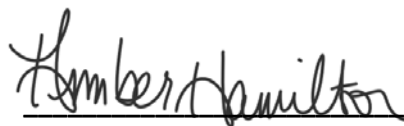
**13. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Aguilar vs. Roosevelt County, Hernandez vs. Roosevelt County, Parrish vs. Roosevelt County, Burger vs. Roosevelt County, Alonzo vs. Roosevelt County, Natural Chem Holdings.

- a. Any action necessary as a result of the closed executive session.

## 14. Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday Feb. 5, 2019 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk’s Office, and posted on the Roosevelt County website [www.rooseveltcounty.com](http://www.rooseveltcounty.com) by Friday, Jan. 4, 2019 by 5 p.m.



Amber Hamilton, County Manager