

July 18, 2017
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 18, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Treasurer Layle Sanchez, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, Sheriff Malin Parker, RCDC Administrator Justin Porter, County Agriculture Agent Patrick Kircher, Special Project Coordinator Carol Acosta-Flores, Pastor Kelly Fulfer, Alisa Boswell, and PNT Staff Writer Stephanie Losoya.

Call to Order - Chairman Paul Grider at 9:00 a.m.
Invocation - Pastor Kelly Fulfer
Pledge - Chairman Paul Grider

Approve Agenda:

Motion to approve agenda was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approve Minutes:

Motion to approve minutes of 06-20-2017 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve accounts payable and payroll from June 1, 2017 to June 30, 2017 was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. **Extension Office** - County Agriculture Agent Patrick Kircher reported being very busy with 4-H activities, 24 went to District Contest and 13 went to the State 4-H Conference with 2 being elected to State 4-H Council.
- b. **Assessor** - Not Present.
- c. **Clerk** - County Clerk DeAun Searl reported scanning in the older books and business as usual.
- d. **Sheriff** - Sheriff Malin Parker reported that the county won a federal frivolous lawsuit. Looking into the purchase of the Elida 2015 Ford Explorer. The asking price is \$21,000 and the offer is recommended at \$17,000.
- e. **Treasurer** - Treasurer Layle Sanchez reported the General Fund has a balance of \$2,555,000. The May ½ half payments have been collected. The 2014 list of delinquent taxes has been worked down from 151 to 57.
- f. **Detention** - RCDC Administrator Justin Porter reported 67 in average custody a day, with 4 out of county. The 24 hour healthcare has been implemented. 5 security staff have been hired with 1 in the process of hire. 1 supervisor is also in the process of hire. The academy process has been extended to 1 month of training before a new hire is allowed on the floor. Changes to the bonding system are being implemented as well.
- g. **GIS/Rural Addressing/Floodplain Management** - GIS Technician Johnny Montiel reported working on the baseline floodplain LIDAR survey. The information has been gathered and now is being analyzed which will take until the end of October, then a 2-3 year process of discovery will begin.
- h. **Healthcare** - Special Projects Coordinator Carol Acosta-Flores reported the LGRF 2018 contracts are in and we are waiting on the state agreements. 2017 COOP and School Bus are complete and CAPS are open. A grant has been submitted for bullet proof vests for the Sheriff Deputies. Motion to go into Indigent meeting was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Special Project Coordinator Carol Acosta-Flores presented the FY2017 annual report recap and reported having 21 claims for a total of \$13,069.01 recommending approval for all. Motion to adjourn from Indigent meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Motion to approve as presented was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- i. **Road** - Road Superintendent Ricky Lovato reported the roads are back in shape after the storm that torn through the county except roads 34 & 35. Today a complete round of shredding will be completed, with another round beginning immediately. Also cattle guards and cleaning the fairgrounds have kept his crews very busy. The engineer that was working with Roosevelt County has retired. The cost has gone from \$1500 per project to approximately \$10,000 per mile. This will drastically reduce the number of miles that will be repaired.
- j. **Manager** - County Manager Amber Hamilton reported that the Department of Finance has accepted the preliminary budget. Final approval is needed and that is the reason for the special meeting that has been called for July 27, 2017. The frivolous lawsuit against the Sheriff's Office regarding Robert Ellison has been upheld in the 10th Circuit Court of Appeals. The City of Portales budget committee has approved the City to partner with

the County on S RR Q ½. Special Projects Coordinator Carol Acosta-Flores has submitted an application for the State surplus inventory. Discussion has been opened with Cannon in a meeting with Cannon Air Base personnel concerning Sundale Valley Road and S RR AV.

- k. Commissioners - No reports at this time.

New Business:

- a. Request for Road Closure in District III: S RR 44 for one mile west from NM 208 and Appointment of Road Viewers - GIS Technician Johnny Montiel stated that at the end of this road was state land and access is available through the Nature Conservancy. There are also 2 active addresses on this road. Motion to appoint Wiley Teel, Gordon Frazee and John Mohon with Kerry Osburn as alternate was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Notice of Intent to Adopt Ordinance 2017-16 Roosevelt County Subdivision Regulation - GIS Technician Johnny Montiel stated this ordinance is 20 years old and needed updating. Changes include removing the county planning board to be replaced with county commission, water quality qualification was relaxed, wording to comply with statute and updated the language generally. Final approval of this ordinance is tentatively set for September 5, 2017. Motion to intent was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Consideration of Resolution 2017-40 Approving Donation of Land to Roosevelt County Special Hospital District - County Attorney Randy Knudson stated 1 acre needs to be donated back to the hospital district due to the Arise project being scrapped. This resolution is for DFA approval. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Contracts - Agreements - Procurements:

- a. Request for Approval of Litter Control & Beautification Grant Agreement - Special Projects Coordinator Carol Acosta-Flores stated the requested grant was for \$3,000 to include all 4 corners of the courthouse grounds. The amount granted was \$1,200 and will include the 2 corners on 1st Street. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Media Communication: None.

5 Minute recess

Executive Session:

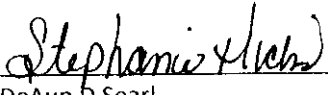
Motion to enter into Executive session was made at 10:23 a.m. by Commissioner Matthew Hunton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, Sheriff Malin Parker and County Attorney Randy Knudson. Sheriff Malin Parker exited the meeting at 10:44 a.m., County Manager Amber Hamilton exited the meeting at 11:18 a.m. Motion to adjourn from executive session was made at 11:37 a.m. by Commissioner Matthew Hunton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

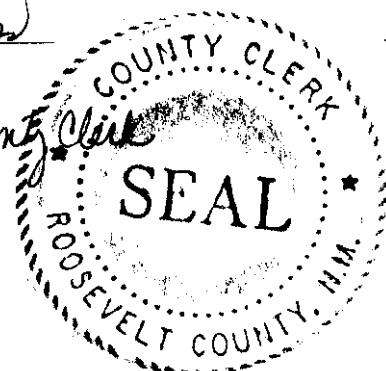
Action Needed:

Motion to approve the renewal of the County Managers contract for an additional 3 years was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

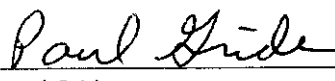
Adjourn: Meeting adjourned at 11:38 a.m.

ATTEST:


DeAun D Searl
County Clerk
Chief Deputy County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Paul Grider
Commission Chairman

